

# Health and Safety Assurance Committee

Mon 10 May 2021, 09:30 - 11:30

Board Room, Ystwyth Building, and via Microsoft Teams

## Agenda

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09:30 - 09:50  
20 min

### 1. GOVERNANCE

#### 1.1. Welcome and Apologies

*Chair*

#### 1.2. Declarations of Interest

*All*

#### 1.3. Minutes of Previous Meeting held on 17th February 2021

*Chair*

 Unapproved Minutes HSAC 17.02.2021 v4.pdf (12 pages)

#### 1.4. Matters Arising and Table of Actions from Meeting held on 17th February 2021

*Chair*

 HSAC Table of Actions 17.02.2021 v1.pdf (3 pages)

#### 1.5. H&SAC Self-Assessment Process - Review of Questionnaire

*Chair*

 1.5 H&SAC Self Assessment 2020-21 SBAR.pdf (2 pages)

 1.5 Appendix 1 H&SAC Draft Self Assessment Questions May 2021 v1.pdf (4 pages)

#### 1.6. H&SAC Annual Report 2020/21

*Chair*

 1.6 HSAC Annual Report 2020-21 Final.pdf (7 pages)

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09:50 - 10:40  
50 min

### 2. HEALTH AND SAFETY UPDATES

#### 2.1. HSE Enforcement Actions Update

*Presenter: Tim Harrison*

 2.1 HSE Enforcement Actions Update May 2021 Final.pdf (4 pages)

#### 2.2. Health and Safety Update

*Presenter: Tim Harrison*

 2.2 Health & Safety Update May Final.pdf (5 pages)

#### 2.3. Health and Safety Regulations ('6-Pack')

*Presenter: Tim Harrison*

 2.3 Legislation Compliance Paper MHS AW Final.pdf (5 pages)

## **2.4. Fire Safety Governance Review**

*Presenter: Rob Elliott*

 2.4 SBAR Fire Safety Governance Review -May 21 Final.pdf (14 pages)

## **2.5. Fire Enforcement Notices Actions Update**

*Presenter: Rob Elliott*

 2.5 SBAR Update on Fire ENs LoFS at WGH and GGH May 21 Final.pdf (4 pages)

## **2.6. Fire Safety Update Report**

*Presenter: Andrew Carruthers*

 2.6 SBAR Fire Safety Management Update May 21 Final.pdf (7 pages)

## **2.7. PREVENT and CONTEST Update**

*Presenter: Phil Lloyd*

 2.7 Prevent and Contest Update April 2021 HSAC Final.pdf (5 pages)

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### **10:40 - 11:10** 30 min **3. RISK**

#### **3.1. Deep Dive: Operational Risk Review**

*Presenter: Mandy Rayani*

- Risk 652: Security
- Risk 423: Legionella

 3.1 Risk 652 Review Hospital Site Lockdown Capability May 21.pdf (5 pages)

 3.1 Risk 423 Review Legionella April 2021.pdf (5 pages)

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### **11:10 - 11:15** 5 min **4. FOR INFORMATION**

#### **4.1. H&SAC Work Programme 2021/22**

*Chair*

 HSAC Work Programme 2021-22 v2.pdf (3 pages)

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### **11:15 - 11:20** 5 min **5. ANY OTHER BUSINESS**

*All*

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### **11:20 - 11:25** 5 min **6. REFLECTIVE SUMMARY**

*Chair*

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### **11:25 - 11:25** 0 min **7. DATE AND TIME OF NEXT MEETING**

