



## HEALTH & SAFETY ASSURANCE COMMITTEE PWYLLGOR ANSAWDD IECHYD A DIOGELWCH

<b>DYDDIAD Y CYFARFOD: DATE OF MEETING:</b>	14 May 2020
<b>TEITL YR ADRODDIAD: TITLE OF REPORT:</b>	Fire Action Update
<b>CYFARWYDDWR ARWEINIOL: LEAD DIRECTOR:</b>	Andrew Carruthers, Director of Operations
<b>SWYDDOG ADRODD: REPORTING OFFICER:</b>	Rob Elliott, Director of Estates, Facilities and Capital Management

**Pwrpas yr Adroddiad (dewiswch fel yn addas)**

**Purpose of the Report (select as appropriate)**

Ar Gyfer Trafodaeth/For Discussion

### ADRODDIAD SCAA SBAR REPORT

#### Sefyllfa / Situation

The Mid and West Wales Fire Rescue Service (MWWFRS) have visited both Withybush General Hospital (WGH) and Glangwili General Hospital (GGH) to undertake Inspections on Fire Safety.

A number of Enforcement Notices and Letters of Fire Safety have been issued to Hywel Dda University Health Board (HDdUHB) in relation to WGH. In addition, on 17<sup>th</sup> April 2020, GGH received a Fire Enforcement Notice.

#### Cefndir / Background

In the case of WGH a clear delivery programme has been established and substantially agreed with MWWFRS. There remain a number of small adjustments to time lines on the Enforcement Notice's issued, however these are currently being discussed and agreed.

A summary of the position at WGH is attached as Attachment 1. Which is the previous paper issued to the Health & Safety and Emergency Planning Sub Committee on 23<sup>rd</sup> January 2020.

At GGH the Enforcement Notice was received on 20<sup>th</sup> April 2020 and we are now developing an appropriate action plan for this site.

It is envisaged that the approach will be similar to that of WGH in terms of a Phased Plan dealing initially with small and low cost items of improvement and continuing with fire compartmentation work, vertical and horizontal escape routes and finally Departments and Wards.

#### Asesiad / Assessment

The implications of the COVID19 Pandemic is likely to have a significant impact on programmed work for both the WGH and GGH sites.

We have already entered into discussions with MWWFRS on the impact of COVID19 which have been very productive. I am assured that the MWWFRS fully understand the implications on the HDdUHB to achieve set timelines and they will support us in developing updated programme dates to continue this work in a safe manner.

The Chief Executive Officer has received updates on these two sites, explaining how we are looking to progress this challenging work with full engagement with MWWFRS.

We will be able to update further when we have reviewed the detail of the work planned. This review will include the methods of construction necessary and the risks this will present to patients, staff and visitors. We will be engaging with Infection Control Specialists to determine the risks posed by COVID19 whilst the work is underway within our busy corridors of our Hospitals.

We will be meeting shortly with the MWWFRS to develop these plans further.

### Argymhelliad / Recommendation

The Health & Safety Assurance Committee are requested:

- To note the update on the progress on the Fire Safety Enforcement Notices and Letters of Fire Safety.
- To note the further analysis necessary to work within current COVID19 restrictions

<b>Amcanion: (rhaid cwblhau)</b>	
<b>Objectives: (must be completed)</b>	
Committee ToR Reference: Cyfeirnod Cylch Gorchwyl y Pwyllgor:	5.9 Ensure reports and factual information from external regulatory agencies are acted upon within achievable timescales.
Cyfeirnod Cofrestr Risg Datix a Sgôr Cyfredol: Datix Risk Register Reference and Score:	N/A
Safon(au) Gofal ac Iechyd: Health and Care Standard(s):	2.1 Managing Risk and Promoting Health and Safety
Nodau Gwella Ansawdd: Quality Improvement Goal(s):	No Avoidable Deaths
Amcanion Strategol y BIP: UHB Strategic Objectives:	Not Applicable

Amcanion Llesiant BIP: UHB Well-being Objectives: <a href="#">Hyperlink to HDdUHB Well-being Objectives Annual Report 2018-2019</a>	10. Not Applicable
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<b>Gwybodaeth Ychwanegol: Further Information:</b>	
Ar sail tystiolaeth: Evidence Base:	MWWFRS and extensive site based survey information
Rhestr Termau: Glossary of Terms:	Contained in body of text
Partïon / Pwyllgorau â ymgynhorwyd ymlaen llaw y Pwyllgor Ansawdd Iechyd a Diogelwch: Parties / Committees consulted prior to Health and Safety Assurance Committee:	Health And Safety And Emergency Planning Sub Committee

<b>Effaith: (rhaid cwblhau) Impact: (must be completed)</b>	
<b>Ariannol / Gwerth am Arian: Financial / Service:</b>	Funding sought from Welsh Government
<b>Ansawdd / Gofal Claf: Quality / Patient Care:</b>	N/A
<b>Gweithlu: Workforce:</b>	Delivering a safe working environment
<b>Risg: Risk:</b>	Fire Safety Risk
<b>Cyfreithiol: Legal:</b>	Potential for legal challenge if HB does not comply with requirements of Fire enforcement Notices
<b>Enw Da: Reputational:</b>	N/A
<b>Gyfrinachedd: Privacy:</b>	N/A
<b>Cydraddoldeb: Equality:</b>	N/A



## Attachment 1

### IS BWYLLGOR CYFALAF, YSTADAU A THECHNOLEG A RHEOLI GWYBODAETH HEALTH AND SAFETY AND EMERGENCY PLANNING SUB COMMITTEE

<b>DYDDIAD Y CYFARFOD:</b> <b>DATE OF MEETING:</b>	23 January 2020
<b>TEITL YR ADRODDIAD:</b> <b>TITLE OF REPORT:</b>	Update on Fire Enforcement Notices WGH
<b>CYFARWYDDWR ARWEINIOL:</b> <b>LEAD DIRECTOR:</b>	Andrew Carruthers, Director of Operations
<b>SWYDDOG ADRODD:</b> <b>REPORTING OFFICER:</b>	Rob Elliott, Director of Estates, Facilities and Capital Management

**Pwrpas yr Adroddiad (dewiswch fel yn addas)**

**Purpose of the Report (select as appropriate)**

Er Gwybodaeth/For Information

### ADRODDIAD SCAA SBAR REPORT

#### Sefyllfa / Situation

The Mid and West Wales Fire and Rescue Service (MWWFRS) have visited WGH on a number of occasions to undertake Inspections on Fire Safety. The Actions from these Inspections are as listed below:

- WGH - Fire Enforcement Notice dated 8 Aug 19
- St Caradogs - Fire Enforcement Notice dated 6 Dec 19
- St Nons - Letter of Fire Safety dated 10 Dec 19
- Kensington, St Thomas, Springfield, Sealyham, Pembroke County Blocks at WGH - Letter of Fire Safety dated 7 Jan 20

The Health Board are now required to undertake all actions necessary to comply with these various Notices by the dates specified or to apply for an extension of time from the MWWFRS in recognition of the scale of the works required. The MWWFRS will then consider this application for extension of time based on the efforts of the HB.

#### Cefndir / Background

The MWWFRS have issued Enforcement Notices on WGH and St Caradogs and have placed Letters of Fire Safety on St Nons and Residential and Office Blocks at WGH.

Since August 2019 the Health Board has been developing Action Plans to deal with these issues and have remained in close contact with the MWWFRS to appraise them of progress.

The Health Board has already undertaken wide ranging works to deal with many of the issues at WGH and the MWWFRS are satisfied that the Health Board have made good progress in these areas. The remaining works at WGH will be subject to Capital Support from Welsh Government (WG) and the MWWFRS have been fully briefed on this.

On the other 3 sites the Health Board have developed Action Plans to identify all works necessary, the associated Capital Cost and the expected time line to deliver this work. These Action Plans are at varying levels of completion with St Caradogs and St Nons most advanced and the Accommodation/Office Blocks now started as this Letter of Fire Safety was only received 7th January 2020.

## Asesiad / Assessment

The Health Board have engaged regularly with MWWFRS on progress and have explained to them how we are planning on achieving all actions necessary to provide full compliance on all outstanding matters.

The MWWFRS extended the original time line for the WGH Enforcement Notice to the end of January 2020 to allow the Health Board the time to develop an appropriate plan for this site which they could support.

The Health Board are now working towards this deadline by providing a full assessment of work required, not only for the WGH site but incorporating delivery dates for works on all 4 notices listed above. This document has been submitted to the WG and we are awaiting their response. The Health Board has been in regular contact with WG on these matters who have been very supportive of the Health Board.

WG have further offered to meet with the Health Board and MWWFRS in order to demonstrate their support for our action plans.

Following the response from WG to our application for funding we will then be submitting this to MWWFRS for consideration.

The Health Boards's expectation is that the MWWFRS will consider this Action Plan and support the Phased Programme of work contained within it. As part of this they would then issue further extensions of time aligned to the work programmes in our submission.

In broader terms, the Health Board plan will involve an "Advanced Works" contract of circa £350K to allow an early start on the improvement works within the first quarter of 2020/21. This will demonstrate to the MWWFRS that the Health Board is making immediate improvements and will involve a range of measures including vertical escape routes at WGH and include initial priority investments at the 3 other sites on Fire Doors, Compartmentation and Fire Damper Improvements.

The development of a Business Justification Case will be completed by circa July 2020 to undertake priority "Phase I" works as recommended by the MWWFRS. Current initial estimates indicate that this will be in the order of £4M although this could change following detailed work. This work will include the completion of all horizontal Fire Escape routes at WGH together with any remaining work not completed previously at the 3 other sites listed.

This will be followed by the "Phase II" investment work which is currently estimated in the order of £8M, again subject to change following detailed analysis. This element of work will complete all outstanding works at WGH Wards and Departments. This Phase will require further discussion with WG and MWWFRS to agree appropriate time scales.

## Argymhelliad / Recommendation

The Health & Safety and Emergency Planning Sub Committee are requested to note:

- The current status of Acton Plans updating these Fire Notices and Inspections.
- Further updates will be provided to subsequent Sub Committee meetings.

### **Amcanion: (rhaid cwblhau)**

### **Objectives: (must be completed)**

Committee ToR Reference: N/A

Cyfeirnod Cylch Gorchwyl y Pwyllgor:

Cyfeirnod Cofrestr Risg Datix a Sgôr Cyfredol:

Datix Risk Register Reference and Score:	N/A
Safon(au) Gofal ac Iechyd: Health and Care Standard(s):	2.1 Managing Risk and Promoting Health and Safety
Amcanion Strategol y BIP: UHB Strategic Objectives:	Not Applicable
Amcanion Llesiant BIP: UHB Well-being Objectives: <a href="#">Hyperlink to HDdUHB Well-being Statement</a>	Not Applicable

<b>Gwybodaeth Ychwanegol: Further Information:</b>	
Ar sail tystiolaeth: Evidence Base:	The Regulatory Reform (Fire Safety) Order 2005: Article 30
Rhestr Termau: Glossary of Terms:	Contained within the body of the report
Partion / Pwyllgorau â ymgynhorwyd ymlaen llaw y Pwyllgor Ceisiadau Gofal Sylfaenol: Parties / Committees consulted prior to HS&EP Sub Committee:	Fire Safety Group Mid and West Wales Fire Rescue Service

<b>Effaith: (rhaid cwblhau) Impact: (must be completed)</b>	
<b>Ariannol / Gwerth am Arian: Financial / Service:</b>	Yes has a Capital Cost implication
<b>Ansawdd / Gofal Claf: Quality / Patient Care:</b>	N/A
<b>Gweithlu: Workforce:</b>	N/A
<b>Risg: Risk:</b>	Yes this is intended to deal with Fire Safety Risk
<b>Cyfreithiol: Legal:</b>	Yes potential for MWWFRS to prosecute HB if we do not progress in a timely manner
<b>Enw Da: Reputational:</b>	Yes could attract media attention
<b>Gyfrinachedd: Privacy:</b>	N/A
<b>Cydraddoldeb: Equality:</b>	N/A