

Health & Safety Committee Meeting



GIG
CYMRU
NHS
WALES

Bwrdd Iechyd Prifysgol
Hywel Dda
University Health Board

Agenda

Date 05 May 2026
Time 9:30 AM - 11:30 AM
Location Microsoft Teams Meeting; HDD Picton - Dolau Cothi
Title Health & Safety Committee Meeting

1 - GOVERNANCE

9:30 AM,

1.1 - Welcome and Apologies

Ann Murphy (Hywel Dda UHB - RCN Trade Union Rep - Independent Board Member)

1.2 - Declarations of Interest

All

Link to be included to the online DOI register

1.3 - Minutes of Previous Meeting Held on 10 March 2026

For approval

Ann Murphy (Hywel Dda UHB - RCN Trade Union Rep - Independent Board Member)

1.4 - Matters Arising and Table of Actions from Meeting held on 10 March 2026

For discussion

Ann Murphy (Hywel Dda UHB - RCN Trade Union Rep - Independent Board Member)

1.5 - Review of HSC Terms of Reference (TORs)

For approval

Ann Murphy (Hywel Dda UHB - RCN Trade Union Rep - Independent Board Member)

1.6 - HSC Annual Self-Assessment of Effectiveness Outcome Report

For assurance

Ann Murphy (Hywel Dda UHB - RCN Trade Union Rep - Independent Board Member), James Severs (Hywel Dda UHB - Executive Director of Allied Health Professions and Health Science)

1.7 - Health & Safety Committee Annual Report 2026/27

For approval

Ann Murphy (Hywel Dda UHB - RCN Trade Union Rep - Independent Board Member)

1.8 - Assurance and Risk Report

For assurance

James Severs (Hywel Dda UHB - Executive Director of Allied Health Professions and Health Science), Gareth Cottrell (Hywel Dda UHB - Deputy Chief Operating Officer)

2 - HEALTH AND SAFETY UPDATES

10:05 AM,

2.1 - Health and Safety Assurance Report

For assurance

Adam Springthorpe (Hywel Dda UHB - Health & Safety Manager)

2.2 - Individual Regulation Assurance Reports

For assurance

TBC

2.3 - Fire Regulation Assurance Report Update

For assurance

Simon Chiffi (Hywel Dda UHB - Head of Operations)

2.4 - Health and Safety Inspection Actions

For assurance

Gareth Cottrell (Hywel Dda UHB - Deputy Chief Operating Officer)

2.5 - Methodology for Site Visits

For assurance

Adam Springthorpe (Hywel Dda UHB - Health & Safety Manager)

3 - CLINICAL CARE GROUPS HEALTH & SAFETY ASSURANCE REPORTS

10:50 AM,

3.1 - Planned & Specialist Care

For assurance

Gareth Cottrell (Hywel Dda UHB - Deputy Chief Operating Officer), Paula Goode (Hywel Dda UHB - Service Director for Planned and Specialist Care)

3.2 - Community & Integrated Medicine

For assurance

Gareth Cottrell (Hywel Dda UHB - Deputy Chief Operating Officer), Peter Skitt (Hywel Dda UHB - Clinical Care Group Service Director - Community & Integrated Medicine)

4 - EMERGENCY PLANNING

11:10 AM,

4.1 - Revised Pandemic Framework

For approval

Sam Hussell (Head of Health Emergency Planning)

5 - FOR INFORMATION

11:20 AM,

5.1 - HSC Workplan

For information

Ann Murphy (Hywel Dda UHB - RCN Trade Union Rep - Independent Board Member)

2025/26 & 2026/27

6 - ANY OTHER BUSINESS

11:20 AM, All

7 - MATTERS FOR ESCALATION TO BOARD

11:25 AM, Ann Murphy (Hywel Dda UHB - RCN Trade Union Rep - Independent Board Member)

8 - DATE AND TIME OF NEXT MEETING

11:30 AM,
Tuesday 7 July 2026, 9.30am-11.30am