

Virtual Health & Safety Committee Meeting



GIG
CYMRU
NHS
WALES

Bwrdd Iechyd Prifysgol
Hywel Dda
University Health Board

Agenda

Date 07 July 2026
Time 9:30 AM - 11:30 AM
Location Microsoft Teams Meeting
Title Virtual Health & Safety Committee Meeting

1 - GOVERNANCE

9:30 AM,

1.1 - Welcome and Apologies

Ann Murphy (Hywel Dda UHB - RCN Trade Union Rep - Independent Board Member)

1.2 - Declarations of Interest

All

[Board Member DOI Register](#)

1.3 - Minutes of Previous Meeting

For approval

Ann Murphy (Hywel Dda UHB - RCN Trade Union Rep - Independent Board Member)

1.4 - Matters Arising and Table of Actions from Previous Meeting *For discussion*

Ann Murphy (Hywel Dda UHB - RCN Trade Union Rep - Independent Board Member)

1.5 - Assurance and Risk Report

For assurance

James Severs (Hywel Dda UHB - Executive Director of Allied Health Professions and Health Science), Gareth Cottrell (Hywel Dda UHB - Deputy Chief Operating

Officer)

2 - HEALTH AND SAFETY UPDATES

9:50 AM,

2.1 - Health and Safety Assurance Report

For assurance

Adam Springthorpe (Hywel Dda UHB - Health & Safety Manager)

2.2 - Health & Safety Training Overview

For assurance

Adam Springthorpe (Hywel Dda UHB - Health & Safety Manager)

2.3 - Regulation Assurance Report

For assurance

Adam Springthorpe (Hywel Dda UHB - Health & Safety Manager)

Corporate Health and Safety covering the following regulations:

- Management of Health and Safety at Work Regulations 1999 (MHSWR)
- Workplace (Health, Safety and Welfare) Regulations 1992 (WHSWR)
- Health and Safety (Safety Signs and Signals) Regulations 1996

2.4 - Fire Safety Risk Assessment Assurance Update (BORIS)

For assurance

Simon Chiffi (Hywel Dda UHB - Head of Operations)

2.5 - Compliance with Environmental Ligature Anchor Point Assessments and Adoption of the All-Wales Procedure

Adam Springthorpe (Hywel Dda UHB - Health & Safety Manager), Gareth Cottrell (Hywel Dda UHB - Deputy Chief Operating Officer)

2.6 - Health & Safety/Individual Regulations Written Control Documents Status Report

For assurance

James Severs (Hywel Dda UHB - Executive Director of Allied Health Professions and Health Science)

3 - Clinical Care Group Updates

10:50 AM,

3.1 - Mental Health and Learning Disabilities

For assurance

Gareth Cottrell (Hywel Dda UHB - Deputy Chief Operating Officer)

3.2 - Community and Integrated Medicine

For assurance

Gareth Cottrell (Hywel Dda UHB - Deputy Chief Operating Officer)

4 - Policies

11:10 AM,

4.1 - Major Incident Plan

For approval

Sam Hussell (Head of Health Emergency Planning)

5 - FOR INFORMATION

11:20 AM,

5.1 - HSC Workplan

For information

Ann Murphy (Hywel Dda UHB - RCN Trade Union Rep - Independent Board Member)

6 - ANY OTHER BUSINESS

11:20 AM, All

7 - MATTERS FOR ESCALATION TO BOARD

11:25 AM, Ann Murphy (Hywel Dda UHB - RCN Trade Union Rep - Independent Board Member)

8 - DATE AND TIME OF NEXT MEETING

11:30 AM,
Thursday 10 September 2026, 9.30am-11.30am