

Health and Safety Committee Meeting



GIG
CYMRU
NHS
WALES

Bwrdd Iechyd Prifysgol
Hywel Dda
University Health Board

Agenda

Date Tuesday 09 July 2024
Time 09:30 - 11:30
Location Ystwyth Boardroom/ Microsoft Teams Meeting
Title Health and Safety Committee Meeting

1 - GOVERNANCE

09:30-09.50 Chair

1.1 - Welcome and apologies

1.2 - Declarations of Interest

1.3 - Minutes of Previous Meeting held on 07 May 2024

Chair

1.4 - Matters Arising and Table of Actions from Meeting held on 07 May 2024

Chair

1.5 - Operational Risks Assigned to HSC

2 - HEALTH AND SAFETY UPDATES

09.50-10.50

2.1 - Staff/Patient Story

2.2 - Health and Safety Update

Tim Harrison (Head of Health, Safety and Security)

2.3 - Fire Safety Audit System Report

Rob Elliott (Director of Estates, Facilities and Capital Management)

2.4 - Estates Management Safety Review (review of outside traffic areas)

Rob Elliott (Director of Estates, Facilities and Capital Management)

2.5 - Major Incident Annual Plan: 2024/25

Ardiana Gjini (Executive Director of Public Health)

2.6 - Control of Substances Hazardous to Health (COSHH) Regulations Report

Adam Springthorpe (Health & Safety Manager)

2.7 - Diff X Cleaning Agent Assurance Report

Tim Harrison (Head of Health, Safety and Security), Adam Springthorpe (Health & Safety Manager)

2.8 - Occupational Health Report - DEFERRED

3 - HEALTH AND SAFETY REGULATIONS

10.50-11.05

3.1 - H&S Display Screen Equipment Regulations

Tim Harrison (Head of Health, Safety and Security)

4 - POLICIES AND PROCEDURES FOR APPROVAL

11.05-11.15

4.1 - Critical Threat Level Response Framework

Sam Hussell (Health Emergency Planning)

5 - ANY OTHER BUSINESS

11.15-11.20

6 - MATTERS FOR ESCALATION TO BOARD

11.20-11.30 Chair

7 - FOR INFORMATION

**8 - DATE AND TIME OF NEXT MEETING: Tuesday 10 September 2024,
9.30am-11.30am**

8.1 - Date and Time of Future Meetings

Tuesday 12 November 2024, 9.30am-11.30am

Tuesday 14 January 2025, 9.30am-11.30am

Tuesday 4 March 2025, 9.30am-11.30am