

Meeting Date	Item Ref.	Agenda Item	Action	Responsibility	Progress	Status
05/08/2025	HSSC(25)62	Operational Risks	Verification of correct ownership of Operational Risks	CW	Operational risks will be reassigned to the appropriate Committee/Sub-Committee by 31 December 2025 to inform operational risk reporting in February 2026 following the disestablishment of the Health and Safety Sub-Committee	Closed
29/09/2025	HSSC (25)72	Security Management Group	Present updated Counter Terrorism Security Advisor Report Action Plans at the next meeting. Add to AMaT.	JA	Action re-directed to the Security Management Group/ Accountable Lead - update on action to be covered in the Individual Regulations Assurance Report (Security Management) proposed for the Health & Safety Committee in January 2026	In Progress
29/09/2025	HSSC (25)72	Security Management Group	Review and update existing risk assessment for portering staff	JA	Action re-directed to the Security Management Group/ Accountable Lead - update on action to be covered in the Individual Regulations Assurance Report (Security Management) proposed for the Health & Safety Committee in January 2026	In Progress
29/09/2025	HSSC (25)72	Security Management Group	More detailed report at the next meeting including action plans, progress against target risk scores and residual risks.	JA	Action re-directed to the Security Management Group/ Accountable Lead - update on action to be covered in the Individual Regulations Assurance Report (Security Management) proposed for the Health & Safety Committee in January 2026	In Progress
29/09/2025	HSSC (25)73	Fire Safety Group	Amend Fire Audit Report to remove references to staffing gaps until formally reviewed	PE	Action re-directed to the Fire Safety Group/Accountable Lead - Fire Audit Report amended and references to staffing gaps removed	Closed
29/09/2025	HSSC (25)73	Fire Safety Group	Future reports to include metrics, timeframes for resolution and trajectory of progress	JB	Action re-directed to the Fire Safety Group/Accountable Lead - new metrics currently being trialed in Bronglais Hospital and once agreed these will be rolled out to all other hospital sites	In Progress
29/09/2025	HSSC (25)74	Electrical Safety Group	Review coroner's report from Scunthorpe incident at next ESG meeting, and oversee learning and mitigation from this case	SD	Action re-directed to the Electrical Safety Group/Accountable Lead - currently looking at increased mitigation measures to improve resilience and reviewing the electrical infrastructure risk (already increased from a 16 to a 20) to consider increasing this risk to a 25 due to risk of death	In Progress
29/09/2025	HSSC (25)74	Electrical Safety Group	Include more detailed findings from thermal imaging in future reports	SD	Action re-directed to the Electrical Safety Group/Accountable Lead - to develop metrics for thermal imaging and to assess performance against these	In Progress
29/09/2025	HSSC (25)75	Medical Gas Pipeline Systems Safety Group	Explore and incorporate measurable indicators into future reports.	SD	Action re-directed to the Medical Gas Pipeline Systems Safety Group/Accountable Lead - to develop measurable indicators/ metrics and to assess performance against these	In Progress
29/09/2025	HSSC (25)76	Compliance and Site Operations Group	Complete deep dive review on out of hours operational coverage including manning levels and resilience	PE	Action re-directed to the Compliance Service Group/Accountable Lead - to complete a deep dive review on out of hours operational coverage and bring to the attention of the Health & Safety Compliance Group	In Progress
29/09/2025	HSSC (25)77	Trade Union Health and Safety Group	Develop standardised reporting template for RCN walkrounds	AS	Action re-directed to the Health & Safety Service Group/ Accountable Lead - to align RCN walkrounds with the Health & Safety walkrounds already proposed	In Progress
29/09/2025	HSSC (25)77	Trade Union Health and Safety Group	Review how walk round feedback is routed into operational governance.	CW	RCN reports can be captured on AMAT if they are shared with the Assurance and Risk Team. Compliance is then reported through the relevant Clinical Care Group Integrated Governance Group meeting by the Assurance and Risk team.	In Progress

29/09/2025	HSSC (25)77	Trade Union Health and Safety Group	Integrate pigeon related hygiene review into the ventilation assurance programme.	SD	Action re-directed to the Ventilation Safety Group/ Accountable Lead - ss a result of discussion at the inaugural Health & Safety Compliance Group, for Facilities to action reviews of HDdUHB's pest control contracts and window cleaning contracts with external providers	Closed
29/09/2025	HSSC (25)77	Trade Union Health and Safety Group	Explore formalised support mechanisms for porters involved in violence and aggression incidents.	JA	Action re-directed to the Security Management Group/Accountable Lead - to establish the mechanisms in place to support staff subject to violence & aggression in the workplace, in conjunction with Occupational Health	In Progress
29/09/2025	HSSC (25)78	Health and Safety Update	Identify high performing CCGs for RIDDOR Compliance. Develop numerator/denominator model for assessing training uptake.	AS	To be included within the new reporting arrangements in place i.e. through the Health & Safety Compliance Report to IQFPDG, and the Health & Safety Assurance Report to Health & Safety Committee	Closed