

Virtual Health & Safety Committee Meeting



Agenda

Date 10 September 2026
Time 09:30 - 11:30 British Summer Time (UTC+01:00)
Location Microsoft Teams Meeting
Title Virtual Health & Safety Committee Meeting

1 - GOVERNANCE

09:30,

1.1 - Welcome and Apologies

Ann Murphy (Hywel Dda UHB - RCN Trade Union Rep - Independent Board Member)

1.2 - Declarations of Interest

All

[Board Member DOI Register](#)

1.3 - Minutes of Previous Meeting

For approval

Ann Murphy (Hywel Dda UHB - RCN Trade Union Rep - Independent Board Member)

Decision: The Committee APPROVED the minutes of the previous meeting.

1.4 - Matters Arising and Table of Actions from Previous Meeting *For discussion*

Ann Murphy (Hywel Dda UHB - RCN Trade Union Rep - Independent Board Member)

Decision: The Committee NOTED the Table of Actions.

1.5 - Assurance and Risk Report

For assurance

James Severs (Hywel Dda UHB - Executive Director of Allied Health Professions and Health Science), Gareth Cottrell (Hywel Dda UHB - Deputy Chief Operating Officer)

Decision: The Committee TOOK ASSURANCE that identified controls are in place and operating effectively, that planned actions are credible and deliverable, and that recommendations arising from audit, inspection and regulatory reports are being appropriately managed.

2 - HEALTH AND SAFETY UPDATES

09:50,

2.1 - Health and Safety Assurance Report

For assurance

Adam Springthorpe (Hywel Dda UHB - Health & Safety Manager)

Decision: The Committee TOOK ASSURANCE from the Health and Safety Assurance Report that current health and safety management arrangements across the Health Board remain effective.

2.2 - Regulation Assurance Report

For assurance

Adam Springthorpe (Hywel Dda UHB - Health & Safety Manager)

- Control of Substances Hazardous to Health Regulations 2002 (as amended) (COSHH)
- REACH (Amendment) Regulations 2023
- Dangerous Substances and Explosive Atmospheres Regulations 2002 (DSEAR)
- Personal Protective Equipment at Work Regulations 1992 (PPE)

Decision: The Committee TOOK ASSURANCE that the Health Board is operating in compliance with the Control of Substances Hazardous to Health Regulations 2002 (COSHH), the Registration, Evaluation, Authorisation and Restriction of Chemicals (UK REACH) (Amendment) Regulations 2023, the Dangerous Substances and Explosive Atmospheres Regulations 2002 (DSEAR), and the Personal Protective Equipment at Work Regulations 1992.

2.3 - Electrical Safety

For assurance

Simon Day (Hywel Dda UHB - Head of Maintenance & Engineering)

- Electricity at Work Regulations 1989

Decision: The Committee TOOK ASSURANCE regarding the current electrical safety compliance position and the arrangements in place to manage electrical repair and replacement backlog pressures.

2.4 - Water Safety

For assurance

Simon Day (Hywel Dda UHB - Head of Maintenance & Engineering)

- Water Supply (Water Fittings) Regulations 1999)

Decision: The Committee TOOK ASSURANCE on the overall water safety compliance position, NOTED areas of non-compliance and associated improvement actions, and NOTED the requirement for the Water Safety Group to validate the 12-monthly TMV PPM reporting basis.

2.5 - Heatwave Response & Action Plan

For assurance

Ardiana Gjini (Hywel Dda UHB - Executive Director of Public Health)

Deferred

3 - Clinical Care Group Updates

10:45,

3.1 - Planned and Specialist Services

For assurance

Gareth Cottrell (Hywel Dda UHB - Deputy Chief Operating Officer), Tamara Bromley (Hywel Dda UHB - Assistant Director of Nursing)

Decision: The Committee TOOK ASSURANCE from the Planned and Specialist Services Clinical Care Group update on the current position and the management of historical inspection actions.

3.2 - Primary Care

For assurance

Gareth Cottrell (Hywel Dda UHB - Deputy Chief Operating Officer), Rhian Bond
(Hywel Dda UHB - Assistant Director of Primary Care)

Decision: The Committee was NOT ASSURED regarding the current level of health and safety compliance within Primary Care, noting gaps in available data and a lack of clarity regarding compliance levels, particularly within Health Board-managed practices.

4 - FOR INFORMATION

11:05,

4.1 - HSC Workplan

For information

Ann Murphy (Hywel Dda UHB - RCN Trade Union Rep - Independent Board Member)

5 - ANY OTHER BUSINESS

11:05, All

6 - MATTERS FOR ESCALATION TO BOARD

11:10, Ann Murphy (Hywel Dda UHB - RCN Trade Union Rep - Independent Board Member)

7 - DATE AND TIME OF NEXT MEETING

11:15,
Tuesday 3 November 2026, 9.30am-11.30am