



PWYLLGOR IECHYD A DIOGELWCH HEALTH & SAFETY COMMITTEE

DYDDIAD Y CYFARFOD: DATE OF MEETING:	10 July 2023
TEITL YR ADRODDIAD: TITLE OF REPORT:	Major Incident Plan
CYFARWYDDWR ARWEINIOL: LEAD DIRECTOR:	Alison Shakeshaft, Director of Therapies & Health Science
SWYDDOG ADRODD: REPORTING OFFICER:	Sam Hussell, Head of Emergency Preparedness, Resilience & Response (EPRR)

Pwrpas yr Adroddiad (dewiswch fel yn addas)

Purpose of the Report (select as appropriate)

Ar Gyfer Penderfyniad/For Decision

ADRODDIAD SCAA

SBAR REPORT

Sefyllfa / Situation

To update the Committee on the Major Incident Plan 2023-24. The Major Incident Plan has been revised and updated to reflect current structures, command and control mechanisms and response processes.

The Committee is asked to recommend the Major Incident Plan for onward ratification by the Board.

Cefndir / Background

The Civil Contingencies Act 2004 provides a framework for integrated emergency management to ensure civil protection across the U.K. Hywel Dda University Health Board (H DUHB) is classed as a Category 1 Responder under the Act. This means that in partnership with the Local Authority, Emergency Services, Natural Resources Wales and other health bodies, the H DUHB is part of the first line of response in any emergency affecting its population.

The Health Board is required under the Act to undertake risk assessments and produce emergency plans. Additionally, within the Welsh Government's Emergency Planning Core Guidance 2015, Health Boards are required to have up to date plans to deal with major incidents and emergency situations that are compliant and tested in accordance with national guidance.

A review process has been undertaken via the Emergency Preparedness, Resilience & Response (EPRR) Group which has involved multi-disciplinary and partner agency participation. Consultation of the revised plan has been undertaken with partner agencies and with Welsh Government and the NHS Executive prior to presentation for approval.

Major Incident Plan response action cards are also updated on an on-going basis to reflect current organisational structures and are published on the intranet and amended as necessary.

Asesiad / Assessment

The main areas of change within the Major Incident Plan are:

- Review of arrangements relating to types of incident for example. internal incident; internal major incident and major incident.
- Review of plan content against recommendations and lessons identified from a range of public inquiries and debriefs (for example: WGH Internal Incident, Health Prepared Wales, Exercise Celtic Consolidation, Kerslake Report, Manchester Arena Inquiry).
- Update of contact details.
- Links to business continuity arrangements and cyber response plans.

Argymhelliad / Recommendation

The Committee is asked to:

- Note the updates made to the Major Incident Plan.
- Recommend the Major Incident Plan for onward ratification by the Board.

Amcanion: (rhaid cwblhau)

Objectives: (must be completed)

Committee ToR Reference: Cyfeirnod Cylch Gorchwyl y Pwyllgor:	2.6
Cyfeirnod Cofrestr Risg Datix a Sgôr Cyfredol: Datix Risk Register Reference and Score:	n/a
Galluogwyr Ansawdd: Enablers of Quality: Quality and Engagement Act (sharepoint.com)	6. All Apply Choose an item. Choose an item. Choose an item.
Parthau Ansawdd: Domains of Quality Quality and Engagement Act (sharepoint.com)	3. Effective Care 4. Dignified Care Choose an item. Choose an item.
Amcanion Strategol y BIP: UHB Strategic Objectives:	3. Striving to deliver and develop excellent services Choose an item. Choose an item. Choose an item.
Amcanion Cynllunio Planning Objectives	Not Applicable Choose an item. Choose an item. Choose an item.

Amcanion Llesiant BIP: UHB Well-being Objectives: Hyperlink to HDdUHB Well-being Objectives Annual Report 2021-2022	10. Not Applicable Choose an item. Choose an item. Choose an item.
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Gwybodaeth Ychwanegol: Further Information:	
Ar sail tystiolaeth: Evidence Base:	Civil Contingencies Act (2004) NHS Wales Emergency Planning Guidance (2015)
Rhestr Termau: Glossary of Terms:	Contained within the Major Incident Plan
Partion / Pwyllgorau â ymgynhorwyd ymlaen llaw y Pwyllgor Ansawdd Iechyd a Diogelwch: Parties / Committees consulted prior to Health and Safety Committee:	<ul style="list-style-type: none"> • EPRR Group • Welsh Government • NHS Executive • WAST • Executive Director with lead for EPRR

Effaith: (rhaid cwblhau) Impact: (must be completed)	
Ariannol / Gwerth am Arian: Financial / Service:	The main costs associated with the Emergency Planning agenda are staffing; training; exercising and equipment.
Ansawdd / Gofal Claf: Quality / Patient Care:	Major Incident Plan revised with relevant multi-professional input across the sites.
Gweithlu: Workforce:	On-going training issues form part of the UHB's Civil Contingencies Act preparedness and subsequent exercises test its response, plans and communication systems.
Risg: Risk:	The whole Emergency Planning agenda is based on risk and taking every practical step to mitigate against the risk of an event occurring. Identification of the highest risks, and development of plans and procedures to address and respond to them places the Health Board in a better state of preparedness.
Cyfreithiol: Legal:	The Major Incident Plan forms part of our response to the requirements of the Civil Contingencies Act and our duty as a Category One responder under the Act.
Enw Da: Reputational:	Potential. The Major Incident Plan demonstrates our level of preparedness to respond effectively to a major incident event and safeguard the reputation of the organisation.
Gyfrinachedd: Privacy:	No issues identified.
Cydraddoldeb: Equality:	Impact Assessment completed June 2023 with no negative impacts identified.