

**HEALTH & SAFETY ASSURANCE COMMITTEE  
PWYLLGOR IECHYD A DIOGELWCH**

<b>DYDDIAD Y CYFARFOD: DATE OF MEETING:</b>	09 May 2023
<b>TEITL YR ADRODDIAD: TITLE OF REPORT:</b>	Health and Safety Update
<b>CYFARWYDDWR ARWEINIOL: LEAD DIRECTOR:</b>	Mandy Rayani, Director of Nursing, Quality and Patient Experience
<b>SWYDDOG ADRODD: REPORTING OFFICER:</b>	Tim Harrison, Head of Health, Safety and Security Adam Springthorpe, Health and Safety Manager

<b>Pwrpas yr Adroddiad (dewiswch fel yn addas) Purpose of the Report (select as appropriate)</b>
Er Sicrwydd/For Assurance

**ADRODDIAD SCAA  
SBAR REPORT**

**Sefyllfa / Situation**  
This report is presented to the Health and Safety Committee (HSC) to detail the end-of-year Reporting of Injuries, Diseases and Dangerous Occurrence Regulations 2013 (RIDDOR) reporting figures for the 2022-23 financial year. The paper also includes information on a Civil Claim following a Violence and Aggression incident.

**Cefndir / Background**  
The report focuses on the following topics:

- RIDDOR
- Violence and aggression civil claims

**Asesiad / Assessment**

**2022-23 End-of-Year Statistics**

**Number of Incidents Reported**

In HDdUHB, all RIDDOR notifications are submitted to the Health and Safety Executive (HSE) by members of the Health, Safety and Security Team (HS&S) team to ensure consistency and quality of reports and to allow the centralised recording of information.

As a result of awareness raising activities by the HS&S Team over the last six years, the number of reported incidents have increased significantly compared to the figures from 2016, as can be seen by the adjacent table.

2022-23 saw the greatest number of RIDDORs reported in a single year to date. The figure is now a more representative figure for a Health Board the size of HDdUHB. Assurance was received on this matter in 2022 by an All-Wales benchmarking exercise, and this exercise is set to be repeated later in 2023.

Year	Reported Incidents
2016*	17
2017-18	43
2018-19	55
2019-20	42
2020-21	42
2021-22	58
2022-23	67

(\*12-month benchmarking period, not financial year.)

## Distribution of RIDDOR Incidents

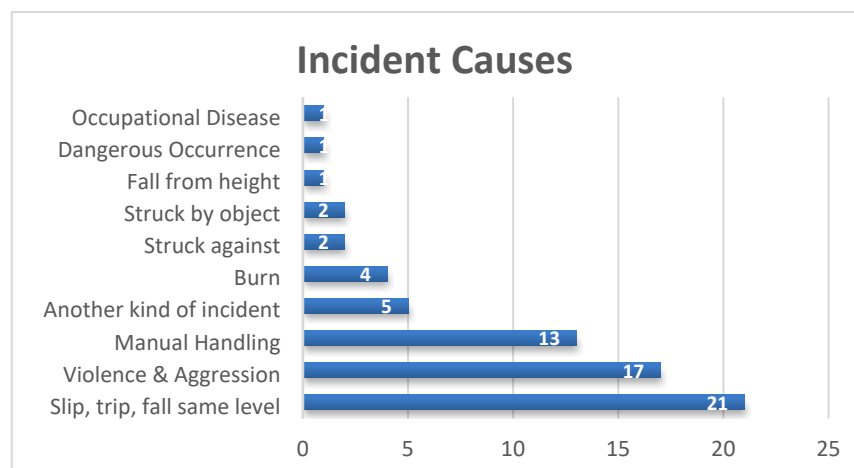
The distribution of RIDDORs reported across the four localities can be seen in the adjacent table. The year-end spread of incidents is approximately representative of actual staffing levels, with Withybush locality perhaps proportionately slightly lower than the other localities, though the HS&S Team have no concerns of reporting compliance in this area.

Locality	No.
Glangwili Locality	23
Prince Philip Locality	19
Withybush Locality	13
Bronglais Locality	12

## Breakdown by cause

The table and chart below show a breakdown of the RIDDORs reported in the 2022-23 financial year by the main cause of the incident:

Breakdown by Cause	No.
Slip, trip, fall same level	21
Violence & Aggression	17
Manual Handling	13
Another kind of incident	5
Burn	4
Struck against	2
Struck by object	2
Fall from height	1
Dangerous Occurrence	1
Occupational Disease	1



From the table and chart above it can clearly be seen that the greatest cause of incident in 2022-23 was slips, trips and falls (STF) on the same level, though violence and aggression was a close second. This is of no surprise as slips, trips and falls have been the leading cause of RIDDOR reportable incidents in HDdUHB for the last 5 years.

HSS continue to raise awareness with managers with a dedicated section on the management of workplace slips, trips and falls on the Manager's Health and Safety Induction linked to the Policy. An STF deepdive was presented to the HSC in July 2022 which found no clearly distinguishable single cause of STF incidents in HDdUHB.

## Timeliness of Reporting

In 2022-23 the Health, Safety and Security Team have continued to promote the RIDDOR reporting requirements and timeframes through discussions at the Quality and Safety Groups across the Health Board and by delivering targeted training sessions (as well as the HS&S 7 Minute Briefing in 2021-22 Q4).

Year	% Reported in Time
2018-19	54.5%
2019-20	66.6%
2020-21	61.9%
2021-22	56.9%
2022-23	62.7%

As a result, the Health Board's timeframe for compliance has increased slightly during the 2021-22 financial year, rising from 56.9% to 62.7%, as can be seen in the adjacent table. The team will continue to promote the timeliness of reporting through the Quality and Safety Groups across the Health Board in the 2023-24 financial year.

Timelines by Directorate

Please see adjacent the RIDDOR reportable incidents for the 2022-23 financial year split by Directorate.

These figures will be fed-back to the Quality and Safety Meetings to show the positive progress made. It also allows the Health Board to identify areas that the HS&S Team can work directly with to improve compliance, including Therapies and Mental Health.

	Total	On Time	% On Time
Unscheduled Care	20	12	60.00
Estates / Facilities	13	8	61.54
Mental Health	10	5	50.00
Community	5	3	60.00
Scheduled Care	7	5	71.43
Operations	4	3	75.00
Therapies	4	2	50.00
Womens / Childrens	3	3	100.00
Workforce & Organisational Development	1	1	100.00

Improvements have been made by certain Directorates following the proactive work undertaken in 2022/23, for example the Women’s & Childrens Directorate which increased from 0% compliance in 2021/22 to 100% in 2022/23.

**Latest Civil Claim following a Violence and Aggression incident**

It is alleged that the claimant (Porter) suffered a torn tendon to the left thumb, a dislocation to the thumb and collateral ligament damage when he was called to the Medical Admissions unit due to a patient causing a disturbance with other patients and staff. The patient, who was allegedly going through alcohol withdrawal, had acquired some scissors and was threatening other patients. The claimant and their colleague were in the process of getting the scissors away from the patient when the claimant heard and felt a pop in the left thumb and injury was caused.

This is yet another demonstration of how vulnerable Porters are when they respond to this type of incident.

Argymhelliad / Recommendation

For the Health & Safety Committee to gain assurance that work has progressed, and improvements have been made in relation to the health and safety themes as detailed within the report.

<b>Amcanion: (rhaid cwblhau)</b>	
<b>Objectives: (must be completed)</b>	
Committee ToR Reference: Cyfeirnod Cylch Gorchwyl y Pwyllgor:	2.1 Provide assurance around the Health Board arrangements for ensuring the health, safety, welfare and security of all employees and of those who may be affected by work-related activities, such as patients, members of the public, volunteers contractors etc.
Cyfeirnod Cofrestr Risg Datix a Sgôr Cyfredol:	N/A

Datix Risk Register Reference and Score:	
Safon(au) Gofal ac Iechyd: Health and Care Standard(s):	1. Staying Healthy 2. Safe Care 2.1 Managing Risk and Promoting Health and Safety
Nodau Gwella Ansawdd: Quality Improvement Goal(s):	No Avoidable Deaths Protect Patients From Avoidable Harm From Care Focus on What Matters to Patients, Service Users, Their Families and Carers, and Our Staff
Amcanion Strategol y BIP: UHB Strategic Objectives	2. Living and working well.
Amcanion Cynllunio Planning Objectives	3L Review of existing security arrangements
Amcanion Llesiant BIP: UHB Well-being Objectives:	2. Develop a skilled and flexible workforce to meet the changing needs of the modern NHS

<b>Gwybodaeth Ychwanegol: Further Information:</b>	
Ar sail tystiolaeth: Evidence Base:	Contained within the body of the report.
Rhestr Termau: Glossary of Terms:	Contained within the body of the report.
Partion / Pwyllgorau â ymgynhorwyd ymlaen llaw y Pwyllgor Iechyd a Diogelwch: Parties / Committees consulted prior to Health and Safety Committee:	Health and Safety Advisory Group Partnership Forum meetings

<b>Effaith: (rhaid cwblhau) Impact: (must be completed)</b>	
<b>Ariannol / Gwerth am Arian: Financial / Service:</b>	Not applicable.
<b>Ansawdd / Gofal Claf: Quality / Patient Care:</b>	There is a positive impact on staff and patient safety, health and wellbeing through compliance with health and safety regulations.
<b>Gweithlu: Workforce:</b>	Potential for adverse future staffing impacts if this legislation is not complied with as it relates to employee safety.
<b>Risg: Risk:</b>	Risk to health and safety management.

<b>Cyfreithiol: Legal:</b>	Potential for enforcement action including Improvement Notices/Prosecutions and claims due to breaches in legislation.
<b>Enw Da: Reputational:</b>	Potential for enforcement action including Improvement Notices/Prosecutions and claims due to breaches in legislation.
<b>Gyfrinachedd: Privacy:</b>	Not Applicable
<b>Cydraddoldeb: Equality:</b>	No evidence gathered to indicate a negative impact on any protected group/s.