



## Agenda

Date 06 May 2025  
Time 9:30 AM - 11:30 AM  
Location Microsoft Teams Meeting/ Ystwyth Boardroom  
Title Health & Safety Committee Meeting

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### 1 - Governance

9:30 AM,

#### 1.1 - Welcome and Apologies

Ann Murphy (Hywel Dda UHB - RCN Trade Union Rep - Independent Board Member)

#### 1.2 - Declarations of Interest

All

#### 1.3 - Minutes of the Previous Meeting held on 4 March 2025

*For approval*

Ann Murphy (Hywel Dda UHB - RCN Trade Union Rep - Independent Board Member)

#### 1.4 - Matters Arising and Table of Actions from Meeting held on 4 March 2025

*For information*

Ann Murphy (Hywel Dda UHB - RCN Trade Union Rep - Independent Board Member)

#### 1.5 - Health and Safety Committee Annual Report 2024/25

*For assurance*

James Severs (Hywel Dda UHB - Executive Director of Allied Health Professions and Health Science)

### **1.6 - Health and Safety Sub Committee Update**

*For assurance*

James Severs (Hywel Dda UHB - Executive Director of Allied Health Professions and Health Science)

## **2 - Health and Safety Updates**

9:56 AM,

### **2.1 - Staff/Patient Story**

*For assurance*

TBC

### **2.2 - Health and Safety Update Report**

*For information*

Adam Springthorpe (Hywel Dda UHB - Health & Safety Manager), Tim Harrison (Hywel Dda UHB - Head of Health, Safety and Security)

- *H&S Dashboard and Compliance update*

### **2.3 - H&S Annual Work Plan 2025/26**

*For assurance*

Tim Harrison (Hywel Dda UHB - Head of Health, Safety and Security)

### **2.4 - Electrical Infrastructure Risks**

*For assurance*

Simon Day (Hywel Dda UHB - Head of Maintenance & Engineering)

### **2.5 - Risk 1745 - Estates Condition**

*For assurance*

Simon Day (Hywel Dda UHB - Head of Maintenance & Engineering)

### **2.6 - RAAC Assurance Report**

*For assurance*

Simon Day (Hywel Dda UHB - Head of Maintenance & Engineering)

**2.7 - Fire Enforcement Notice 5438/02 - Cwm Seren**

*For discussion*

**3 - For Information**

11:11 AM,

**3.1 - HSC Workplan**

*For information*

Ann Murphy (Hywel Dda UHB - RCN Trade Union Rep - Independent Board Member)

**4 - Any Other Business**

11:13 AM, All

**5 - Matters for Escalation to Board**

11:15 AM, Ann Murphy (Hywel Dda UHB - RCN Trade Union Rep - Independent Board Member)

**6 - Date and Time of Next Meeting**

11:17 AM,  
Thursday 3 July 2025, 9:30-11:30