

## **Agenda Health & Safety Assurance Committee**

**Date** 14/05/2020  
**Time** 9:00 - 11:00  
**Location** Ystwyth Building - Board Room  
**Chair** Judith Hardisty

### **Description**

#### **1 Governance**

9:00

##### **1.1 Welcome & Apologies**

Presenter: Chair

##### **1.2 Declarations of Interest**

Presenter: Chair

##### **1.3 Terms of Reference**

Presenter: Chair

#### **2 Health & Safety Updates**

9:10

##### **2.1 Health and Safety Executive Enforcement Action Update**

Presenter: Tim Harrison

##### **2.2 Fire Action Update**

Presenter: Rob Elliott

##### **2.3 Control of Contractors Update**

Presenter: Rob Elliott

##### **2.4 Management of Violence & Aggression / Lone working update**

Presenter: Tim Harrison

##### **2.5 Fire Safety Management Report**

Presenter: Rob Elliott

##### **2.6 RIDDOR Report**

Presenter: Tim Harrison

##### **2.7 Health & Safety Internal Audit Report**

Presenter: Tim Harrison

#### **3 Any Other Business**

10:50

Presenter: Chair

**4**      **Date & Time of Next Meeting**  
To be confirmed