

# Health and Safety Committee

Mon 14 November 2022, 09:30 - 11:00

Boardroom Ystwyth/ MSTeams

## Agenda

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### 09:30 - 09:40 1. GOVERNANCE

10 min

#### 1.1. Welcome and Apologies


*Chair*

#### 1.2. Declarations of Interest

*All*

#### 1.3. Minutes of Previous Meeting held on 12th September 2022

*Chair*

 UNAPPROVED HSC Minutes 12 09 22 v0.2.pdf (8 pages)

#### 1.4. Matters Arising and Table of Actions from Meeting held on 12th September 2022

*Chair*

 HSC Table of Actions 12.09.2022 v0.2.pdf (3 pages)

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### 09:40 - 10:20 2. HEALTH AND SAFETY UPDATES

40 min

 HS Briefing Nov 22 FINAL.pdf (4 pages)

#### 2.1. Health and Safety Update

*Tim Harrison*

#### 2.2. Health and Safety Regulations: Control of Asbestos Update

*Simon Chiffi*

 Health Safety Committee Control of Asbestos Regulations 2012 SBAR FINAL.pdf (9 pages)


#### 2.3. Prevent and Contest Update


*Tim Harrison*


 SBAR CONTEST-PROTECT Update Nov 2022 FINAL.pdf (4 pages)

#### 2.4. Fire Safety Update

*Rob Elliott*

 SBAR Fire Safety Management Nov 22 Final.pdf (9 pages)

 Appendix 1- MWWFRS audit tracker (002).pdf (19 pages)





 Appendix 2 - Fire Safety Governance Review Action Plan.pdf (3 pages)

#### 2.5. RIDDOR Update

**10:20 - 10:40** **3. Policies and Procedures for Approval**  
20 min

**3.1. Medical Laser Safety Policy**

*Sharon Daniel*

-  770 V2 - MLS Policy SBAR V1.0.pdf (5 pages)
-  770-MedicalLaserSafetyPolicy-v.2-Final.pdf (22 pages)
-  SUMMARY EqIA - MLSP V2a.pdf (4 pages)
-  App1 - SBAR checklist.pdf (2 pages)

**3.2. Request for Extension to Review: Full Lockdown Policy; Violent Patient Warning Policy**

*Rob Elliott*

-  Health Safety Committee Policy Extension SBAR Nov 2022 FINAL.pdf (3 pages)

**3.3. Request for Extension to Review: Smoke Free Policy**

*Jo Dainton*

-  Health Safety Committee SBAR Nov 2022 FINAL.pdf (4 pages)
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**10:40 - 10:45** **4. FOR INFORMATION**  
5 min

**4.1. HSC Work Programme 2022/23**

*Chair*

-  HSAC Work Programme 2022-23 v6.pdf (3 pages)
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**10:45 - 10:50** **5. ANY OTHER BUSINESS**  
5 min

*All*

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**10:50 - 10:55** **6. MATTERS FOR ESCALATION TO BOARD**  
5 min

*Sharon Daniel*

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**10:55 - 10:55** **7. DATE AND TIME OF NEXT MEETING**  
0 min

*9th January 2023 9.30 a.m. - 11.30 a.m.*