

**HEALTH AND SAFETY COMMITTEE (HSC)/ PWYLLGOR IECHYD A DIOGELWCH
05/05/2026**

TABLE OF ACTIONS/TABL GWEITHREDOEDD

Key: AC-Andrew Carruthers; GC-Gareth Cottrell; JS-James Severs; KRy-Karen Ryan; SC-Simon Chiffi; SD-Sharon Daniel

MEETING DATE	MINUTE REF	ACTION	LEAD	TIME SCALE	PROGRESS
06/05/2025	HSC(25)009	H&S Annual Work Plan 2025/26 • To provide assurance to HSSC around the management of stress in the workforce in collaboration with the Psychological Wellbeing Group and report back to HSC.	KRy	11/11/2025	Complete Closed. Assurance received in PODCC.
11/11/2025	HSC(25)037	Health and Safety Sub-Committee Update • To clarify whether a risk assessment has been incorporated into the updated Control of Contractors policy.	SC	30/11/2025	Complete It was decided not to include a “direct copy” of HDuHB Risk Assessments in this policy, as each employed contactor would offer their own version. Specific reference has been included to other documents in conjunction to this policy, namely 156 -Risk Management Strategy & Policy and also 674 - Risk Assessment Procedure.
13/01/2026	HSC(26)009	Site Visit Report and Associated Actions • For Operational leads to update on the outstanding Health and Safety Actions in their remit	AC, GC	05/05/2026	Complete GC 12/3/26 Update report to be drafted by AS for May 26 H&S Committee meeting
10/03/2026	HSC(26)017	Assurance and Risk Report • To look into the decision made at QSEC with regards to reporting risks that can not be mitigated due to lack of funding to see whether this can be replicated for HSC.	JS, SD	05/05/2026	In progress 05/05/26 Further discussion needed. 30/06/26 Further work needed.
10/03/2026	HSC(26)017	Assurance and Risk Report • To consider a method of gathering feedback for Violence and Aggression training	JS	05/05/2026	Complete An evaluation form is completed by employees at the end of each course.