

Health and Safety Committee Meeting



GIG
CYMRU
NHS
WALES

Bwrdd Iechyd Prifysgol
Hywel Dda
University Health Board

Agenda

Date 10 September 2024
Time 09:30 - 11:30
Location Ystwyth Boardroom / Microsoft Teams Meeting
Title Health and Safety Committee Meeting

1 - GOVERNANCE

09:30-09.50

1.1 - Welcome and apologies

Chair

1.2 - Declarations of Interest

All

1.3 - Minutes of Previous Meeting held on 09 July 2024

Chair

1.4 - Matters Arising and Table of Actions from Meeting held on 09 July 2024

Chair

1.5 - Corporate Risks Assigned to HSC

1.6 - Health and Safety Governance Review

Alison Gittins (Carmarthenshire Locality Office)

2 - HEALTH AND SAFETY UPDATES

09:50-10:50

2.1 - Staff/Patient Story - DEFERRED

2.2 - Health and Safety Update Report

Adam Springthorpe (Health & Safety Manager)

2.3 - Fire Management Update Report

Simon Chiffi (Head of Operations), Jason Wood (ESTATES)

2.4 - Fire Safety Training Update Report

Simon Chiffi (Head of Operations), Jason Wood (ESTATES)

2.5 - Fire Safety Audit System (Boris) Update Report

Simon Chiffi (Head of Operations)

2.6 - RAAC Update / RAAC Amber review plan, including review of Primary Care premises

Simon Chiffi (Head of Operations)

2.7 - Diff X Cleaning Agent Assurance Update Report

Adam Springthorpe (Health & Safety Manager)

2.8 - Occupational Health Report (Needlestick Injuries) - DEFERRED

3 - HEALTH AND SAFETY REGULATIONS

10:50-11.:05

3.1 - Bariatric Compliance (Manual Handling Operations Regulations 1992) Update

Jeni Bryant (Manual Handling Coordinator), Adam Springthorpe (Health & Safety Manager)

4 - POLICIES AND PROCEDURES FOR APPROVAL

11:05-11.15

4.1 - 010 Health and Safety Policy

Adam Springthorpe (Health & Safety Manager)

5 - ANY OTHER BUSINESS

11:15-11:25 All

6 - MATTERS FOR ESCALATION TO BOARD

11.25-11:30 Chair

7 - FOR INFORMATION

- HSC Workplan 2024-25

8 - DATE AND TIME OF NEXT MEETING: Tuesday 12 November 2024, 9.30am-11.30am

8.1 - Date and Time of Future Meetings

Tuesday 14 January 2025, 9.30am-11.30am

Tuesday 4 March 2025, 9.30am-11.30am