

Health & Safety Committee Meeting



GIG
CYMRU
NHS
WALES

Bwrdd Iechyd Prifysgol
Hywel Dda
University Health Board

Agenda

Date 13 January 2026
Time 9:30 AM - 11:30 AM
Location Microsoft Teams Meeting/ Ystwyth Boardroom; Ystwyth Board Room
Avocor (Hywel Dda UHB - Generic Account)
Title Health & Safety Committee Meeting

1 - GOVERNANCE

9:30 AM,

1.1 - Welcome and Apologies

Ann Murphy (Hywel Dda UHB - RCN Trade Union Rep - Independent Board Member)

1.2 - Declarations of Interest

All

1.3 - Minutes of Previous Meeting Held on 11 November 2025 *For approval*

Ann Murphy (Hywel Dda UHB - RCN Trade Union Rep - Independent Board Member)

1.4 - Matters Arising and Table of Actions from Meeting held on 11 November 2025 *For discussion*

Ann Murphy (Hywel Dda UHB - RCN Trade Union Rep - Independent Board Member)

1.5 - Review of Terms of Reference (ToRs) *For approval*

Joanne Wilson (Hywel Dda UHB - Director of Corporate Governance/Board Secretary)

1.6 - Health and Safety Sub-Committee Table of Actions *For assurance*

James Severs (Hywel Dda UHB - Executive Director of Allied Health Professions and Health Science)

From October 2025 meeting.

1.7 - Assurance and Risk Report *For assurance*

Rachel Williams (Hywel Dda UHB - Head of Assurance and Risk)

2 - HEALTH AND SAFETY UPDATES

10:04 AM,

2.1 - Staff/Patient Story *For assurance*

Adam Springthorpe (Hywel Dda UHB - Health & Safety Manager)

2.2 - Health and Safety Assurance Report *For assurance*

Adam Springthorpe (Hywel Dda UHB - Health & Safety Manager)

2.3 - Site Visit Report and Associated Actions *For assurance*

Adam Springthorpe (Hywel Dda UHB - Health & Safety Manager)

2.4 - Individual Regulations Assurance Report *For assurance*

Richard Jupp (Hywel Dda UHB - Head of Fire Safety)

Fire Safety

2.5 - Stress in the Workplace *For assurance*

Karen Ryan (Hywel Dda UHB - Head of Occupational Health)

3 - FOR INFORMATION

10:54 AM,

3.1 - HSC Workplan

For information

Ann Murphy (Hywel Dda UHB - RCN Trade Union Rep - Independent Board Member)

4 - ANY OTHER BUSINESS

10:59 AM, All

5 - MATTERS FOR ESCALATION TO BOARD

11:04 AM, Ann Murphy (Hywel Dda UHB - RCN Trade Union Rep - Independent Board Member)

6 - DATE AND TIME OF NEXT MEETING

11:09 AM,

Tuesday 11 November 2025, 9.30am-11.30am