



HEALTH & SAFETY ASSURANCE COMMITTEE PWYLLGOR ANSAWDD IECHYD A DIOGELWCH

DYDDIAD Y CYFARFOD: DATE OF MEETING:	17 February 2021
TEITL YR ADRODDIAD: TITLE OF REPORT:	Update on Fire Enforcement Notices and Letters of Fire Safety Matters at Withybush General Hospital (WGH) and Glangwili General Hospital (GGH)
CYFARWYDDWR ARWEINIOL: LEAD DIRECTOR:	Andrew Carruthers, Director of Operations
SWYDDOG ADRODD: REPORTING OFFICER:	Rob Elliott, Director of Estates, Facilities and Capital Management

Pwrpas yr Adroddiad (dewiswch fel yn addas)

Purpose of the Report (select as appropriate)

Er Sicrwydd/For Assurance

ADRODDIAD SCAA SBAR REPORT

Sefyllfa / Situation

This paper updates the Health & Safety Assurance Committee (HSAC) on progress in managing the requirements of the Fire Enforcement Notices (FENs) and Letters of Fire Safety Matters (LoFSMs) issued by the Mid and West Wales Fire & Rescue Service (MWWFRS) on Withybush General Hospital (WGH) and Glangwili General Hospital (GGH).

Cefndir / Background

The MWWFRS, as part of their normal routine inspections, visited WGH on 30th July 2019 and GGH on 24th February 2020, to undertake inspections of Fire Safety. As a result of these inspections, FENs and LoFSMs were issued on the WGH and the GGH sites (attached at Appendix 1).

Previous reports have been presented to HSAC at its meetings on 7th September and 2nd November 2020 noting the progress achieved.

Asesiad / Assessment

Hywel Dda University Health Board (HDdUHB) has made good progress in delivering key actions to address the matters raised within the above FENs and LoFSMs.

As part of the regular dialogue with MWWFRS and the presentation of delivery plans, the Health Board (HB) is able to confirm that all current FENs and LoFSMs now fully align with the Delivery Programme which it is managing.

In supporting this, the key dates within the Delivery Programme are noted below.

HDdUHB continues to work closely with MWWFRS and Welsh Government (WG) in communicating progress as the schemes develop.

WGH

- **Advanced works** – Vertical Escape routes at WGH and Priority Work at St Caradog's (KS/890/02 and LoFSMs dated 12th January 2021)
 - FEN completion date – January 2021
 - Works completion date forecast mid-February 2021*
 - *This small delay has been discussed with MWWFRS, and they are fully satisfied with this progress and will amend the FEN when requested.
- **Phase 1** – All remaining Horizontal Escape routes at WGH, all remaining work at St Caradog's and St Nons, all work at Kensington, St Thomas, Springfield, Sealyham and Pembroke County Blocks (FEN KS/890/03, FEN KS/890/05 and LOFSMs dated 12th January 2021)
 - FEN completion date – April 2022
 - Works completion date currently on programme for April 2022
- **Phase 2** – All departments /ward areas/ risk rooms (FEN KS/890/04)
 - FEN completion date - April 2025
 - Works completion date currently programmed for April 2025

All key appointments have been made to Project Manager, Cost Advisor and Supply Chain Contractor. Good progress is being made in the development of the Business Justification Case (BJC) for Phase 1 Works, and this is due to be submitted in late March 2021.

Phase 2 BJC will follow within the set Delivery Programme to achieve the completion date set out above.

GGH

- **Advanced works** – All Vertical Escape routes at GGH (FEN KS/890/07)
 - FEN completion date – August 2021
 - Works currently on programme to complete by this date.
 - The project is currently out to tender, with a return date of 19th February 2021. Work due to commence May 2021
- **Phase 1** – All remaining escape routes at GGH (FEN KS/890/08)
 - FEN Completion date – July 2022
 - Works completion date currently on programme for this date
- **Phase 2** – All departments / ward areas/ risk rooms (FEN KS/890/09)
 - FEN completion date – August 2024
 - Works completion date currently on programme for this date

All key appointments have been made to Project Manager, Cost Advisor and Supply Chain Contractor. Good progress is being made in the development of the BJC for Phase 1 Works and this is due to be submitted in June 2021.

Phase 2 BJC will follow within the set Delivery Programme to achieve the completion date set out above.

As identified above, good progress is being made on these major BJC documents. The documents will be subject to full scrutiny when they are submitted to WG and a further update will be provided to HSAC once this stage of the process is reached. WG is fully aligned with the completion dates, as presented, and is entirely supportive of HDdUHB's approach to this work.

Argymhelliad / Recommendation

The Committee is asked to note:

- The current progress against the Fire Enforcement Notices and Letters of Fire Safety Matters outlined within this report.
- All Fire Enforcement Notices/ Letters of Fire Safety Matters from MWWFRS are now fully aligned with the HB's Delivery Programme.
- Regular reports will continue to be submitted to this Committee.

Amcanion: (rhaid cwblhau) Objectives: (must be completed)	
Committee ToR Reference: Cyfeirnod Cylch Gorchwyl y Pwyllgor:	5.9 Ensure reports and factual information from external regulatory agencies are acted upon within achievable timescales.
Cyfeirnod Cofrestr Risg Datix a Sgôr Cyfredol: Datix Risk Register Reference and Score:	Estates and Facilities Risk No 813 Score 15
Safon(au) Gofal ac Iechyd: Health and Care Standard(s):	2.1 Managing Risk and Promoting Health and Safety
Nodau Gwella Ansawdd: Quality Improvement Goal(s):	No Avoidable Deaths
Amcanion Strategol y BIP: UHB Strategic Objectives:	Not Applicable
Amcanion Llesiant BIP: UHB Well-being Objectives: Hyperlink to HDdUHB Well-being Objectives Annual Report 2018-2019	10. Not Applicable

Gwybodaeth Ychwanegol: Further Information:	
Ar sail tystiolaeth: Evidence Base:	MWWFRS and extensive site based survey information
Rhestr Termiau: Glossary of Terms:	Explanation of terms is contained within the body of the report.
Partïon / Pwyllgorau â ymgynhorwyd ymlaen llaw y Pwyllgor Ansawdd Iechyd a Diogelwch:	Not Applicable

Parties / Committees consulted prior to Health and Safety Assurance Committee:	
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Effaith: (rhaid cwblhau) Impact: (must be completed)	
Ariannol / Gwerth am Arian: Financial / Service:	Funding sought from Welsh Government
Ansawdd / Gofal Claf: Quality / Patient Care:	N/A
Gweithlu: Workforce:	Delivering a safe working environment
Risg: Risk:	Estates and Facilities Risk No 813
Cyfreithiol: Legal:	Potential for legal challenge if HDdUHB does not comply with requirements of Fire Enforcement Notices
Enw Da: Reputational:	Potential for legal challenge if HDdUHB does not comply with requirements of Fire Enforcement Notices
Gyfrinachedd: Privacy:	N/A
Cydraddoldeb: Equality:	N/A

The Chief Executive
Corporate Offices
Hywel Dda Health Board
Hafan Derwen
Ystwyth Building
Jobs Well Road
Carmarthen
SA31 3BB

Gofynner am/
Please ask for: Watch Manager K Steele
Ext No: 3367
E-bost/E-mail: k.steele@mawwfire.gov.uk
Fy Nghyf/My Ref: BFS/KS/SJM/00114719
Dyddiad/Date: 20 July 2020

Enforcement Notice

The Regulatory Reform (Fire Safety) Order 2005: Article 30

Premises: **HYWEL DDA UNIVERSITY HEALTH BOARD, WITHYBUSH HOSPITAL,
WITHYBUSH, FISHGUARD ROAD, HAVERFORDWEST, SA61 2PZ**

URGENT – ACTION REQUIRED

Dear Sir (*as Responsible Person or Duty Holder*),

Thank you for contacting this authority to discuss the enforcement notice dated **09 February 2020** and numbered **KS/890/02**, and the difficulties you are experiencing in achieving compliance with the requirements of the enforcement notice due to problems arising from the incidence of COVID-19.

The Fire and Rescue Authority has considered your case in the context of the current extraordinary circumstances and will grant you an extension of time to comply with the requirements of the notice.

The enforcement notice dated **09 February 2020** and numbered **KS/890/02** remains in force.

Timescale for Completion

You are required to take steps to remedy the matters in the schedule by **30 January 2021**. My inspector will contact you prior to this date to arrange a further visit. You may apply for a further extension to the period of time within which you need to remedy the failure(s). The authority will grant or deny further time to comply with the requirements, according to the further efforts you make. Consideration will again be given to any ongoing factors relating to the incidence of COVID-19 if appropriate.

Penalty for Non-compliance

If you do not comply with the requirements of the Notice within the period stated above, you will have committed an offence and this authority will consider a prosecution against you. A prosecution could lead to you being liable to a fine, imprisonment or both, subject to the Courts.

FSO 04



Gwasanaeth Tân ac Achub
Canolbarth a Gorllewin Cymru

Mid and West Wales
Fire and Rescue Service

Prif Swyddog Tân
Chief Fire Officer
Chris Davies QFSM MBA

Y Pencadlys,
Heol Llwyn Pisgwydd,
Caerfyrddin,
Sir Gâr,
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Messages

Rydym yn croesawu gohebiaeth yn
y Gymraeg a'r Saesneg - byddwn yn
ymateb yn gyfartal i'r ddau ac yn ateb yn
eich dewis iaith heb oedi.

Rydym yn croesawu galwadau yn y
Gymraeg a'r Saesneg.

We welcome correspondence in Welsh
and English - we will respond equally to
both and will reply in your language of
choice without delay.

We welcome calls in Welsh and English.



www.tancgc.gov.uk
www.mawwfire.gov.uk

Route to Appeal

There was a right to appeal the original enforcement notice. That right of appeal expires 21 days after the date of the original notice. That period may have passed.

You can clarify or challenge what you need to do. If you have any feedback you wish to share, please access the Complaints and Compliments section found on our website:

<http://www.mawwfire.gov.uk/English/Contacts/Pages/Complaints-and-Compliments.aspx>

Alternative Solutions

Although you had previous opportunity to discuss different solutions (to bring about safety from fire), this option is still available to you. If the risk in case of fire in the premises has changed, or if you wish to provide safety using alternative means, please contact my officer. Any alternative solution you propose must meet the 'outcome(s)' stated in the schedule.

Yours faithfully,



Watch Manager K. Steele
Authorised Fire Safety Inspecting Officer
On behalf of the Mid and West Wales Fire and Rescue Authority

cc Steve Moore (Chief Executive - Hywel Dda University Health Board) Steve.moore2@wales.nhs.uk

Health Inspectorate Wales HIW@gov.wales

Rob Elliott (Hywel Dda UHB - Director of Estates, Facilities and Capital Management) Rob.elliott@wales.nhs.uk

Janice Cole-Williams (WGH General Manager) Janice.cole-williams@wales.nhs.uk

Bethan Andrews Bethan.andrews@wales.nhs.uk

Gareth Lloyd (Hywel Dda UHB – Head of Fire Safety Management) Gareth.Lloyd10@wales.nhs.uk

Daniel Dyer (Hywel Dda UHB - Fire Safety Advisor) Daniel.Dyer@wales.nhs.uk

Anthony Pitcher Anthony.Pitcher@wales.nhs.uk

This Schedule contains 2 Items

Item Number 1 - Compartmentation – All Vertical Escape Routes.	
Outcome	This work is necessary to reduce the risk of spread of fire
Required Action	<p>To undertake whatever works are necessary to ensure that any / all breaches in fire resisting compartmentation that affect the Vertical Escape Routes within Withybush Hospital are addressed.</p> <p>Fire resisting structures are to continue to slab / upper floor level / roof level and pass through any false ceiling provided.</p>
Reason	<p>It has been identified during inspection that there is a lack of or incomplete compartmentation in these areas. Compartmentation was not providing sufficient protection in case of fire and would affect relevant people before they could escape.</p> <p>This is contrary to Articles 8(1) and 14 (2) (b).</p>
Time for Completion	30 January 2021.

Item number 2. Fire Damper Systems - Maintenance	
Outcome	There is no evidence that the testing regime for fire damper systems throughout the hospital is being adhered to. These systems need to be tested in accordance with the British Standard Legislation British Standard 9999:2017 Fire safety in the design management and use of buildings – Code of practice.
Required Action	Ensure that the fire damper systems are properly tested and maintained. Following completion of testing of these systems, documentation needs to be sent to my office confirming this. Fire damper systems should be tested as per British Standard 9999:2017 Appendix W1.
Reason	<p>There is no evidence that the fire dampers throughout the hospital are properly tested and maintained.</p> <p>This means that they could fail without warning or at the moment they are needed most, and that people would be at risk in case of fire.</p> <p>This is contrary to Articles 8(1) and 17(1).</p>
Time for Completion	30 January 2021.

The Chief Executive
Corporate Offices
Hywel Dda Health Board
Hafan Derwen
Ystwyth Building
Jobs Well Road
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SA31 3BB

Gofynner am/
Please ask for: Watch Manager K Steele

Ext No: 3367

E-bost/E-mail: k.steele@mawwfire.gov.uk

Fy Nghyf/My Ref: BFS/KS/SJM/00113573

Dyddiad/Date: 26 August 2020



Gwasanaeth Tân ac Achub
Canolbarth a Gorllewin Cymru

Mid and West Wales
Fire and Rescue Service

URGENT – ACTION REQUIRED

Dear Sir (*as Responsible Person or Duty Holder*),

Enforcement Notice

The Regulatory Reform (Fire Safety) Order 2005: Article 30

**Premises: ST CARADOGS, BRO CERWYN, HYWEL DDA UNIVERSITY HEALTH BOARD,
FISHGUARD ROAD, HAVERFORDWEST, SA61 2PG**

Thank you for contacting this authority to discuss the enforcement notice dated **02 April 2020** and numbered **KS/890/05**. and the difficulties you are experiencing in achieving compliance with the requirements of the enforcement notice due to problems arising from the incidence of COVID-19.

The Fire and Rescue Authority has considered your case in the context of the current extraordinary circumstances and will grant you an extension of time to comply with the requirements of the notice.

The enforcement notice dated **02 April 2020** and numbered **KS/890/05** remains in force.

Timescale for Completion

You are required to take steps to remedy the matters in the schedule by **31 December 2021**. My inspector will contact you prior to this date to arrange a further visit. You may apply for a further extension to the period of time within which you need to remedy the failure(s). The authority will grant or deny further time to comply with the requirements, according to the further efforts you make. Consideration will again be given to any ongoing factors relating to the incidence of COVID-19 if appropriate.

Prif Swyddog Tân
Chief Fire Officer
Chris Davies QFSM MBA

Y Pencadlys,
Heol Llwyn Pisgwydd,
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Penalty for Non-compliance

If you do not comply with this Notice, you will have committed an offence and this authority will consider a prosecution against you. A prosecution could lead to you being liable to a fine, imprisonment or both, subject to the Courts.

Route to Appeal

You can legally appeal this Notice. To do so, you must appeal 'by way of complaint for an order to the Clerk to the Magistrates' Court in the area in which the premises are situated', within 21 days from the day on which this notice was served.

The bringing of an appeal has the effect of suspending the operation of this Enforcement Notice until the appeal is finally disposed of or (if the appeal is withdrawn), until the withdrawal of the appeal.

You can clarify or challenge what you need to do. If you have any feedback you wish to share, please access the Complaints and Compliments section found on our website:

<http://www.mawwfire.gov.uk/English/Contacts/Pages/Complaints-and-Compliments.aspx>

Alternative Solutions

If you prefer to use a different solution to bring about safety from fire, please contact my officer. If your solution is agreed, this Notice will be withdrawn, and another Notice served in its stead. An alternative approach might enable you to apply an equally appropriate safety solution to better meet your needs. Any alternative you propose must meet the 'outcome(s)' stated in the schedule.

Yours faithfully,



Watch Manager K Steele
Authorised Fire Safety Inspecting Officer
On behalf of the Mid and West Wales Fire and Rescue Authority

cc Steve Moore (Chief Executive - Hywel Dda University Health Board) Steve.moore2@wales.nhs.uk

Health Inspectorate Wales, Rhydyar Business Park, Merthyr Tydfil CF48 1UZ
HIW@gov.wales

Rob Elliott (Hywel Dda UHB - Director of Estates, Facilities and Capital Management)
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Daniel Dyer (Hywel Dda UHB - Fire Safety Advisor) Daniel.Dyer@wales.nhs.uk

Anthony Pitcher Anthony.Pitcher@wales.nhs.uk

The Schedule Contains 3 Items

Item 1	Fire Risk Assessment
Outcome	This work is necessary to reduce the risk of fire.
Action	<p>According to the action plan dated 02 December 2019 V2 there is still a small number of significant findings of your Fire Risk Assessment that need to be completed.</p> <p>These need to be confirmed once completed.</p>
Reason	<p>This work is required to protect people on the premises from the effects if fire.</p> <p>This is in accordance with Article 9.</p>

Item 2	Fire Resisting Doors
Outcome	This work is necessary to make sure that escape routes (corridors, stairs and doors) can be safely used whenever they are needed.
Action	<p>Ensure that door-sets that can resist fire and smoke for 30 minutes are provided in the following locations:</p> <ul style="list-style-type: none"> All identified fire resisting doors throughout St Caradogs Unit and Waldo Suite (Mental Health Department) <p>Any self-closing device fitted to doors and must not compromise the effectiveness of any intumescent strips and smoke seals forming part of the door set.</p>
Reason	<p>Fire doors were not capable of preventing the spread of fire and heat for long enough to enable people to escape from the premises should a fire occur.</p> <p>There were defective intumescent strips and smoke seals fitted to the fire doors.</p> <p>Some self-closing devices were inserted into the top of the fire doors and were noted to be compromising the integrity of that fire door.</p> <p>Not all bedroom doors were fitted with self-closing devices and were observed to be left in the open position. WHTM Guide 05-02 now requires all patient bedroom doors to be fitted with appropriately designed free-swing self-closing devices.</p> <p>This is contrary to Articles 8 and 14.</p>

Item 3	Compartmentation / Dampers
Outcome	This work is necessary to reduce the risk of the spread of fire.
Action	Reinstate the fire resistance in the following location:

	<ul style="list-style-type: none"> • The ventilation system will need to be inspected and repaired as necessary to ensure all its inherent fire safety devices are functioning in line with its design specifications and manufacturer's instructions. <p>According to the action plan dated 02 December 2019 V2 this is ongoing works to be completed in the timescale of the Enforcement Notice</p>
Reason	<p>It was noted following inspection that the Damper Systems throughout all three parts of the hospital i.e. St Caradogs and Waldo Suite, Bro Cerwyn, were showing faults on the Main Damper System Panel in the nursing office G04 and were noted to be in a closed position.</p> <p>There does not appear to be any inspections/maintenance in accordance with the manufacturer's instructions and staff did not have any understanding of their significance in the procedures for this system. Therefore, the system is not providing sufficient protection in case of fire and would affect people before they could escape should a fire occur.</p> <p>This is contrary to Article 8.</p>

The Chief Executive
Corporate Offices
Hywel Dda Health Board
Hafan Derwen
Ystwyth Building
Jobs Well Road
Carmarthen
SA31 3BB

Gofynner am/
Please ask for: Watch Manager K. Steele

Ext No: 3367

E-bost/E-mail: k.Steele@mawwfire.gov.uk

Fy Nghyf/My Ref: BFS/KS/AMD/00107739

Dyddiad/Date: 04 November 2020



Gwasanaeth Tân ac Achub
Canolbarth a Gorllewin Cymru

Mid and West Wales
Fire and Rescue Service

URGENT – ACTION REQUIRED

Dear Sir (as Responsible Person or Duty Holder)

Enforcement Notice

The Regulatory Reform (Fire Safety) Order 2005: Article 30

**Premises: WEST WALES, GENERAL HOSPITAL, GLANGWILI, DOGWILI ROAD,
CARMARTHEN, CARMARTHENSHIRE, SA31 2AF**

An authorised inspector visited your premises on 24 February 2020 and evaluated the fire safety provided. The Mid & West Wales Fire and Rescue Authority is of the opinion that you have failed to comply with a provision / provisions of the Regulatory Reform (Fire Safety) Order 2005 because people were unsafe in case of fire. The schedule to this Notice further explains the provision(s), with which you have not complied.

The serving of this Notice dated **04 November 2020 and numbered KS/890/09** necessary to ensure that you adequately protect people in case of fire. This authority has to make sure that you provide safety. The attached schedule sets out what you must do.

Timescale for Completion

You are required to take steps to remedy the matters in the schedule by **31 August 2024, as agreed in the programme for Phase 2 Works (presented to us on the 02 October 2020)**. My officer will contact you prior to this date to arrange a further visit.

You may apply for an extension to the period of time within which you need to remedy the failure(s). The authority will grant/deny additional time according to the efforts you have made. If you require additional time, please contact my officer at your earliest opportunity.

Penalty for Non-compliance

FSO 04

Prif Swyddog Tân
Chief Fire Officer
Chris Davies QFSM MBA

Y Pencadlys,
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Rydym yn croesawu galwadau yn y
Gymraeg a'r Saesneg.

We welcome correspondence in Welsh
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We welcome calls in Welsh and English.



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Route to Appeal

You can legally appeal this Notice. To do so, you must appeal 'by way of complaint for an order to the Clerk to the Magistrates' Court in the area in which the premises are situated', within 21 days from the day on which this notice was served.

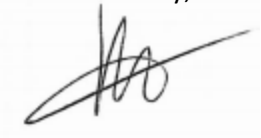
The bringing of an appeal has the effect of suspending the operation of this Enforcement Notice until the appeal is finally disposed of or (if the appeal is withdrawn), until the withdrawal of the appeal.

You can clarify or challenge what you need to do. If you have any feedback you wish to share, please access the Complaints and Compliments section found on our website: <https://www.mawwfire.gov.uk/eng/about-us/access-to-information/compliments-comments-and-complaints/>

Alternative Solutions

If you prefer to use a different solution to bring about safety from fire please contact my officer. If your solution is agreed, this Notice will be withdrawn, and another Notice served in its stead. An alternative approach might enable you to apply an equally appropriate safety solution to better meet your needs. Any alternative you propose must meet the 'outcome(s)' stated in the schedule.

Yours faithfully,



Watch Manager K Steele
Authorised Fire Safety Inspecting Officer
On behalf of the Mid and West Wales Fire and Rescue Authority

CC: Steve.moore2@walesnhs.uk

hiw@gov.wales

Rob.elliott@walesnhs.uk

Gareth.Lloyd10@wales.nhs.uk

Richard.Jupp2@wales.nhs.uk

Sarah.perry3@wales.nhs.uk

Anthony.Pitcher@wales.nhs.uk

Important Information – schedule referred to in Enforcement Notice

Notes to this schedule:
The government guidance most suitable to your premises is "**Guide to Risk Assessment in Healthcare Premises**" ISBN-13: **978 1 85112 824 2**, which can be found at <http://www.cfoa.org.uk/19512>

Before you make certain changes to the premises, you may have to apply for approval from statutory bodies and/or others having interest in them. If you have doubt about the need for approval, you should ask the relevant body. For example, you may have to apply for approval from a Building Control Body <http://www.legislation.gov.uk/uksi/2010/2214/regulation/3/made>. You might also need to apply for the property owners' permission http://cadw.gov.wales/docs/cadw/publications/ListedBuildingConsentBooklet_EN.pdf among others.

Item Number 1 - Compartmentation – All Vertical Escape Routes. (Agreed Phase 2 works)	
Outcome	This work is necessary to reduce the risk of spread of fire
Required Action	<p>To undertake whatever works are necessary to ensure that any/all breaches in fire resisting compartmentation that affect the Wards, Theatres, Plant Rooms, Offices, Surgeries, Specialist Units and any other compartmented spaces within Glangwili General Hospital are addressed as agreed in the programme for Phase 2 works (presented to us on the 02 October 2020).</p> <p>Fire resisting structures are to continue to slab/upper floor level/roof level and pass through any false ceiling provided.</p>
Reason	<p>It has been identified during inspection that there is a lack of or incomplete compartmentation in these areas. Compartmentation was not providing sufficient protection in case of fire and would affect relevant people before they could escape.</p> <p>This is contrary to Articles 8(1) and 14 (2) (b).</p>
Time for Completion	31 August 2024

The Chief Executive
Corporate Offices
Hywel Dda Health Board
Hafan Derwen
Ystwyth Building
Jobs Well Road
Carmarthen
SA31 3BB

Gofynner am/
Please ask for: Watch Manager K. Steele

Ext No: 3367

E-bost/E-mail: k.Steele@mawwfire.gov.uk

Fy Nghyf/My Ref: BFS/KS/AMD/00107739

Dyddiad/Date: 04 November 2020



Gwasanaeth Tân ac Achub
Canolbarth a Gorllewin Cymru

Mid and West Wales
Fire and Rescue Service

URGENT – ACTION REQUIRED

Dear Sir (as Responsible Person or Duty Holder)

Enforcement Notice

The Regulatory Reform (Fire Safety) Order 2005: Article 30

**Premises: WEST WALES, GENERAL HOSPITAL, GLANGWILI, DOGWILI ROAD,
CARMARTHEN, CARMARTHENSHIRE, SA31 2AF**

An authorised inspector visited your premises on 24 February 2020 and evaluated the fire safety provided. The Mid & West Wales Fire and Rescue Authority is of the opinion that you have failed to comply with a provision / provisions of the Regulatory Reform (Fire Safety) Order 2005 because people were unsafe in case of fire. The schedule to this Notice further explains the provision(s), with which you have not complied.

The serving of this Notice dated **04 November 2020 and numbered KS/890/07** necessary to ensure that you adequately protect people in case of fire. This authority has to make sure that you provide safety. The attached schedule sets out what you must do.

Timescale for Completion

You are required to take steps to remedy the matters in the schedule by **31 August 2021, as agreed in the programme for Advanced Works (presented to us on the 02 October 2020)**. My officer will contact you prior to this date to arrange a further visit.

You may apply for an extension to the period of time within which you need to remedy the failure(s). The authority will grant/deny additional time according to the efforts you have made. If you require additional time, please contact my officer at your earliest opportunity.

Penalty for Non-compliance

FSO 04

Prif Swyddog Tân
Chief Fire Officer
Chris Davies QFSM MBA

Y Pencadlys,
Heol Llwyn Pisgwydd,
Caerfyrddin,
Sir Gâr,
SA31 1SP
post@tancgc.gov.uk

Headquarters,
Lime Grove Avenue,
Carmarthen,
Carmarthenshire,
SA31 1SP
mail@mawwfire.gov.uk

Facs | Fax:

01267 220562

Ffôn | Tel:

0370 60 60 699

HOFFI DILYN RHANNU | Ein Negeseuon
Diogelwch
Our Safety
Messages
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Rydym yn croesawu gohebiaeth yn
y Gymraeg a'r Saesneg - byddwn yn
ymateb yn gyfartal i'r ddau ac yn ateb yn
eich dewis iaith heb oedi.

Rydym yn croesawu galwadau yn y
Gymraeg a'r Saesneg.

We welcome correspondence in Welsh
and English - we will respond equally to
both and will reply in your language of
choice without delay.

We welcome calls in Welsh and English.



www.tancgc.gov.uk
www.mawwfire.gov.uk

If you do not comply with this Notice, you will have committed an offence and this authority will consider a prosecution against you. A prosecution could lead to you being liable to a fine, imprisonment or both, subject to the Courts.

Route to Appeal

You can legally appeal this Notice. To do so, you must appeal 'by way of complaint for an order to the Clerk to the Magistrates' Court in the area in which the premises are situated', within 21 days from the day on which this notice was served.

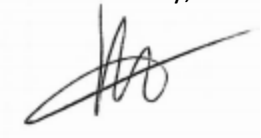
The bringing of an appeal has the effect of suspending the operation of this Enforcement Notice until the appeal is finally disposed of or (if the appeal is withdrawn), until the withdrawal of the appeal.

You can clarify or challenge what you need to do. If you have any feedback you wish to share, please access the Complaints and Compliments section found on our website: <https://www.mawwfire.gov.uk/eng/about-us/access-to-information/compliments-comments-and-complaints/>

Alternative Solutions

If you prefer to use a different solution to bring about safety from fire please contact my officer. If your solution is agreed, this Notice will be withdrawn, and another Notice served in its stead. An alternative approach might enable you to apply an equally appropriate safety solution to better meet your needs. Any alternative you propose must meet the 'outcome(s)' stated in the schedule.

Yours faithfully,



Watch Manager K Steele
Authorised Fire Safety Inspecting Officer
On behalf of the Mid and West Wales Fire and Rescue Authority

CC: Steve.moore2@walesnhs.uk

hiw@gov.wales

Rob.elliott@walesnhs.uk

Gareth.Lloyd10@wales.nhs.uk

Richard.Jupp2@wales.nhs.uk

Sarah.perry3@wales.nhs.uk

Anthony.Pitcher@wales.nhs.uk

Important Information – schedule referred to in Enforcement Notice

Notes to this schedule:

The government guidance most suitable to your premises is "Guide to Risk Assessment in Healthcare Premises" ISBN-13: 978 1 85112 824 2, which can be found at <http://www.cfoa.org.uk/19512>

Before you make certain changes to the premises, you may have to apply for approval from statutory bodies and/or others having interest in them. If you have doubt about the need for approval, you should ask the relevant body. For example, you may have to apply for approval from a Building Control Body <http://www.legislation.gov.uk/ukxi/2010/2214/regulation/3/made>. You might also need to apply for the property owners' permission http://cadw.gov.wales/docs/cadw/publications/ListedBuildingConsentBooklet_EN.pdf among others.

Item Number 1 - Compartmentation – All Vertical Escape Routes. (Agreed Advanced works)	
Outcome	This work is necessary to reduce the risk of spread of fire
Required Action	<p>To undertake whatever works are necessary to ensure that any/all breaches in fire resisting compartmentation that affect the Vertical Escape Routes within Glangwili General Hospital are addressed as agreed in the programme for Advanced works (presented to us on the 02 October 2020).</p> <p>Fire resisting structures are to continue to slab/upper floor level/roof level and pass through any false ceiling provided.</p>
Reason	<p>It has been identified during inspection that there is a lack of or incomplete compartmentation in these areas. Compartmentation was not providing sufficient protection in case of fire and would affect relevant people before they could escape.</p> <p>This is contrary to Articles 8(1) and 14 (2) (b).</p>
Time for Completion	31 August 2021

The Chief Executive
Corporate Offices
Hywel Dda Health Board
Hafan Derwen
Ystwyth Building
Jobs Well Road
Carmarthen
SA31 3BB

Gofynner am/
Please ask for: Watch Manager K. Steele

Ext No: 3367

E-bost/E-mail: k.Steele@mawwfire.gov.uk

Fy Nghyf/My Ref: BFS/KS/AMD/00107739

Dyddiad/Date: 04 November 2020



Gwasanaeth Tân ac Achub
Canolbarth a Gorllewin Cymru

Mid and West Wales
Fire and Rescue Service

URGENT – ACTION REQUIRED

Dear Sir (as Responsible Person or Duty Holder)

Enforcement Notice

The Regulatory Reform (Fire Safety) Order 2005: Article 30

**Premises: WEST WALES, GENERAL HOSPITAL, GLANGWILI, DOGWILI ROAD,
CARMARTHEN, CARMARTHENSHIRE, SA31 2AF**

An authorised inspector visited your premises on 24 February 2020 and evaluated the fire safety provided. The Mid & West Wales Fire and Rescue Authority is of the opinion that you have failed to comply with a provision / provisions of the Regulatory Reform (Fire Safety) Order 2005 because people were unsafe in case of fire. The schedule to this Notice further explains the provision(s), with which you have not complied.

The serving of this Notice dated **04 November 2020 and numbered KS/890/08** necessary to ensure that you adequately protect people in case of fire. This authority has to make sure that you provide safety. The attached schedule sets out what you must do.

Timescale for Completion

You are required to take steps to remedy the matters in the schedule by **31 July 2022, as agreed in the programme for Phase 1 Works (presented to us on the 02 October 2020)**. My officer will contact you prior to this date to arrange a further visit.

You may apply for an extension to the period of time within which you need to remedy the failure(s). The authority will grant/deny additional time according to the efforts you have made. If you require additional time, please contact my officer at your earliest opportunity.

Penalty for Non-compliance

FSO 04

Prif Swyddog Tân
Chief Fire Officer
Chris Davies QFSM MBA

Y Pencadlys,
Heol Llwyn Pisgwydd,
Caerfyrddin,
Sir Gâr,
SA31 1SP
post@tancgc.gov.uk

Headquarters,
Lime Grove Avenue,
Carmarthen,
Carmarthenshire,
SA31 1SP
mail@mawwfire.gov.uk

Facs | Fax:

01267 220562

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0370 60 60 699

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Rydym yn croesawu gohebiaeth yn
y Gymraeg a'r Saesneg - byddwn yn
ymateb yn gyfartal i'r ddau ac yn ateb yn
eich dewis iaith heb oedi.

Rydym yn croesawu galwadau yn y
Gymraeg a'r Saesneg.

We welcome correspondence in Welsh
and English - we will respond equally to
both and will reply in your language of
choice without delay.

We welcome calls in Welsh and English.



www.tancgc.gov.uk
www.mawwfire.gov.uk

If you do not comply with this Notice, you will have committed an offence and this authority will consider a prosecution against you. A prosecution could lead to you being liable to a fine, imprisonment or both, subject to the Courts.

Route to Appeal

You can legally appeal this Notice. To do so, you must appeal 'by way of complaint for an order to the Clerk to the Magistrates' Court in the area in which the premises are situated', within 21 days from the day on which this notice was served.

The bringing of an appeal has the effect of suspending the operation of this Enforcement Notice until the appeal is finally disposed of or (if the appeal is withdrawn), until the withdrawal of the appeal.

You can clarify or challenge what you need to do. If you have any feedback you wish to share, please access the Complaints and Compliments section found on our website: <https://www.mawwfire.gov.uk/eng/about-us/access-to-information/compliments-comments-and-complaints/>

Alternative Solutions

If you prefer to use a different solution to bring about safety from fire please contact my officer. If your solution is agreed, this Notice will be withdrawn, and another Notice served in its stead. An alternative approach might enable you to apply an equally appropriate safety solution to better meet your needs. Any alternative you propose must meet the 'outcome(s)' stated in the schedule.

Yours faithfully,



Watch Manager K Steele
Authorised Fire Safety Inspecting Officer
On behalf of the Mid and West Wales Fire and Rescue Authority

CC: Steve.moore2@walesnhs.uk

hiw@gov.wales

Rob.elliott@walesnhs.uk

Gareth.Lloyd10@wales.nhs.uk

Richard.Jupp2@wales.nhs.uk

Sarah.perry3@wales.nhs.uk

Anthony.Pitcher@wales.nhs.uk

Important Information – schedule referred to in Enforcement Notice

Notes to this schedule:

The government guidance most suitable to your premises is "Guide to Risk Assessment in Healthcare Premises" ISBN-13: 978 1 85112 824 2, which can be found at <http://www.cfoa.org.uk/19512>

Before you make certain changes to the premises, you may have to apply for approval from statutory bodies and/or others having interest in them. If you have doubt about the need for approval, you should ask the relevant body. For example, you may have to apply for approval from a Building Control Body <http://www.legislation.gov.uk/uksi/2010/2214/regulation/3/made>. You might also need to apply for the property owners' permission http://cadw.gov.wales/docs/cadw/publications/ListedBuildingConsentBooklet_EN.pdf among others.

Item Number 1 - Compartmentation – All Horizontal Corridor Escape Routes (Agreed Phase 1 Works)	
Outcome	This work is necessary to reduce the risk of spread of fire.
Required Action	<p>To undertake whatever works are necessary to ensure that any/all breaches in fire resisting compartmentation that affect the Horizontal Escape Routes within Glangwili General Hospital are addressed as agreed in the programme for Phase 1 Works (presented to us on the 02 October 2020).</p> <p>Fire resisting structures are to continue to slab/upper floor level/roof level and pass through any false ceiling provided.</p>
Reason	<p>It has been identified during inspection that there is a lack of or incomplete compartmentation in these areas. Compartmentation was not providing sufficient protection in case of fire and would affect relevant people before they could escape.</p> <p>This is contrary to Articles 8(1) and 14 (2) (b).</p>
Time for Completion	31 July 2022

Item Number 2 - Compartmentation – All Vertical Breaches and / or Penetrations	
Outcome	This work is necessary to reduce the risk of spread of fire
Required Action	<p>To undertake whatever works are necessary to ensure that any/all breaches in fire resisting compartmentation that affect the intermediate floors between levels within Glangwili Hospital are addressed as agreed in the programme for Phase 1 Works (presented to us on the 2nd Oct 2020).</p> <p>Fire resisting structures are to continue to slab/ upper floor level/roof level and pass through any false ceiling provided.</p>
Reason	<p>It has been identified during inspection that there is a lack of or incomplete compartmentation in these areas. Compartmentation was not providing sufficient protection in case of fire and would affect relevant people before they could escape.</p>

	This is contrary to Articles 8(1) and 14 (2) (b).
Time for Completion	31 July 2022

The Chief Executive
Corporate Offices
Hywel Dda Health Board
Hafan Derwen
Ystwyth Building
Jobs Well Road
Carmarthen
SA31 3BB

Gofynner am/
Please ask for: Watch Manager K Steele

Ext No: 3367

E-bost/E-mail: k.steele@mawwfire.gov.uk

Fy Nghyf/My Ref: BFS/KS/AMD/00114719

Dyddiad/Date: 05 November 2020



Gwasanaeth Tân ac Achub
Canolbarth a Gorllewin Cymru

Mid and West Wales
Fire and Rescue Service

URGENT – ACTION REQUIRED

Dear Sir/Madam (*as Responsible Person or Duty Holder*),

Enforcement Notice

The Regulatory Reform (Fire Safety) Order 2005: Article 30

**Premises: HYWEL DDA UNIVERSITY HEALTH BOARD, WITHYBUSH HOSPITAL,
WITHYBUSH, FISHGUARD ROAD, HAVERFORDWEST, SA61 2PZ**

Thank you for contacting this authority to discuss the enforcement notice dated **09 February 2020** and numbered **KS/890/03** and the difficulties you are experiencing in achieving compliance with the requirements of the enforcement notice due to problems arising from the incidence of COVID-19.

The Fire and Rescue Authority has considered your case in the context of the current extraordinary circumstances and will grant you an extension of time to comply with the requirements of the notice.

The enforcement notice dated **09 February 2020** and numbered **KS/890/03** remains in force.

Timescale for Completion

You are required to take steps to remedy the matters in the schedule by **30 April 2022 as agreed in the programme for Phase 1 Works (presented to us on the 02 October 2020)**. My inspector will contact you prior to this date to arrange a further visit. You may apply for a further extension to the period of time within which you need to remedy the failure(s). The authority will grant or deny further time to comply with the requirements, according to the further efforts you make. Consideration will again be given to any ongoing factors relating to the incidence of COVID-19 if appropriate.

Prif Swyddog Tân
Chief Fire Officer
Chris Davies QFSM MBA

Y Pencadlys,
Heol Llwyn Pisgwydd,
Caerfyrddin,
Sir Gâr,
SA31 1SP
post@tancgc.gov.uk

Headquarters,
Lime Grove Avenue,
Carmarthen,
Carmarthenshire,
SA31 1SP
mail@mawwfire.gov.uk

Facs | Fax:

01267 220562

Ffôn | Tel:

0370 60 60 699

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y Gymraeg a'r Saesneg - byddwn yn
ymateb yn gyfartal i'r ddau ac yn ateb yn
eich dewis iaith heb oedi.

Rydym yn croesawu galwadau yn y
Gymraeg a'r Saesneg.

We welcome correspondence in Welsh
and English - we will respond equally to
both and will reply in your language of
choice without delay.

We welcome calls in Welsh and English.



Penalty for Non-compliance

If you do not comply with this Notice, you will have committed an offence and this authority will consider a prosecution against you. A prosecution could lead to you being liable to a fine, imprisonment or both, subject to the Courts.

Route to Appeal

There was a right to appeal the original enforcement notice. That right of appeal expires 21 days after the date of the original notice. That period may have passed.

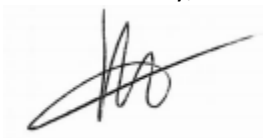
You can clarify or challenge what you need to do. If you have any feedback you wish to share, please access the Complaints and Compliments section found on our website:

<http://www.mawwfire.gov.uk/English/Contacts/Pages/Complaints-and-Compliments.aspx>

Alternative Solutions

If you prefer to use a different solution to bring about safety from fire, please contact my officer. If your solution is agreed, this Notice will be withdrawn, and another Notice served in its stead. An alternative approach might enable you to apply an equally appropriate safety solution to better meet your needs. Any alternative you propose must meet the 'outcome(s)' stated in the schedule.

Yours faithfully,



Watch Manager K Steele
Authorised Fire Safety Inspecting Officer
On behalf of the Mid and West Wales Fire and Rescue Authority

CC: Steve.moore2@wales.nhs.uk

HIW@gov.wales

Rob.elliott@wales.nhs.uk

Janice.cole-williams@wales.nhs.uk

Bethan.andrews@wales.nhs.uk

Gareth.Lloyd10@wales.nhs.uk

Daniel.Dyer@wales.nhs.uk

Anthony.Pitcher@wales.nhs.uk

Important Information – schedule referred to in Enforcement Notice

Notes to this schedule:

The government guidance most suitable to your premises is "Guide to Risk Assessment in Healthcare Premises" ISBN-13: 978 1 85112 824 2, which can be found at <http://www.cfoa.org.uk/19512>

Before you make certain changes to the premises, you may have to apply for approval from statutory bodies and/or others having interest in them. If you have doubt about the need for approval, you should ask the relevant body. For example, you may have to apply for approval from a Building Control Body <http://www.legislation.gov.uk/uksi/2010/2214/regulation/3/made>. You might also need to apply for the property owners' permission http://cadw.gov.wales/docs/cadw/publications/ListedBuildingConsentBooklet_EN.pdf among others.

Item Number 1 - Compartmentation – All Horizontal Corridor Escape Routes	
Outcome	This work is necessary to reduce the risk of spread of fire
Required Action	To undertake whatever works are necessary to ensure that any/all breaches in fire resisting compartmentation that affect the Horizontal Escape Routes within Withybush Hospital are addressed as agreed in the programme for Phase 1 Works (presented to us on the 02 October 2020). Fire resisting structures are to continue to slab/upper floor level/roof level and pass through any false ceiling provided.
Reason	It has been identified during inspection that there is a lack of or incomplete compartmentation in these areas. Compartmentation was not providing sufficient protection in case of fire and would affect relevant people before they could escape. This is contrary to Articles 8(1) and 14 (2) (b).
Time for Completion	30 April 2022.

Item Number 2 - Compartmentation – All Vertical Breaches and / or Penetrations	
Outcome	This work is necessary to reduce the risk of spread of fire
Required Action	To undertake whatever works are necessary to ensure that any/all breaches in fire resisting compartmentation that affect the intermediate floors between levels within Withybush Hospital are addressed as agreed in the programme for Phase 1 Works (presented to us on the 02 October 2020). Fire resisting structures are to continue to slab/upper floor level/roof level and pass through any false ceiling provided.
Reason	It has been identified during inspection that there is a lack of or incomplete compartmentation in these areas. Compartmentation was not providing sufficient protection in case of fire and would affect relevant people before they could escape. This is contrary to Articles 8(1) and 14 (2) (b).
Time for Completion	30 April 2022.

The Chief Executive
Corporate Offices
Hywel Dda Health Board
Hafan Derwen
Ystwyth Building
Jobs Well Road
Carmarthen
SA31 3BB

Gofynner am/
Please ask for: Watch Manager K Steele

Ext No: 3367

E-bost/E-mail: k.steele@mawwfire.gov.uk

Fy Nghyf/My Ref: BFS/KS/AMD/00114719

Dyddiad/Date: 05 November 2020



Gwasanaeth Tân ac Achub
Canolbarth a Gorllewin Cymru

Mid and West Wales
Fire and Rescue Service

URGENT – ACTION REQUIRED

Dear Sir/Madam (as Responsible Person or Duty Holder),

Enforcement Notice

The Regulatory Reform (Fire Safety) Order 2005: Article 30

**Premises: HYWEL DDA UNIVERSITY HEALTH BOARD, WITHYBUSH HOSPITAL,
WITHYBUSH, FISHGUARD ROAD, HAVERFORDWEST, SA61 2PZ**

An authorised inspector visited your premises on 07 February 2020 and evaluated the fire safety provided. The Mid & West Wales Fire and Rescue Authority is of the opinion that you have failed to comply with a provision / provisions of the Regulatory Reform (Fire Safety) Order 2005 because people were unsafe in case of fire. The schedule to this Notice further explains the provision(s), with which you have not complied.

The serving of this Notice dated **09 February 2020** and numbered **KS/890/04** is necessary to ensure that you adequately protect people in case of fire. This authority has to make sure that you provide safety. The attached schedule sets out what you must do.

Timescale for Completion

You are required to take steps to remedy the matters in the schedule by **30 April 2025 as agreed in the programme for Phase 1 Works (presented to us on the 02 October 2020)**. My officer will contact you prior to this date to arrange a further visit. You may apply for an extension to the period of time within which you need to remedy the failure(s). The authority will grant/deny additional time according to the efforts you have made. If you require additional time, please contact my officer at your earliest opportunity.

Penalty for Non-compliance

If you do not comply with this Notice, you will have committed an offence and this authority will consider a prosecution against you. A prosecution could lead to you being liable to a fine, imprisonment or both, subject to the Courts.

FSO 04

Prif Swyddog Tân
Chief Fire Officer
Chris Davies QFSM MBA

Y Pencadlys,
Heol Llwyn Pisgwydd,
Caerfyrddin,
Sir Gâr,
SA31 1SP
post@tancgc.gov.uk

Headquarters,
Lime Grove Avenue,
Carmarthen,
Carmarthenshire,
SA31 1SP
mail@mawwfire.gov.uk

Facs | Fax:

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0370 60 60 699

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Rydym yn croesawu gohebiaeth yn y Gymraeg a'r Saesneg - byddwn yn ymateb yn gyfartal i'r ddau ac yn ateb yn eich dewis iaith heb oedi.

Rydym yn croesawu galwadau yn y Gymraeg a'r Saesneg.

We welcome correspondence in Welsh and English - we will respond equally to both and will reply in your language of choice without delay.

We welcome calls in Welsh and English.



www.tancgc.gov.uk
www.mawwfire.gov.uk

Route to Appeal

You can legally appeal this Notice. To do so, you must appeal 'by way of complaint for an order to the Clerk to the Magistrates' Court in the area in which the premises are situated', within 21 days from the day on which this notice was served.

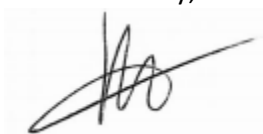
The bringing of an appeal has the effect of suspending the operation of this Enforcement Notice until the appeal is finally disposed of or (if the appeal is withdrawn), until the withdrawal of the appeal.

You can clarify or challenge what you need to do. If you have any feedback you wish to share, please access the Complaints and Compliments section found on our website: <https://www.mawwfire.gov.uk/eng/about-us/access-to-information/compliments-comments-and-complaints/>

Alternative Solutions

If you prefer to use a different solution to bring about safety from fire please contact my officer. If your solution is agreed, this Notice will be withdrawn, and another Notice served in its stead. An alternative approach might enable you to apply an equally appropriate safety solution to better meet your needs. Any alternative you propose must meet the 'outcome(s)' stated in the schedule.

Yours faithfully,



Watch Manager K Steele
Authorised Fire Safety Inspecting Officer
On behalf of the Mid and West Wales Fire and Rescue Authority

CC: Steve.moore2@wales.nhs.uk

HIW@gov.wales

Rob.elliott@wales.nhs.uk

Janice.cole-williams@wales.nhs.uk

Bethan.andrews@wales.nhs.uk

Gareth.Lloyd10@wales.nhs.uk

Daniel.Dyer@wales.nhs.uk

Anthony.Pitcher@wales.nhs.uk

Important Information – schedule referred to in Enforcement Notice

Notes to this schedule:

The government guidance most suitable to your premises is "**Guide to Risk Assessment in Healthcare Premises**" ISBN-13: 978 1 85112 824 2, which can be found at <http://www.cfoa.org.uk/19512>

Before you make certain changes to the premises, you may have to apply for approval from statutory bodies and/or others having interest in them. If you have doubt about the need for approval, you should ask the relevant body. For example, you may have to apply for approval from a Building Control Body <http://www.legislation.gov.uk/uksi/2010/2214/regulation/3/made>. You might also need to apply for the property owners' permission http://cadw.gov.wales/docs/cadw/publications/ListedBuildingConsentBooklet_EN.pdf among others.

Item Number 1 - Compartmentation – All Other Compartmented Areas. (Agreed Phase 2 Works)	
Outcome	This work is necessary to reduce the risk of spread of fire
Required Action	To undertake whatever works are necessary to ensure that any / all breaches in fire resisting compartmentation that affect the Wards, Theatres, Plant Rooms, Offices, Surgeries, Specialist Units and any other compartmented spaces within Withybush Hospital are addressed, as agreed in the programme for Phase 1 Works (presented to us on the 02 October 2020). Fire resisting structures are to continue to slab/upper floor level/roof level and pass through any false ceiling provided.
Reason	It has been identified during inspection that there is a lack of or incomplete compartmentation in these areas. Compartmentation was not providing sufficient protection in case of fire and would affect relevant people before they could escape. This is contrary to Articles 8(1) and 14 (2) (b).
Time for Completion	30 April 2025.

The Chief Executive
Corporate Offices
Hywel Dda Health Board
Hafan Derwen
Ystwyth Building
Jobs Well Road
Carmarthen
SA31 3BB

Gofynner am/
Please ask for: Watch Manager K Steele

Ext No: 3367

E-bost/E-mail: k.steele@mawwfire.gov.uk

Fy Nghyf/My
Ref: BFS/KS/SJM/00107739

Dyddiad/Date: 12 January 2021

Steve.Moore2@wales.nhs.uk

Dear Sir

The Regulatory Reform (Fire Safety) Order 2005

Letter of Fire Safety Matters

Premises: GLANGWILI GENERAL HOSPITAL, DOLGWILI ROAD, CARMARTHEN, SA31 2AF

I visited your premises over a number of occasions from 22 June 2020 onwards and evaluated the fire safety provided. I am of the opinion that some people are at risk in case of fire. **I have issued this letter to confirm the agreed outcome of the meeting on 06 January 2021. The schedule of works has been aligned with all stages of the document named: Fire Precaution Upgrade Works Glangwili General Hospital.**

Timescale for Completion

As mentioned within the:

Fire Precaution Upgrade Works Glangwili General Hospital document,

Stage 1 / Advanced works relate to Vertical Escape routes by end **August 2021.**

Stage 2 / Phase 1 works relate to all remaining escape routes at GGH to be completed by end **July 2022.**

Stage 3 / Phase 2 works relate to all department / ward areas including any sub compartmentation and risk room area. To be completed by end **August 2024.**

Consequence for Non-compliance

If you do not do the work in the schedule before my next visit (or I find that safety provisions have worsened), the authority may serve an enforcement notice on you. An enforcement notice would legally bind you to do the work.

Route to Appeal

You can clarify or challenge what you need to do. If you have any feedback you wish to share, please access the Complaints and Compliments section found on our website:

<http://www.mawwfire.gov.uk/English/Contacts/Pages/Complaints-and-Compliments.aspx>.

Alternative Solutions

If you want to use a different solution to bring about safety from fire, please contact me to discuss an action plan. An action plan might enable you to apply an equally



Gwasanaeth Tân ac Achub
Canolbarth a Gorllewin Cymru

Mid and West Wales
Fire and Rescue Service

Prif Swyddog Tân
Chief Fire Officer
Chris Davies QFSM MBA

Y Pencadlys,
Heol Llwyn Pisgwydd,
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Rydym yn croesawu gohebiaeth yn
y Gymraeg a'r Saesneg - byddwn yn
ymateb yn gyfartal i'r ddau ac yn ateb yn
eich dewis iaith heb oedi.

Rydym yn croesawu galwadau yn y
Gymraeg a'r Saesneg.

We welcome correspondence in Welsh
and English - we will respond equally to
both and will reply in your language of
choice without delay.

We welcome calls in Welsh and English.



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appropriate safety solution to better meet your needs. Any alternative solution you propose must meet the 'outcome(s)' stated in the schedule.

Locations inspected and relating to this letter and the below schedule:

Block 1 GF 00324599, FF 00324600, SF 00324601.

Block 3 GF 00324602, FF 00324603, SF 00324604.

Block 4 Basement 00324528, GF Offices 00324529, GF Wards 00324531, FF Wards 00324532, SF Wards 00324533, TF Wards 00324534.

Block 18a 00135301, 18b 00194585, 18c 00194584, 18d 00194586.

Block 19 00135375.

Block 20 00108186.

Block 22 00135382.

Block 24 00130242.

Block 26 00135383.

Block 27 00130244.

Block 28 00136475.

Yours faithfully



Watch Manager K Steele

Authorised Fire Safety Inspecting Officer

On behalf of the Mid and West Wales Fire and Rescue Authority

cc's Steve.moore2@walesnhs.uk
hiw@gov.wales
Rob.elliott@walesnhs.uk
Gareth.Lloyd10@wales.nhs.uk
Richard.Jupp2@wales.nhs.uk
Sarah.perry3@wales.nhs.uk
Anthony.Pitcher@wales.nhs.uk

Simon.Chiffi@wales.nhs.uk

Claire.Bird@wales.nhs.uk

Jason.Wood@wales.nhs.uk

Important Information – schedule referred to in letter

Notes to this schedule:

The government guidance most suitable to your premises is "**Guide to Risk Assessment in Sleeping Accommodation**" ISBN-13: 978 1 85112 817 4 and "**Guide to Risk Assessment in Offices and Shops**" ISBN-13: 978 1 85112 815 0 which can be found at <http://www.cfoa.org.uk/19512>

Before you make certain changes to the premises, you may have to apply for approval from statutory bodies and/or others having interest in them. If you have doubt about the need for approval, you should ask the relevant body. For example, you may have to apply for approval from a Building Control Body <http://www.legislation.gov.uk/ukxi/2010/2214/regulation/3/made>. You might also need to apply for the property owners' permission http://cadw.gov.wales/docs/cadw/publications/ListedBuildingConsentBooklet_EN.pdf among others.

The Schedule Contains 9 Items

Item number 1 Compartment	
Outcome	This work is necessary to reduce the risk of the spread of fire.
Required Action	<ol style="list-style-type: none">1. The areas visited in this inspection should be included into the current Compartmentation survey (areas listed at end of schedule)2. Ensure the holes in the ceiling within the area mentioned are repaired to reinstate the fire resistance of this room, Block 3 FF RM 36 IT room. <p>TIME FOR COMPLETION: To be completed in line with the agreed advanced, first and second phase works as mentioned within the document: Fire Precaution Upgrade Works Glangwili General Hospital, presented to us on the 6th Jan 2021.</p>
Reason	<p>The fire resistance cannot be confirmed and needs to provide the sufficient protection in case of fire.</p> <p>Without the correct compartmentation fire and smoke could spread unhindered and would affect people before they could escape.</p>

Item number 2 Fire Resisting Corridors and Doors	
Outcome	This work is necessary to provide sufficient escape routes (corridors, stairs and doors) for people.
Required Action	<p>Ensure that the means of escape is kept free from fire and smoke for a minimum period of 30 minutes by ensuring that:</p> <ol style="list-style-type: none">1. All fire doors within all of the blocks listed in this letter are included in the ongoing fire door survey2. The management of fire doors needs to be addressed due to a number of doors noted on inspection that were wedged open and room left unattended namely within Block 1FF, Block 3SF, Block 4GF-FF, Block 18b-D, Block 20, Block 24, Block 26, Block 27, Block 28.3. The fire doors within the Junior Doctors Residence were being held open by bins wedges and other items, these doors should have hold open devices

	<p>fitted and be linked into the detection system to stop the residents engaging in this dangerous activity, further education regarding the seriousness of this action needs to be passed on to the tenants within this block.</p> <ol style="list-style-type: none"> 4. Remove the key locks and replace with a single action locking device within Blocks 18A & D. 5. Padlocks / slide bolts should be removed from gates that are part of exit from Blocks 18B & A. 6. All Redlam panic bolts fitted to exits should have the hammer fitted in case of emergency on inspection these were missing within Block 4 FF, SF, TF. 7. Doors to rooms not accessed by the public / patients should always be kept locked shut to reduce the risk of Arson, it was noted that the following fire doors were open at the time of the inspection. Block 1 bin store on access corridor, Block 3 RM 36, Block 4 TF RM 40, SF RM 39, 46 & 30, FF RM 37, Block 26 exit from ward block 4 RM 59. 8. It was noted that there were items stored within the escape route (Laundry trolleys, unused electrical items, wheelchairs etc) within the following areas: Block 4 TF RM 39, FF RM 36, Block 26 (area outside escape from block 4 RM 59) Block 19. 9. Move all recycling bins to an accessible area not in the means of escape, noted in the following areas: Block 1 GF & FF and in any other area not accessed if located in the means of escape. 10. Move the photocopiers located on the means of escape within Blocks 24 & 26. 11. Ensure that fire doors default to a closed position on the activation of an alarm, the corridor doors in Block 4 GF Wards access area default to an open position. 12. Ensure that the hold open device and door both work as one unit, within Ceri ward the sub compartment doors by rm s 11 & 20 had to be pushed further passed its 1st held open position to attach to the magnetic hold open device, meaning that in position 1 if the alarm activates this door will not close automatically. 13. Green Box release switches that require a key within Block 26 should be replaced with ones that don't require a key ,not all of the staff may have access to a key to open these devices this is mainly aimed at the out of hours DR service provided from this Block. <p>TIME FOR COMPLETION: To be completed in line with the agreed advanced, first and second phase works as mentioned within the document: Fire Precaution Upgrade Works Glangwili General Hospital, presented to us on the 6th Jan 2021.</p>
Reason	People using the above-mentioned locations may be affected by a fire in one of the adjoining rooms. This means that people may not be able to reach safety before being affected by fire and / or smoke.

Item number 3 Training for Own Staff	
Outcome	This work is necessary to help people understand what to do if fire breaks out

Required Action	<p>Provide your employees with instruction and training, so that they know the fire precautions you have put in place. They must also be familiar with what they need to do in case of fire to ensure that they are safe and can keep other people safe.</p> <p>TIME FOR COMPLETION: To be completed in line with the agreed advanced, first and second phase works as mentioned within the document: Fire Precaution Upgrade Works Glangwili General Hospital, presented to us on the 6th Jan 2021.</p>
Reason	<p>Some employees were unaware of their responsibilities and of the fire safety measures in the premises, which you have taken to keep them and others safe. including the use of the AVSU systems and all site emergency procedures.</p>

Item number 4 Fire Fighting Equipment	
Outcome	This work is necessary to enable nominated employees to safely fight outbreaks of fire.
Required Action	<p>Remove the existing Dry Powder Extinguishers from within all of the departments of the hospital site.</p> <p>It was noted in this inspection that these were available within Block 3 FF, Block 4 basement - FF-TF, Blocks 24 ,27, 18D.</p> <p>TIME FOR COMPLETION: To be completed in line with the agreed advanced, first and second phase works as mentioned within the document: Fire Precaution Upgrade Works Glangwili General Hospital, presented to us on the 6th Jan 2021.</p>
Reason	<p>Dry powder extinguishers are not recommended for use in enclosed spaces. These extinguishers need to be replaced with a class of extinguisher that is suitable for the items within the compartment area they are covering.</p> <p>A small fire would be able to grow to a size that could put people at risk</p>

Item number 5 Wall and Ceiling Spread of Flame	
Outcome	This work is necessary to reduce the risk of the spread of fire.
Required Action	<p>Remove the items (postcards and paper) attached to the wall within RM 44 Block 4 T1 Ensure that wall linings do not support the spread of fire.</p> <p>TIME FOR COMPLETION: To be completed in line with the agreed advanced, first and second phase works as mentioned within the document: Fire Precaution Upgrade Works Glangwili General Hospital, presented to us on the 6th Jan 2021.</p>
Reason	<p>Fire can rapidly spread to other areas of the building because of these items. A fire could spread rapidly and make the escape route unsafe for people to use.</p>

Item number 6 Alarm and Detection	
Outcome	This work is necessary to detect fire and raise an alarm.
Required Action	<p>Provide a device complying with BS 5839 part 1 and linked to the existing fire alarm system in the following locations:</p> <ol style="list-style-type: none"> 1. Add a Manual call point in Block 24 Rm 18 by final exit. 2. Move Manual call point in corridor within Block 28 as it is hidden by a held open door. 3. Extend the detection to cover Rm 48 Block 4 TF as it is now a Hazard room. <p>As mentioned in the previous EN letter a number of Detector heads were seen to be outdated, this was also noted within the risk assessments, the fire detection needs to be updated in accordance with BS 5839 part 1.</p> <p>This was noted in: Block 1, Block 3, Block 18 a, b, d.</p> <p>The changes should be carried out and commissioned by a competent person.</p> <p>TIME FOR COMPLETION: To be completed in line with the agreed advanced, first and second phase works as mentioned within the document: Fire Precaution Upgrade Works Glangwili General Hospital, presented to us on the 6th Jan 2021</p>
Reason	People within the premises may not be able to hear the fire alarm sounding because reason delaying their escape from fire.

Item number 7 Storage of Refuge	
Outcome	This work is necessary to reduce the risk of fire.
Required Action	<p>Manage all waste on site responsibly.</p> <p>Block 18B the storage of bins is in an area that is not enclosed or at a safe distance from the building. The bins can remain in the area as long as a locked structure is erected around them.</p> <p>If not carefully managed and controlled, rubbish stacked in a haphazard fashion in unsightly piles outside premises can lead to more rubbish being dumped or fly tipped Graffiti, vandalism and arson may then follow in quick succession.</p> <p>When there is no segregated bin storage, wheeled bins should be chained together and to an immobile object, such as a metal stake, at least 10 metres away from any building.</p> <p>TIME FOR COMPLETION: To be completed in line with the agreed advanced, first and second phase works as mentioned within the document: Fire Precaution Upgrade Works Glangwili General Hospital, presented to us on the 6th Jan 2021.</p>

Reason	Fire can rapidly spread to the building because of the accumulation of this waste. A fire could spread rapidly and make the escape route unsafe for people to use.
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Item number 8 Storage of Combustibles	
Outcome	This work is necessary to reduce the risk of fire.
Required Action	<p>Medical Gas Cylinders must be stored in appropriate racks within marked locations throughout the hospital site.</p> <p>TIME FOR COMPLETION: To be completed in line with the agreed advanced, first and second phase works as mentioned within the document: Fire Precaution Upgrade Works Glangwili General Hospital, presented to us on the 6th Jan 2021</p>
Reason	<p>Medical Gas Cylinders were stored on the floor in a number of locations within the Hospital namely: Block 1 GF, SF, Block 3 GF, FF, SF Block 4 GF, FF, SF, TF, Block 18B, Block 20, Block 26 This means that fire could easily break out, which would be a risk to everyone.</p>

Item number 9 Reduce Risk of Fire Spread	
Outcome	This work is necessary to reduce the risk of the spread of fire.
Required Action	<p>Reduce the quantity of combustible materials:</p> <ol style="list-style-type: none"> 1. There are files stored in close proximity to the Electrical intake within RM 34 Block 1 SF either remove these items to another area or construct a fire resisting structure to protect these combustible items in the event of a fire. 2. Reduce the number of boxes stored in RM 42 Block 1 SF as at the time of the inspection they were stored to the ceiling close to the light fitting. 3. Staff room in Block 4 GF had a considerable amount of storage, IT server room Block 18D and 18b also had unnecessary storage. <p>TIME FOR COMPLETION: To be completed in line with the agreed advanced, first and second phase works as mentioned within the document: Fire Precaution Upgrade Works Glangwili General Hospital, presented to us on the 6th Jan 2021</p>
Reason	A fire would grow unhindered in the areas mentioned and People would be exposed to a significant fire.

The Chief Executive
Corporate Offices
Hywel Dda Health Board
Hafan Derwen
Ystwyth Building
Jobs Well Road
Carmarthen
SA31 3BB

Gofynner am/
Please ask for: Watch Manager K Steele

Ext No: 3367

E-bost/E-mail: k.steele@mawwfire.gov.uk

Fy Nghyf/My
Ref: BFS/KS/SJM/00113573

Dyddiad/Date: 12 January 2021

Steve.moore@wales.nhs.uk

Dear Sir

The Regulatory Reform (Fire Safety) Order 2005

Letter of Fire Safety Matters

**Premises: BRO CERWYN, ST NONS, ST BRYNACH, ST CARADOGS, FISHGUARD ROAD
HAVERFORDWEST, SA61 2PG.**

Following my visit to the site on 25 June 2020 and to assist with the linking of the schedule of works at the WGH site. **I have issued this letter to confirm the agreed outcome of the meeting on 06 January 2021. The schedule of works has been aligned with all stages of the document named Fire Precaution Upgrade Works Withybush General Hospital.**

Timescale for Completion

As mentioned within the WGH Fire Enforcement programme Covid impact document, **Stage 1 / Advanced works** relate to Vertical Escape routes and Priority work at St Caradogs to be completed by end **Jan 2021**.

Stage 2 / Phase 1 works relate to all remaining escape routes at WGH and all remaining work at St Caradogs, St Nons to be completed by end **April 2022**.

Stage 3 / Phase 2 works relate to all department / ward areas including any sub compartmentation and risk room area. To be completed by end **April 2025**

Consequence for Non-compliance

If you do not do the work in the schedule before my next visit (or I find that safety provisions have worsened), the authority may serve an enforcement notice on you. An enforcement notice would legally bind you to do the work.

Route to Appeal

You can clarify or challenge what you need to do. If you have any feedback you wish to share, please access the Complaints and Compliments section found on our website: <https://www.mawwfire.gov.uk/eng/about-us/access-to-information/compliments-comments-and-complaints/>.



Gwasanaeth Tân ac Achub
Canolbarth a Gorllewin Cymru

Mid and West Wales
Fire and Rescue Service

Prif Swyddog Tân
Chief Fire Officer
Chris Davies QFSM MBA

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Caerfyrddin,
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0370 60 60 699

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Messages

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ymateb yn gyfartal i'r ddau ac yn ateb yn
eich dewis iaith heb oedi.

Rydym yn croesawu galwadau yn y
Gymraeg a'r Saesneg.

We welcome correspondence in Welsh
and English - we will respond equally to
both and will reply in your language of
choice without delay.

We welcome calls in Welsh and English.



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Alternative Solutions

If you want to use a different solution to bring about safety from fire, please contact me to discuss an action plan. An action plan might enable you to apply an equally appropriate safety solution to better meet your needs. Any alternative solution you propose must meet the 'outcome(s)' stated in the schedule.

Yours faithfully,



Watch Manager K Steele
Authorised Fire Safety Inspecting Officer
On behalf of the Mid and West Wales Fire and Rescue Authority

CC's: Steve Moore (Chief Executive - Hywel Dda University Health Board), Steve.moore2@wales.nhs.uk

Health Inspectorate Wales, Rhydycar Business Park, Merthyr Tydfil CF48 1UZ, HIW@gov.wales

Rob Elliott (Hywel Dda UHB - Director of Estates, Facilities and Capital Management),
Rob.elliott@wales.nhs.uk

Janice Cole-Williams (WGH General Manager), Janice.cole-williams@wales.nhs.uk

Bethan Andrews, Bethan.andrews@wales.nhs.uk

Gareth Lloyd (Hywel Dda UHB – Head of Fire Safety Management), Gareth.Lloyd10@wales.nhs.uk

Daniel Dyer (Hywel Dda UHB - Fire Safety Advisor), Daniel.Dyer@wales.nhs.uk

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Simon Chiffi (Hywel Dda UHB - Head of Operations) Simon.Chiffi@wales.nhs.uk

Claire Bird - (Hywel Dda UHB - Assurance and Risk Officer), Claire.Bird@wales.nhs.uk

Jason Wood (Hywel Dda UHB - ESTATES) Jason.Wood@wales.nhs.uk

Important Information – Schedule referred to in letter

Notes to this schedule:

The government guidance most suitable to your premises is "**Guide to Risk Assessment in Sleeping Accommodation**" ISBN-13: 978 1 85112 817 4 and, "**Guide to Risk Assessment in Offices and Shops**" ISBN-13:978 1 85112 815 0, which can be found at <http://www.cfoa.org.uk/19512>

Before you make certain changes to the premises, you may have to apply for approval from statutory bodies and/or others having interest in them. If you have doubt about the need for approval, you should ask the relevant body. For example, you may have to apply for approval from a Building Control Body <http://www.legislation.gov.uk/ukxi/2010/2214/regulation/3/made>. You might also need to apply for the property owners' permission http://cadw.gov.wales/docs/cadw/publications/ListedBuildingConsentBooklet_EN.pdf among others.

This Schedule contains 3 items

St Nons (Secure EMI Unit) and St Brynach's (Day Hospital)

Item 1 – Fire Resisting Doors	
Outcome	This work is necessary to make sure that escape routes (corridors, stairs and doors) can be safely used whenever they are needed.
Required Action	<p>Ensure that door-sets that can resist fire and smoke for 30 minutes are provided in the following locations:</p> <ul style="list-style-type: none">Throughout units, many doors were defective, these were on escape routes. <p>The term 'door-set' refers to the complete element as used in practice:</p> <ul style="list-style-type: none">The door leaf or leaves.The frame in which the door is hung.Hardware essential to the functioning of the door set. 3 x hingesIntumescent seals and smoke sealing devices.Self-closers to be fitted to all doors and not compromise strips and seals of fire doors. <p>TIME FOR COMPLETION: To be completed in line with the agreed advanced, first and second phase works as mentioned within the document: Fire Precaution Upgrade Works Withybush General Hospital, presented to us on the 6th Jan 2021</p>
Reason	<p>Doors were not capable of preventing the spread of fire for long enough to enable people to escape because some of the fire doors were not providing a minimum standard of Fire resistance.</p> <p>This is contrary to Articles 8(1) and 14(2)(b).</p>

Item 2 – Compartment	
Outcome	This work is necessary to reduce the risk of the spread of fire.

Required Action	Reinstate the fire resistance in the following location: <ul style="list-style-type: none"> Compartmentation issues throughout unit, due to Dampers showing fault on system.
Reason	<p>It was noted following inspection that the Damper Systems throughout the St Nons Unit, Bro Cerwyn, and St Brynach's were showing faults on the Main Damper System Panel. Therefore, these systems were not providing sufficient protection in case of fire and would affect people before they could escape.</p> <p>TIME FOR COMPLETION: To be completed in line with the agreed advanced, first and second phase works as mentioned within the document: Fire Precaution Upgrade Works Withybush General Hospital, presented to us on the 6th Jan 2021.</p>

Bro Cerwyn (Offices)

Item 3 - Compartment	
Outcome	This work is necessary to reduce the risk of the spread of fire.
Required Action	Reinstate the fire resistance in the following locations <ul style="list-style-type: none"> Holes in ceiling areas of offices, water leaking onto electrical appliances and sockets. <p>TIME FOR COMPLETION: To be completed in line with the agreed advanced, first and second phase works as mentioned within the document: Fire Precaution Upgrade Works Withybush General Hospital, presented to us on the 6th Jan 2021</p>
Reason	There is the possibility of a fire starting due to the water leaks in the ceiling areas, of offices, when it rains. The flat roof covering part of the premise will need to be maintained to prevent any issues arising.

The Chief Executive
Corporate Offices
Hywel Dda Health Board
Hafan Derwen
Ystwyth Building
Jobs Well Road
Carmarthen
SA31 3BB

Gofynner am/
Please ask for:

Watch Manager K Steele

Ext No:

3367

E-bost/E-mail:

k.steele@mawwfire.gov.uk

Fy Nghyf/My
Ref:

BFS.KS/SJM/00175424
00175421/00175428/00175426/00
175425

Dyddiad/Date:

12 January 2021

Steve.Moore2@wales.nhs.uk

Dear Sir

The Regulatory Reform (Fire Safety) Order 2005

Letter of Fire Safety Matters

Premises: KENSINGTON, ST THOMAS, SPRINGFIELD, SEALYHAM, PEMBROKE COUNTY BLOCKS, HYWEL DDA HEALTH BOARD, WITHYBUSH GENERAL HOSPITAL, WITHYBUSH, FISHGUARD ROAD, HAVERFORDWEST, SA61 2PZ.

I visited your premises on 17 December 2019 and evaluated the fire safety provided. I am of the opinion that some people are at risk in case of fire. **I have issued this letter to confirm the agreed outcome of the meeting on 06 January 2021. The schedule of works has been aligned with all stages of the document named Fire Precaution Upgrade Works Withybush General Hospital.**

Timescale for Completion

As mentioned within the WGH Fire Enforcement programme Covid impact document, **Stage 1 / Advanced works** relate to Vertical Escape routes and Priority work at St Caradogs to be completed by end **Jan 2021**.

Stage 2 / Phase 1 works relate to all remaining escape routes at WGH and all remaining work at St Caradogs, St Nons to be completed by end **April 2022**.

Stage 3 / Phase 2 works relate to all department / ward areas including any sub compartmentation and risk room area. To be completed by end **April 2025**.

Consequence for Non-compliance

If you do not do the work in the schedule before my next visit (or I find that safety provisions have worsened), the authority may serve an enforcement notice on you. An enforcement notice would legally bind you to do the work.

Route to Appeal

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Gwasanaeth Tân ac Achub
Canolbarth a Gorllewin Cymru

Mid and West Wales
Fire and Rescue Service

Prif Swyddog Tân
Chief Fire Officer

Chris Davies QFSM MBA

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We welcome calls in Welsh and English.



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Alternative Solutions

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Further Recommendations

It was noted whilst carrying out the inspection that all portable appliances are not properly tested and maintained (this was apparent within all five blocks).

All Portable Electrical Equipment is to be checked by a suitably qualified person as per the:

The Provision and Use of Work Equipment Regulations 1998

The portable appliances were not properly tested and maintained. This means that any of these appliances fail without warning and that people would be at risk in case of fire.

Yours faithfully



Watch Manager K Steele
Authorised Fire Safety Inspecting Officer
On behalf of the Mid and West Wales Fire and Rescue Authority

cc 's

Health Inspectorate Wales, Rhydycar Business Park, Merthyr Tydfil CF48 1UZ, HIW@gov.wales

Rob Elliott (Hywel Dda UHB - Director of Estates, Facilities and Capital Management), Rob.elliott@wales.nhs.uk

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Jason Wood (Hywel Dda UHB - ESTATES) jason.wood@walesnhs.uk

Important Information – schedule referred to in letter

Notes to this schedule:

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The Schedule Contains 7 Items

Item number 1 Compartment	
Outcome	This work is necessary to reduce the risk of the spread of fire.
Required Action	<ul style="list-style-type: none">• A Compartmentation survey of all the listed blocks above including floor to roof (Loft separation between stairwell and accommodation / office areas) must be carried out to ensure that fire and smoke cannot pass.• All Loft hatches are to be fire resisting to a minimum of 30 minutes.• Data cables, pipes and ducting need to be fire stopped, noted within St Thomas block but to include any other area not noted within all other blocks. <p>TIME FOR COMPLETION: To be completed in line with the agreed advanced, first and second phase works as mentioned within the document: Fire Precaution Upgrade Works Withybush General Hospital, presented to us on the 6th Jan 2021</p>
Reason	The fire resistance cannot be confirmed and needs to provide the sufficient protection in case of fire. Without the correct compartmentation fire and smoke could spread unhindered and would affect people before they could escape.

Item number 2 Fire Resisting Corridors	
Outcome	This work is necessary to provide sufficient escape routes (corridors, stairs and doors) for people.
Required Action	<p>Ensure that the means of escape is kept free from fire and smoke for a period of 30 minutes by ensuring that:</p> <ul style="list-style-type: none">• Bedroom / flat doors, Kitchen, cleaners and Laundry room doors, are all to be a minimum fire resistance of FD30s with a self-closer. (Pembroke county, Springfield, St Thomas, Kensington blocks) these doors should not be

	<p>wedged open and any intumescent smoke seals that is damaged (Painted over) or missing should be replaced.</p> <p>At the time of the inspection I noted a number of doors being held open with wedges, the use of these Wedges holding doors open in all Blocks should be prohibited as it could promote the spread of fire, if doors are required to be left open then they will have to be self-closing 30-minute fire door linked in to the fire detection system.</p> <ul style="list-style-type: none"> Excessive gaps in fire doors should be repaired or the door needs to be replaced so the gap is a max 3mm (Within All Blocks). Transom lights above doors should be replaced, they should be constructed to provide 30 minutes fire resistance to the means of escape, these were mainly noted within the Pembroke county, St Thomas, Kensington blocks but if they are present within any other block within the means of escape these need to also be addressed. Lobby doors need to be replaced in both first floor RH offices within the Springfield and Kensington blocks. <p>TIME FOR COMPLETION: To be completed in line with the agreed advanced, first and second phase works as mentioned within the document: Fire Precaution Upgrade Works Withybush General Hospital, presented to us on the 6th Jan 2021</p>
Reason	<p>People using the above-mentioned locations may be affected by a fire in one of the adjoining rooms. This means that people may not be able to reach safety before being affected by fire and / or smoke.</p>

Item number 3 Improve Fire Detection System	
Outcome	Change the type of and add to the fire detection system.
Required Action	<ul style="list-style-type: none"> The detection within the means of escape from the flats and bedrooms should be changed from heat detection to smoke detection to allow the maximum amount of time between detection alert and escape. <p>It was noted that there was heat detection in the bedrooms and entrance halls into the flats and within the lounge areas where smoke detection would be the preferred safer option, it was explained to me that this was due to the residents being able to smoke within the premises before the smoking ban to reduce the false alarm calls.</p> <ul style="list-style-type: none"> It was noted that there was a detector being covered at time of inspection within the kitchen of the Pembroke county block (First floor flat F block).

	<p>You must ensure that this practice is not repeated, information must be given to the occupants explaining the severity of this action.</p> <ul style="list-style-type: none"> Due to the Server within the Means of escape an additional detector within the area of the device is required (due to the lintel between the detector and the server) noted within the Pembroke county and St Thomas block (but this should include all blocks if server is on escape route in the same way). <p>The changes should be carried out and commissioned by a competent person.</p> <p>TIME FOR COMPLETION: To be completed in line with the agreed advanced, first and second phase works as mentioned within the document: Fire Precaution Upgrade Works Withybush General Hospital, presented to us on the 6th Jan 2021</p>
Reason	People within the premises may not be able to hear the fire alarm sounding or there may be a delay in the activation of the alarm delaying their escape from fire.

Item number 4 Obstructed Escape Route	
Outcome	This work is necessary to provide sufficient escape routes (corridors, stairs and doors) for people.
Required Action	<p>Ensure that everyone can evacuate quickly and safely by details.</p> <ul style="list-style-type: none"> Removing the photocopier to a safe location off the means of escape (within the Sealyham block) Keeping all escape routes clear of all items Namely file cabinets and combustibles. (office Areas Kensington, Sealyham) Notice boards should be placed behind a lockable screen if erected on a means of escape. <p>TIME FOR COMPLETION: To be completed in line with the agreed advanced, first and second phase works as mentioned within the document: Fire Precaution Upgrade Works Withybush General Hospital, presented to us on the 6th Jan 2021</p>
Reason	The escape route from the office areas (Kensington, Sealyham) within the blocks had as mentioned above items of hazard and combustibility stored within them. This would delay or prevent people escaping quickly and safely from fire.

Item number 5 Escape Lighting	
Outcome	This work is necessary to make sure that escape routes (corridors, stairs and doors) can be safely used whenever they are needed.
Required Action	Ensure that escape lighting on all escape routes in all five locations mentioned above are operating to the standard required and in accordance with BS 5266 the emergency lighting should operate if the local lighting circuit fails.

	<p>The system should be tested monthly and inspected bi-annually.</p> <p>TIME FOR COMPLETION: To be completed in line with the agreed advanced, first and second phase works as mentioned within the document: Fire Precaution Upgrade Works Withybush General Hospital, presented to us on the 6th Jan 2021</p>
Reason	People within the blocks named above may not be able to find the way out in an emergency because the lighting might not operate as it should.

Item number 6 Establish Emergency Procedures	
Outcome	This work is necessary to help people understand what to do if fire breaks out.
Required Action	<p>Establish procedures to be followed in case of fire and nominate people to put those procedures into effect.</p> <p>Ensure that there are enough competent people to successfully implement an evacuation.</p> <p>Where premises are occupied on a shared basis, effective systems of communication must be established with those responsible for other premises to ensure all relevant persons are provided with suitable and sufficient information in respect of the fire safety measures implemented.</p> <p>All five blocks but namely the Kensington, Sealyham Blocks.</p> <p>TIME FOR COMPLETION: To be completed in line with the agreed advanced, first and second phase works as mentioned within the document: Fire Precaution Upgrade Works Withybush General Hospital, presented to us on the 6th Jan 2021</p>
Reason	There was no evidence of a fire procedure or fire drills. Without these, people may behave in unpredictable ways and can be put at risk. Good procedures will allow everyone to leave safely in case of fire.

Item number 7 Reduce Fire Spread	
Outcome	This work is necessary to reduce the risk of the spread of fire.
Required Action	<p>Upholstered furniture is to comply with British Standard 7176 or the equivalent European Standard.</p> <ul style="list-style-type: none"> • Pembroke County Community Room. <p>TIME FOR COMPLETION: To be completed in line with the agreed advanced, first and second phase works as mentioned within the document: Fire Precaution Upgrade Works Withybush General Hospital, presented to us on the 6th Jan 2021</p>
Reason	A fire would grow unhindered in the non-fire-retardant material. People would be exposed to a significant fire.

Kirsty Walker (Hywel Dda UHB - Personal Assistant)

From: Steele Kris Pembs. Command <K.Steele@mawwfire.gov.uk>
Sent: 03 February 2021 12:31
To: Rob Elliott (Hywel Dda UHB - Director of Estates, Facilities and Capital Management)
Subject: Update to KS/890/05

Good Afternoon

With reference to Enforcement notice KS/890/05 dated 26th August 2020.

Letter dated 12th Jan 2021 regarding the meeting on the 6th January 2021 about Stage 1 / Advanced works & Stage 2 / phase 1 works supersedes the previous notice dates.

The Letter dated 12th January supersedes the completion date on the enforcement notice letter KS /890/ 05 with completion date of End Dec 2021.

This now runs inline with the agreed completion dates of: Stage 1 Jan 2021 & Stage 2 April 2022.

Kind Regards

Kris Steele

Rheolwr Gwylfa, Diogelwch Tân,
Watch Manager, Business Fire Safety,
Ardal Reoli Sirol Penfro
Pembrokeshire County Command,
Gwasanaeth Tân ac Achub Canolbarth a Gorllewin Cymru
Mid & West Wales Fire & Rescue Service

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Rydym yn croesawu galwadau yn y Gymraeg a'r Saesneg / We welcome calls in Welsh and English.

Rydym yn croesawu gohebiaeth yn y Gymraeg a'r Saesneg – byddwn yn ymateb yn gyfartal i'r ddau ac yn ateb yn eich dewis iaith heb oedi / We welcome correspondence in Welsh and English – we will respond equally to both and will reply in your language of choice without delay.





Gwasanaeth Tân Ac Achub
Canolbarth a Gorllewin Cymru
Mid and West Wales
Fire and Rescue Service



Rydym yn croesawu galwadau yn y Gymraeg a'r Saesneg / We welcome calls in Welsh and English.

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Mae'r e-bost ac unrhyw ffeiliau a drosglwyddir gydag ef yn breifat ac wedi'u bwriadu ar gyfer defnydd yr unigolyn neu'r endid y maent yn cael sylw. Os nad chi yw'r derbynnydd y bwriedid y E-bost ac unrhyw ffeiliau wedi cael eu trosglwyddo i chi mewn camgymeriad, rhowch wybod i'r anfonwr ar unwaith a dinistrio y deunydd a storio ar gyfrifiadur neu fel arall; yn ogystal, bydd unrhyw ddefnydd gopïo, dosbarthu neu eraill y wybodaeth geir ynddynt yn gwahardd yn llym. Dim gweithiwr Canolbarth a Gorllewin Cymru Gwasanaeth Tân ac Achub yn cael ei awdurdodi i ddod i'r casgliad unrhyw gytundeb cyfrwymol ar ran yr awdurdod gydag unrhyw barti arall yn unig gan y defnydd o e-bost - Canolbarth a Gorllewin Cymru Gwasanaeth Tân ac Achub. Gall E-bost adael y Canolbarth a Gorllewin Cymru Gwasanaeth Tân ac Achub yn cael ei logio, ei monitro a / neu ei chofnodi am resymau cyfreithiol.

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