

Health and Safety Committee

Mon 10 July 2023, 09:30 - 11:00

Ystwyth Boardroom, St David's Park and MS Teams

Agenda

09:30 - 09:45 **1. GOVERNANCE**

15 min

1.1. Welcome and Apologies

Chair

1.2. Declarations of Interest

All

1.3. Minutes of Previous Meeting held on 9th May 2023

Chair

 1.3 Draft HSC Minutes 09 05 23 KL CJ Revised.pdf (9 pages)

1.4. Matters Arising and Table of Actions from Meeting held on 9th May 2023

Chair

 1.4 HSC Table of Actions 09 05 23 updated june.pdf (5 pages)

1.5. Health and Safety Committee Terms of Reference

Chair

 1.5 SBAR HSC ToR 2023-24.pdf (4 pages)

 1.5 Appendix 1 HSC Terms of Reference July 2023 v1.pdf (8 pages)

09:45 - 10:35 **2. HEALTH AND SAFETY UPDATES**

50 min

2.1. Health and Safety Update


Tim Harrison

 2.1 HSS Update July 2023 V1.1 - AS.pdf (6 pages)

2.2. Fire Safety Update Report

Rob Elliott

 2.2 HSC SBAR Fire Safety Management 10 Jul 23 Final tc.pdf (8 pages)

 2.2 Appendix 1- MWWFRS Audit tracker 27062023.pdf (14 pages)

 2.2 Appendix 2 - Comparison of fire incidents and UwFS (002)-DRAFT-00- 1st June 2023.pdf (2 pages)

2.2.1. Fire Safety Audit System Report 23/24

Rob Elliott

 2.2.1 SBAR Annual Fire Safety Audit System Report Jun 2023 Final tc.pdf (4 pages)

 2.2.1 Appendix 1 - Online Fire Audit HDUHB May 23.pdf (10 pages)

2.3. Reinforced Autoclaved Aerated Concrete (RAAC) Update

Robert Elliot / Paul Williams

- 📄 2.3 HSC SBAR On RAAC at WGH Jul 2023 Final tc.pdf (7 pages)

2.4. Major Incident Plan

Sam Hussell

- 📄 2.4 Major Incident Plan SBAR.pdf (3 pages)
- 📄 2.4 Appendix 1 HDUHB MIP 2023-24 Final DRAFT.pdf (71 pages)
- 📄 2.4 Appendix 2 EqIA for Major Incident Plan June 2023.pdf (13 pages)

2.5. Lifting Operations and Lifting Equipment Regulations (LOLER) Update

Jon Wilson

- 📄 2.5 HSC SBAR Hoists July 2022 Update Report (Jun23) ver4.pdf (7 pages)

2.6. Security Update

Tim Harrison

- 📄 2.6 Security Update SBAR HSC June 2023.pdf (4 pages)

10:35 - 10:40 3. Health and Safety Regulations

5 min

Tim Harrison

10:40 - 10:50 4. POLICIES AND PROCEDURES FOR APPROVAL

10 min

4.1. Procedure 1155: Critical Threat Level Procedure

Sam Hussell

- 📄 4.1 SBAR for H&SC Critical Threat Level Response Framework June 2023.pdf (3 pages)
- 📄 4.1 Appendix 1 1155 - Critical Threat Level Procedure May 2023.pdf (17 pages)
- 📄 4.1 Appendix 2 1155 - Critical Threat Level Procedure EQiA.pdf (5 pages)

4.2. Security Policy

Tim Harrison

- 📄 4.2 SBAR - Security policy June 2023.pdf (3 pages)

4.3. Policy 145: Electrical Safety Policy

Simon Chiffi

- 📄 4.3 HSC SBAR Electrical Safety Policy Low Voltage 145.pdf (5 pages)
- 📄 4.3 Appendix 1 145- Electrical Safety Policy v4.pdf (24 pages)
- 📄 4.3 Appendix 2 145- Electrical Safety Policy Summary EqIA.pdf (4 pages)

10:50 - 10:55 5. ANY OTHER BUSINESS

5 min

All

- Environmental Risks
-

10:55 - 11:00 6. MATTERS FOR ESCALATION TO BOARD

5 min

Mandy Rayani

11:00 - 11:00 7. DATE AND TIME OF NEXT MEETING

0 min

11th September 2023 9.30 a.m. - 11.00 a.m.