

**TABLE OF ACTIONS FROM HEALTH & SAFETY COMMITTEE (HSC) MEETING
HELD ON 14 JANUARY 2025**

MINUTE REF	ACTION	LEAD	TIME SCALE	PROGRESS
HSC (24)76	Health and Safety Update: <ul style="list-style-type: none"> To submit a report on health and safety training compliance to Committee in Quarter 4. 	TH/AS	November 2024	Complete Shared in January HSC meeting.
HSC (24)83	Bariatric Compliance (Manual Handling Operations Regulations 1992) Update Report: <ul style="list-style-type: none"> To bring an updated report back to the January 2025 HSC meeting, to include evidential data on regulations compliance in order to provide assurance to Committee 	JB	January 2025	In Progress: Scheduled for March meeting.
HSC(24)95	Health and Safety Update Report <ul style="list-style-type: none"> To submit a report on Electrical Infrastructure risks to Committee. 	SC	March 2025	In Progress: Scheduled for March meeting (H&S Update Report)
HSC(24)111	Corporate Risks Assigned to HSC <ul style="list-style-type: none"> To add risk number 1745 to the workplan for discussion. 	CSO	March 2025	In Progress: The workplan for 2025/26 is being finalised.
HSC(24)112	Staff/Patient Story <ul style="list-style-type: none"> To review the central repository for staff/patient stories to see if there are any relevant to bring to HSC. 	SD	March 2025	Complete No local or national stories relevant for the HSC at this point in time. (Update provided by Louise O'Connor).
HSC(24)116	Fire Safety Training <ul style="list-style-type: none"> Information to be shared with AG to facilitate a deep dive into mandatory training compliance. 	SC	March 2025	Complete This deep dive work is being incorporated as part of the Mandatory Training Group. (Update provided by Amanda Glanville).
HSC(24)120	Policy 703 - Control of Substances Hazardous to Health (COSHH) <ul style="list-style-type: none"> Policy to be updated to improve clarity on who holds responsibility and where the names of responsible people in each area are held. 	AS	March 2025	Complete Updated COSHH Policy submitted to AM & CSO on 18/02/2025 for Chair's Action.

MINUTE REF	ACTION	LEAD	TIME SCALE	PROGRESS
HSC(24)120	Policy 703 - Control of Substances Hazardous to Health (COSHH) <ul style="list-style-type: none"> Policy to be approved through Chair's Action following above amendments. 	AM/ CSO	March 2025	Complete Approved via Chair's Action.

Key: SC- Simon Chiffi KJ-Keith Jones JB-Jeni Bryant CSO- Committee Services Officer AM -Ann Murphy SD- Sharon Daniel
 AG – Amanda Glanville