

**TABLE OF ACTIONS FROM HEALTH & SAFETY COMMITTEE (HSC) MEETING
HELD ON 12th SEPTEMBER 2022**

| MINUTE REF | ACTION | LEAD | TIME SCALE | PROGRESS |
|----------------|--|---------------------|--------------------------------------|--|
| HSC(22) 62 | WORKPLACE (HEALTH AND SAFETY REGULATIONS) <ul style="list-style-type: none"> To pursue the use of Wellbeing Funds to support staff in utilising the available space in accommodation. | JH/DR | 5 th September 2022 | A meeting has been scheduled for 21 st September 2022, and an update on the outcome will be provided to the Committee. |
| HSC (22) 74 | SELF ASSESSMENT QUESTIONNAIRE: <ul style="list-style-type: none"> To clarify with the Board Secretary whether the format of the questionnaire has been revised and if not, request an update on whether this is being progressed | CSO/ JW | 1 st November 2022 | The Self Assessment Questionnaire will be revised in readiness for next years process. |
| HSC(22) 75 | HEALTH AND SAFETY UPDATE: <ul style="list-style-type: none"> To provide feedback on the meeting being arranged with Dyfed Powys police to challenge the response received by a member of staff who was assaulted by a mental health patient. To liaise with the Health and Safety Manager to ascertain whether a new risk needs to be articulated for future Health and Safety reporting. | TH CB/ TH | 1 st November 2022 | <u>04.11.2022</u> No change to DPP Policy at present but this is under discussion. Meeting with HB representatives occurred discussing how we could bring more offences to justice. Since last meeting there have been. We have had at least three arrests and interviews with a remand in custody. <u>21.10.2022</u> The Assurance and Risk Team have met with Health & Safety Colleagues and will be supporting them to articulate two new risks regarding Manual Handling training, and Violence & Aggression training |

| MINUTE REF | ACTION | LEAD | TIME SCALE | PROGRESS |
|------------|---|-------------------|-------------------------------------|---|
| HSC(22) 78 | HEALTH AND SAFETY REGULATIONS - ESTATES LOW VOLTAGE (LV) and HIGH VOLTAGE (HV) ELECTRICITY COMPLIANCE - AUDIT TRACKER <ul style="list-style-type: none"> To schedule an update on the Health Board's LV and HV electricity Compliance in six months time and update Datix Risk Register | CSO/ CB/ AS | 1 st November 2022 | An update has been scheduled as part of the Committee's forward work programme. |
| HSC(22) 80 | Operational Risks Assigned to QSEC: <ul style="list-style-type: none"> To provide clarity to the Committee on whether Risk 222: Exposure to asbestos through contact with asbestos containing materials includes General Managed Practice sites. | GR | 1 st November 2022 | An update will be included within the Health And Safety Regulations: Control of Asbestos Report, scheduled for the 14 th November 2022. |
| HSC(22) 80 | OPERATIONAL RISKS ASSIGNED TO QSEC: <ul style="list-style-type: none"> To clarify with the Committee whether the description and use of 'plus-size patients' is a national descriptor and update the Risk if appropriate. | MR | 1 st November 2022 | The Health Board's Manual Handling Co-Ordinator has sought clarity from the All Wales Manual Handling Team and will provide feedback prior to the Health and Safety Committee. Terminology HDdUHB is using is Plus sized Patients - latest documents on website. Relating to 'Bariatric' have been changed to reflect this. |
| HSC(22) 85 | PROCEDURE 463: DISPLAY SCREEN EQUIPMENT (DSE) AND WORKSTATION ASSESSMENT: <ul style="list-style-type: none"> To clarify whether the name of the supplier for staff eye test vouchers should be stipulated within the Procedure. | AS/ CSO | 1 st November 2022 | Complete: The procedure has now been approved. |

MR – Mandy Rayani

GR: Gareth Rees

TH: Tim Harrison

CSO – Committee Services Officer

CB: Claire Bird

JW: Jo Wilson

AS: Adam Springthorpe

