

**TABLE OF ACTIONS FROM HEALTH & SAFETY COMMITTEE (HSC) MEETING  
HELD ON 9 JULY 2024**

MINUTE REF	ACTION	LEAD	TIME SCALE	PROGRESS
HSC (24)55	<b>Matters Arising and Table of Actions from Meeting held on 07 May 2024:</b> <ul style="list-style-type: none"> <li>To forward the Health &amp; Safety Executive (HSE) report (relating to the Health Board's response to RAAC) to the Committee Services Officer (CSO) for circulation to Committee Members.</li> </ul>	TH	September 2024	<b>Complete:</b> Circulated to HSC members on 29.08.24
HSC (24)56	<b>Operational Risks Assigned to HSC:</b> <ul style="list-style-type: none"> <li>To check with the contract procedures with the procurement team, and whether there is an option to withdraw from the Rentokil contract, and to seek more local companies.</li> </ul>	RE	September 2024	<b>Complete:</b> Update emailed to Members on 12.07.24. There is a contractual commitment until May 2025.
HSC (24)56	<b>Operational Risks Assigned to HSC:</b> <ul style="list-style-type: none"> <li>To email James Severs and the CSO a response to the questions – <ul style="list-style-type: none"> <li>What is the reason for the escalation of Risk 1236 (escalated to Directorate Level February 2024) and</li> <li>What are the mitigations that aren't listed within the mitigating section of the risk?</li> <li>What else needs to be done?</li> </ul> </li> </ul>	SC	16.07.24	<b>Complete:</b>
HSC (24)60	<b>Estates Management Safety Review Report</b> <ul style="list-style-type: none"> <li>To bring a joint update report on road systems and parking to the November HSC meeting and invite representatives from the transport team to attend.</li> </ul>	TH/RE	November 2024	<b>Complete:</b> On the agenda for the November meeting.
HSC (24)63	<b>Diff X Cleaning Agent Assurance Report</b> <ul style="list-style-type: none"> <li>To provide a response on whether use of DiffX is having the desired impact on reducing CDiff (to email CSO for circulation to the Committee)</li> </ul>	AS	September 2024	<b>Complete:</b> IP&C do not have any specific data on the C.diff reduction as a result on the use of DiffX as this is extremely difficult

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	<ul style="list-style-type: none"> <li>To bring an update to the next HSC meeting, including assurance that the training packages for staff using chemicals (not just DiffX) is robust, and invite representatives from the Infection Control team to attend.</li> </ul>	AS	September 2024	<p>to quantify. Any reduction would be likely to have many confounding factors such as effective isolation, cleaning equipment in between patients, bed cleaning, hand hygiene, appropriate glove use, antibiotic stewardship, etc., all of these or anyone could have impact on any C.diff reduction seen. That said, HDdUHB did have a 10% reduction/100,000 population but more notably a 29% reduction in hospital cases, so possible to draw a limited positive conclusion. HDdUHB certainly didn't see an increase which the majority of HBs did during the same period.</p> <p><b>Complete:</b> On the agenda for the September meeting. Frances Howells (Head of IP&amp;C) has been invited to attend.</p>
HSC (24)63	<p><b>Diff X Cleaning Agent Assurance Report</b></p> <ul style="list-style-type: none"> <li>To research anecdotal reports of staff bringing their own shop purchased cleaning chemicals to HDdUHB sites.</li> </ul>	SC	September 2024	<b>In Progress</b>
HSC (24)45	<p><b>WHTM (Welsh Health Technical Memorandums) 6-Monthly Update Report</b></p> <ul style="list-style-type: none"> <li>To update the WHTM tracker and timelines (Appendix 2)</li> <li>To provide clarity in terms of consequences and health and safety risks if WHTM's are not complied with in the next update report.</li> </ul>	SC	November 2024	<b>In Progress:</b> Paper will be submitted to the November HSC meeting.

Key: SC- Simon Chiffi TH- Tim Harrison RE- Rob Elliott AS-Adam Springthorpe