



**PWYLLGOR IECHYD A DIOGELWCH  
HEALTH & SAFETY COMMITTEE**

<b>DYDDIAD Y CYFARFOD: DATE OF MEETING:</b>	09 July 2024
<b>TEITL YR ADRODDIAD: TITLE OF REPORT:</b>	Health and Safety Update
<b>CYFARWYDDWR ARWEINIOL: LEAD DIRECTOR:</b>	Sharon Daniel, Interim Director of Nursing, Quality and Patient Experience
<b>SWYDDOG ADRODD: REPORTING OFFICER:</b>	Tim Harrison, Head of Health, Safety and Security Adam Springthorpe, Health and Safety Manager

<b>Pwrpas yr Adroddiad (dewiswch fel yn addas) Purpose of the Report (select as appropriate)</b>
Er Sicrwydd/For Assurance

**ADRODDIAD SCAA  
SBAR REPORT**

**Sefyllfa / Situation**

This report is presented to the Health and Safety Committee (HSC) to provide a general update on Health and Safety, including specific details on a risk presented by the Marsden M-200 chair scales, and compliance with Local Safety Notice (LSN 01 2024) on bed cable management.

This report also includes items escalated from the Trade Union Health and Safety Group.

**Cefndir / Background**

**Learning from Events - Marsden M-200 Chair Scales**  
There have been instances within the Health Board where a patient/user has attempted to stand up with the footplates still down on the Marsden M-200 Chair Scales resulting in the chair tipping forwards. This creates a risk to both patients/services users and staff.

**Local Safety Notice (LSN 01 2024) Compliance – Bed Cable Management**  
As reported at the March 2024 Committee, a Local Safety Notice (LSN 01 2024) was issued in January 2024 by the Health, Safety and Security (HS&S) Department. The LSN addresses cable management risks associated with medical devices on beds following a small number of preventable incidents. The notice was brought to the attention of all ward areas throughout the Health Board and presented at all Governance / Quality and Safety Groups attended by the Health and Safety Team. For reference, the notice can be found here: [Risk Level High Cable Management \(Medical Devices on Beds\) - Electrocution Risk and/or Trip Hazard](#).

At the May 2024 Committee, HS&S reported results from a series of unannounced audits conducted across the Health Board to check compliance with LSN 01 2024. A list of wards/departments that use these mattress types was obtained from the Clinical Engineering Department, and the top user on each site was selected to receive an unannounced audit. Results varied widely. Following audits the wards/departments were reminded that there are only 2 ways that are acceptable as compliant:

1. Cable inside the cable retainer on the mattress cover; or

2. Cable along the floor within the footprint of the bed, i.e., between the wheel sets, if the particular mattress does not yet have a cable retainer.

## Asesiad / Assessment

### Learning from Events - Marsden M-200 Chair Scales

There is a risk of injury to a patient/user if the footrests on the Marsden M-200 Chair Scales are not returned to an upward/storage position following use. The patient/user may stand up on the footrests, tipping the chair scales and causing the patient/user to fall forwards. There is also a risk of injury to staff if positioned in front of the falling patient/user.

A new Local Safety Notice (LSN 03 2024) has been produced addressing the risk presented. Action required by the LSN: Please ensure that the foot plates are lifted on the Marsden M-200 Chair Scales before the patient/user attempts to stand up.

For reference, the notice can be found here: [LSN 03 2024 - Risk of Marsden M-200 Chair Scales tipping if attempting to stand using footplates.](#)



This LSN has been added to the Safety Alerts intranet page and is currently on the intranet homepage. It has been circulated via the Global e-mail and forms part of the most recent HS&S Team 7 Minute Briefing. The LSN will also be presented at all Governance / Quality and Safety Groups attended by the HS&S Team.

### Local Safety Notice (LSN 01 2024) Compliance

The table below was presented to the Committee in May 2024 following the initial LSN 01 2024 compliance audit of the greatest users of hybrid /dynamic /pressure mattresses.

Site	Ward	Date	No. In Use	Compliant	%
GGH	Teifi Ward	09/04/2024	26	16	62%
PPH	AMAU	15/04/2024	10	0	0%
WGH	Puffin Ward	15/04/2024	13	10	77%
BGH	Ceredig Ward	16/04/2024	12	8	67%

Assurance was received from senior nursing management that the issues highlighted following the above audits had been rectified, therefore the HS&S team focused their auditing efforts on the other known users of hybrid /dynamic /pressure mattresses. The checking of mattress cable management was added to the audit checklist of the HS&S Team's regular audit programme. The table below shows the results of the audits completed since May 2024.

Site	Ward	Date	No. In Use	Compliant	%
WGH	Acute Frailty	29/05/2024	8	6	75%
BGH	EUCC	31/05/2024	2	2	100%
BGH	CDU	31/05/2024	4	4	100%
PPH	Ward 1	03/06/2024	12	10	83%
GGH	CDU	07/06/2024	12	12	100%
PPH	Ward 5	18/06/2024	21	19	90%
PPH	Ward 7	18/06/2024	3	3	100%
PPH	Ward 9	18/06/2024	17	16	94%

The above results are very positive compared to the results reported to the Committee back in May 2024. Engagement and reinforcement of the messages appears to have improved compliance throughout the hospitals as a result.

Each ward/department has been written to following these audits. Where necessary, they have been reminded of correct cable management and asked to take action to correct the cable routing on the non-compliant beds.

The checking of mattress cable management will continue to be part of the Health and Safety Department's audit schedule for 2024.

### **Items Escalated from the Trade Union Health and Safety Group – 10/06/2024**

At the June 2024 meeting Trade Union Health and Safety Group two issues were raised by Trade Union representatives (TU Reps) for escalation to the Health and Safety Committee.

1. Diff-X. More concerns raised. See separate report on Diff-X.
2. Parking. The issues raised were in 3 parts. In response to the issues raised the HS&S Team contacted the Transport & Sustainable Travel Manager and their answers are summarised below each issue (full response sent to TU Reps).

#### **Prince Philip Hospital (PPH) parking (or lack of) creating H&S risks, cars backing up onto roads, staff cannot park. The represented asked what is being done about this.**

- We face challenges and issues across our sites and in particular our acute sites are a cause for concern and are on the risk register.
- The recent transport survey highlighted that the vast majority of staff travel to work as the sole occupant of their vehicle. The assistance of the TU Reps was sought in encouraging sustainable transportation, car sharing etc. and possibly using their influence to obtain discounted rates on public transport for their members.
- Discussion ongoing with the local authority (LA), Dyfed Powys Police (DPP) and the local comprehensive school regarding parents accessing the PPH site for drop off and pick up of pupils. Both DPP and the LA have agreed to increase patrols and assist our car par attendants with this issue. Inevitably this displaces the parking issue from the PPH site to the main roads surrounding the school and hospital causing congestion on the public highway.

#### **Glangwili Hospital (GGH) Parking – Ongoing risks. An update was sought on Gwili Railway.**

- Local authority made the decision to withdraw the park and ride facility which has exacerbated the transport issues we face at Glangwili Hospital.
- We are currently working in partnership with Transport for Wales and negotiated a three-month free bus travel trial for staff. This took place from 1 March to 30 May 2024 on the T1 & T2 Traws Cymru bus services, 7 days a week on zero emission battery-electric vehicles.
- The partnership agreement with the Gwili Railway Co has been unfortunately delayed due to essential enablement works. Hywel Dda UHB remain in a position to immediately proceed with the agreement and have circa 144 staff who are ready and willing to park at the Gwili Railway as soon as they are in a position to open the facility to ourselves, hopefully by the end of July 2024.

- Once this facility is open the transport Team have sought approval to reconfigure parking at GGH that will see an increase in patient and visitor parking, which should prevent the traffic management and transport issues currently faced.

**Bronglais Hospital (BGH) – Looking at risks caused by lack of parking on site. Representatives want to know what they can do legally to prevent staff from parking in spaces designated for patients (particularly without a parking attendant). Also contractors parking on site was raised as an issue. A concern was raised that parking could prevent a Fire Engine attending in a timely manner. They were looking to form a Task & Finish (T&F) Group to look at issues.**

- Transport Manager invited to attend a T&F group for BGH regarding their parking issues. Unfortunately without enforcement on site, options are limited in what can be done to prevent staff from parking in patient and visitor bays.
- There is sufficient parking at the park and ride site but staff elect to occupy patient parking to the detriment of our patients and visitors.
- Discussions ongoing for forthcoming projects and programmes of work and the requirement to allow contractors on site and the loss of parking spaces.
- Finally a paper has been prepared by the Transport Team for the Executives to discuss the corporate approach to parking and a hierarchy of parking on each site. This paper advocates a greater focus on patient and visitor parking and will require staff to change their mindset where free allocated staff parking is a privilege and not a guarantee.

#### Argymhelliad / Recommendation

The Health & Safety Committee is asked to:

#### **TAKE ASSURANCE**

- That suitable steps to manage the risk of chair scales tipping are being taken.
- That suitable steps to manage cable management risks associated with medical devices on beds are being taken.
- That the risks associated with parking issues on the acute hospital sites are acknowledged by the Transport Team and that suitable steps are being taken to address risks.

<b>Amcanion: (rhaid cwblhau)</b>	
<b>Objectives: (must be completed)</b>	
Committee ToR Reference: Cyfeirnod Cylch Gorchwyl y Pwyllgor:	2.1 Provide assurance around the UHB arrangements for ensuring the health, safety, welfare and security of all employees and of those who may be affected by work-related activities, such as patients, members of the public, volunteers, contractors etc.
Cyfeirnod Cofrestr Risg Datix a Sgôr Cyfredol: Datix Risk Register Reference and Score:	N/A
Galluogwyr Ansawdd: Enablers of Quality:	6. All Apply

<a href="#">Quality and Engagement Act (sharepoint.com)</a>	
Parthau Ansawdd: Domains of Quality <a href="#">Quality and Engagement Act (sharepoint.com)</a>	2.1 Managing Risk and Promoting Health and Safety
Amcanion Strategol y BIP: UHB Strategic Objectives:	1. Putting people at the heart of everything we do 4. The best health and wellbeing for our individuals, families and communities 5. Safe sustainable, accessible and kind care 6. Sustainable use of resources
Amcanion Cynllunio Planning Objectives	2a Staff health and wellbeing
Amcanion Llesiant BIP: UHB Well-being Objectives: <a href="#">Hyperlink to HDdUHB Well-being Objectives Annual Report 2021-2022</a>	2. Develop a skilled and flexible workforce to meet the changing needs of the modern NHS 4. Improve Population Health through prevention and early intervention, supporting people to live happy and healthy lives

<b>Gwybodaeth Ychwanegol: Further Information:</b>	
Ar sail tystiolaeth: Evidence Base:	Contained within the body of the report.
Rhestr Termiau: Glossary of Terms:	Contained within the body of the report.
Partion / Pwyllgorau â ymgynhorwyd ymlaen llaw y Pwyllgor Ansawdd Iechyd a Diogelwch: Parties / Committees consulted prior to Health and Safety Committee:	Health and Safety Advisory Group Governance / Quality & Safety Groups Trade Union Health & Safety Group

<b>Effaith: (rhaid cwblhau) Impact: (must be completed)</b>	
<b>Ariannol / Gwerth am Arian: Financial / Service:</b>	Not applicable.
<b>Ansawdd / Gofal Claf: Quality / Patient Care:</b>	There is a positive impact on staff and patient safety, health and wellbeing through compliance with health and safety regulations.
<b>Gweithlu: Workforce:</b>	Potential for adverse future staffing impacts if this legislation is not complied with as it relates to employee safety.
<b>Risg: Risk:</b>	Risk to health and safety management

<b>Cyfreithiol: Legal:</b>	Potential for enforcement action including Improvement Notices/Prosecutions and claims due to breaches in legislation.
<b>Enw Da: Reputational:</b>	Potential for enforcement action including Improvement Notices/Prosecutions and claims due to breaches in legislation.
<b>Gyfrinachedd: Privacy:</b>	N/A
<b>Cydraddoldeb: Equality:</b>	<p>No evidence gathered to indicate a negative impact on any protected group/s.</p> <p>Evidence gathered indicates a positive impact on the protected characteristics of human rights and pregnancy / maternity by providing a safer workplace.</p>