

# Health & Safety Committee

Mon 09 May 2022, 09:30 - 11:30

Board Room, Ystwyth Building/MS Teams

## Agenda

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### 09:30 - 09:45 1. GOVERNANCE

15 min

#### 1.1. Welcome and Apologies

*Chair*

#### 1.2. Declarations of Interest

*All*

#### 1.3. Minutes of Previous Meeting held on 14th March 2022

*Chair*

 HSC Minutes 14.3.22 final.pdf (14 pages)


#### 1.4. Matters Arising and Table of Actions from Meeting held on 14th March 2022

*Chair*

 HSC Table of Actions 140322 Final.pdf (2 pages)

#### 1.5. Review of Terms of Reference

*Chair*

 HSC Terms of Reference Final revised.pdf (7 pages)

 Appendix 1 HSC Planning Objectives revised April 22.pdf (1 pages)

#### 1.6. Health & Safety Committee Annual Assurance Report

*Chair*

 HSC Annual Report 2021-22 v2.pdf (14 pages)

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### 09:45 - 10:30 2. HEALTH AND SAFETY UPDATES

45 min

#### 2.1. Health and Safety Update

*Tim Harrison*

 HS Briefing May 22 FINAL.pdf (5 pages)

#### 2.2. Health and Safety Regulations/Deep Dive

*Tim Harrison/Adam Springthorpe*

RIDDOR

 SBAR RIDDOR May 2022 Final.pdf (7 pages)

#### 2.3. Fire Safety Update Report

*Rob Elliott*

- 📄 SBAR Fire Safety Management May 2022 FINAL.pdf (9 pages)
- 📄 Appendix 1- MWWFRS Audit Tracker v1.pdf (12 pages)
- 📄 Appendix 2 - Fire Safety Compliance Document - tc.pdf (5 pages)

## 2.4. Health & Safety Dashboard/Performance Report

*Tim Harrison*

- 📄 HSC Incident Deep Dive - 2021-22 FINAL.pdf (8 pages)

## 2.5. PREVENT & CONTEST Update

*Phil Lloyd*

- 📄 SBAR CONTEST-PROTECT Update May 22 Final.pdf (4 pages)

## 2.6. Bariatric Equipment Update

*Tim Harrison*

- 📄 HSC Bariatric Briefing May FINAL.pdf (3 pages)
- 📄 HDUHB HEALTHY WEIGHT development plan Final.pdf (10 pages)

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### 10:30 - 10:35 **3. Comfort Break**

5 min

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### 10:35 - 10:55 **4. RISK**

20 min

#### 4.1. Deep Dive: Display Screen Equipment

*Tim Harrison*

- 📄 Deep Dive Review DSE Regulations amended version Final.pdf (11 pages)

#### 4.2. Corporate Risks Assigned to HSC

*Mandy Rayani/Andrew Carruthers*

- 📄 HSC Corporate Risk Report.May22. Final.pdf (8 pages)
- 📄 Appendix 1.pdf (13 pages)

#### 4.3. Operational Risks Assigned to HSC

*Mandy Rayani/Andrew Carruthers*

- 📄 HSC ORR Paper May 2022.pdf (7 pages)
- 📄 Appendix 1 - Health Safety Committee Risk Register May2022.pdf (4 pages)
- 📄 Appendix 2- Health and Safety Themed risk register May2022.pdf (38 pages)

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### 10:55 - 11:05 **5. PLANNING**

10 min

#### 5.1. Planning Objectives Update

*Mandy Rayani/Andrew Carruthers/Alison Shakeshaft*

- 📄 PO Standard SBAR - HS May 2022 v3 Final.pdf (4 pages)
- 📄 App1 - PO Update for H&S May 2022 Final - INTERNAL ONLY.pdf (5 pages)




#### 5.2. Major Incident Plan

**11:05 - 11:10** **6. FOR APPROVAL**

5 min

**6.1. Policies for Approval**

*Mandy Rayani*

-  814 V4 - Fit Testing for RPE Procedure SBAR v2 tc sb FINAL.pdf (5 pages)
  -  814 - Fit Testing for RPE Procedure - V4.0 - For Approval v1 FINAL.pdf (17 pages)
  -  SUMMARY EqIA - 814 RPE Procedure Final v1 FINAL.pdf (5 pages)
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**11:10 - 11:15** **7. FOR INFORMATION**

5 min

**7.1. HSC Work Programme 2022/23**

*Chair*

-  HSAC Work Programme 2022-23 v4.pdf (3 pages)
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**11:15 - 11:20** **8. ANY OTHER BUSINESS**

5 min

*All*

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**11:20 - 11:25** **9. MATTERS FOR ESCALATION TO BOARD**

5 min

*Mandy Rayani*

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**11:25 - 11:25** **10. DATE AND TIME OF NEXT MEETING**

0 min

*11th July 2022 9.30 a.m. - 11.30 a.m.*