

HEALTH & SAFETY SUB-COMMITTEE UPDATE REPORT

Date of last meeting: 04 February 2025

Quoracy: Met

Report by: Jonathan Arthur, Deputy Director of Health Sciences (Vice-Chair)

KEY DISCUSSION POINTS AND MATTERS TO BE ESCALATED FROM THE DISCUSSION AT THE MEETING:

Alert (may require discussion)

The Health and Safety Sub-Committee wish to **alert** members of the Health and Safety Committee that:

There were no matters to alert the Health and Safety Committee to.

Assure (to note)

The Health and Safety Sub-Committee wish to **assure** members of the Health and Safety Committee that:

- The Terms of Reference for the Health and Safety Sub-Committee were agreed at the meeting.

Advise (to monitor)

The Health and Safety Sub-Committee wish to **advise** members of the Health and Safety Committee that:

- The Terms of Reference for the reporting groups of the Health and Safety Sub Committee were shared at the meetings of their respective groups and brought back to the Sub Committee meeting for approval. Through discussion the following was proposed:
 - Ventilation Group and the Water Safety Group Terms of Reference require further discussion and agreement regarding the most appropriate reporting route before presenting their Terms of Reference to the Health & Safety Sub-Committee for approval at its next meeting.
 - Further discussion with Estates is required to determine leadership of the Security Management Group and other aspects of security management, before presenting their Terms of Reference to the Health & Safety Sub-Committee for approval at its next meeting.
 - Meeting frequency of the Fire Safety Group requires agreement with the Health and Safety Sub-Committee Chair before presenting their Terms of Reference to the Health & Safety Sub-Committee for approval at its next meeting.
 - Discussions to be held with the previous Chair of the Environmental Hygiene Group before presenting their Terms of Reference to the Health & Safety Sub-Committee for approval at its next meeting.
 - The Electrical Safety Group, Medical Gas Pipeline Systems Safety and Compliance and Site Operations Group, Radiation Protection Group, and the Trade Union Health & Safety Group Terms of Reference were approved.
- The Sub-Committee requested a review of the Portering role in relation to security duties and to recommend any amendments to their responsibilities.
- The Sub-Committee requested a Violence and Aggression management training plan and timeline was requested.

- The Sub-Committee requested a report be presented to the next Health & Safety Sub-Committee meeting outlining the approach, agreement on timelines with the Performance Team for completing the work and detailing the indicators to be included in the proposed Health & Safety Dashboard.

Review of Risks

None discussed

Sharing of Learning

None discussed

Recommendation

The Health and Safety Committee is asked to receive assurance from the Update Report and approve the Health & Safety Sub Committee Terms of Reference