



HEALTH & SAFETY ASSURANCE COMMITTEE PWYLLGOR ANSAWDD IECHYD A DIOGELWCH

DYDDIAD Y CYFARFOD: DATE OF MEETING:	22 June 2020
TEITL YR ADRODDIAD: TITLE OF REPORT:	Withybush General Hospital (WGH) and Glangwili General Hospital (GGH) Fire Action Update
CYFARWYDDWR ARWEINIOL: LEAD DIRECTOR:	Andrew Carruthers, Director of Operations
SWYDDOG ADRODD: REPORTING OFFICER:	Rob Elliott, Director of Estates, Facilities and Capital Management

Pwrpas yr Adroddiad (dewiswch fel yn addas)

Purpose of the Report (select as appropriate)

Ar Gyfer Trafodaeth/For Discussion

ADRODDIAD SCAA SBAR REPORT

Sefyllfa / Situation

The Mid and West Wales Fire and Rescue Service (MWWFRS) have visited both Withybush General Hospital (WGH) and Glangwili General Hospital (GGH) to undertake inspections on Fire Safety.

At WGH a range of Enforcement Notices and Letters of Fire Safety have been issued to the Hywel Dda University Health Board (HDdUHB) indicating the compliance times required for the various elements of work.

At GGH a single Fire Enforcement Notice was received on 20 April 2020.

Cefndir / Background

In the case of WGH a clear delivery programme has already been established and agreed with MWWFRS. Following the impact of COVID-19 it has been necessary to review and reset this programme.

At GGH we have developed a proposed action plan for this site which does require further consideration and support of both the MWWFRS and Welsh Government (WG).

The approach at GGH will be similar to that of WGH. This will proceed on the basis of a Phased Plan broken down into the following stages:

- Low cost items of improvement
- Vertical escape routes
- Horizontal escape routes
- Departments and Wards

Asesiad / Assessment

For both of the above programmes, the COVID-19 Pandemic has impacted on delivery timelines, which has now been included in both programmes for consideration.

WGH

The detailed delivery programme for WGH had been fully agreed with the MWWFRS and supported by WG prior to the COVID-19 Pandemic. This programme has now been reassessed and, with specific advice received from Infection Control teams within the HDdUHB, has been reprogrammed fully.

Attachment 1 includes both the original programme (agreed with MWWFRS) and the future agreed programme, side by side to clearly demonstrate the impact of COVID-19.

As noted in **Attachment 1** the impact of COVID-19 is a delay in the order of 3 to 4 months. This re-profiling of the programme has been fully agreed with MWWFRS and they are now considering how they reissue the Enforcement Notices to reflect the revised programme. One option being considered is to leave the current notices as they are however issue a covering letter confirming the new programme dates for this work. I understand from discussions with MWWFRS that this is to simply avoid additional unnecessary administration.

GGH

The detailed delivery programme for GGH has now been presented to MWWFRS. This programme has been developed with advice from HDdUHB Infection Control Teams.

The MWWFRS have requested a short period to consider this programme and will come back to the HDdUHB for clarification if necessary.

We have agreed that once the MWWFRS are satisfied with the programme we will hold a joint meeting with WG colleagues to confirm that all parties are fully supportive of this plan. This approach to agree all programme dates worked well on the WGH project.

Attachment 2 outlines the proposed programme for GGH. As you will note from this attachment the work will be phased in a similar way to the WGH approach. Subject to this agreement, the MWWFRS will then consider how they will reissue Enforcement Notices to reflect the agreed timescales for each element of work.

Additional assurance on detail contained within all Enforcement Notices/Letters of Fire Safety

In order to provide further assurance on our delivery programme all individual Enforcement Notices/Letter of Fire Safety are tracked on the Health Board system. This system contains each individual recommendation contained within each Notice with specified delivery dates so that we can accurately track that progress is delivered to the plan. Any exceptions to this will be reported as regular updates to this Committee.

Argymhelliad / Recommendation

The Health & Safety Assurance Committee are requested:

- To note the update on the progress on the Fire Safety Enforcement Notices and Letters of Fire Safety at GGH and WGH

- To receive further reports as this programme progresses.

Amcanion: (rhaid cwblhau) Objectives: (must be completed)	
Committee ToR Reference: Cyfeirnod Cylch Gorchwyl y Pwyllgor:	5.9 Ensure reports and factual information from external regulatory agencies are acted upon within achievable timescales.
Cyfeirnod Cofrestr Risg Datix a Sgôr Cyfredol: Datix Risk Register Reference and Score:	N/A
Safon(au) Gofal ac Iechyd: Health and Care Standard(s):	2.1 Managing Risk and Promoting Health and Safety
Nodau Gwella Ansawdd: Quality Improvement Goal(s):	No Avoidable Deaths
Amcanion Strategol y BIP: UHB Strategic Objectives:	Not Applicable
Amcanion Llesiant BIP: UHB Well-being Objectives: Hyperlink to HDdUHB Well-being Objectives Annual Report 2018-2019	10. Not Applicable

Gwybodaeth Ychwanegol: Further Information:	
Ar sail tystiolaeth: Evidence Base:	MWWFRS and extensive site based survey information
Rhestr Termiau: Glossary of Terms:	Contained in body of text
Partion / Pwyllgorau â ymgynhorwyd ymlaen llaw y Pwyllgor Ansawdd Iechyd a Diogelwch: Parties / Committees consulted prior to Health and Safety Assurance Committee:	N/A

Effaith: (rhaid cwblhau) Impact: (must be completed)	
Ariannol / Gwerth am Arian:	Funding sought from Welsh Government

Financial / Service:	
Ansawdd / Gofal Claf: Quality / Patient Care:	N/A
Gweithlu: Workforce:	Delivering a safe working environment
Risg: Risk:	Fire Safety Risk
Cyfreithiol: Legal:	Potential for legal challenge if HB does not comply with requirements of Fire enforcement Notices
Enw Da: Reputational:	N/A
Gyfrinachedd: Privacy:	N/A
Cydraddoldeb: Equality:	N/A

Withybush General Hospital (WGH) Fire Enforcement Programme

Stage	Original Programme	Proposed Programme (allowing for impact of COVID 19)
Stage 1 – Vertical Escape routes and Priority work at St Caradogs	<p>Detailed Design Stage Complete</p> <p>Start on site: 8th June 2020 Complete on: 25th September 2020</p> <p>Tender on hold due to COVID-19</p>	<p>Detailed Design Stage Complete</p> <p>Tender issue: 29th June 2020</p> <p>Start on site: 17th October 2020 Complete on site: 29th January 2021</p>
Stage 2 – All remaining escape routes at WGH and all remaining work at St Caradogs, St Nons and Residential/Office buildings	<p>Business Case to Welsh Governing (WG) end Jul 20.</p> <p>Commence on site Sep 20</p> <p>Complete all works by Aug 21</p>	<p>PBC already submitted to WG March 2020.</p> <p>Scrutiny Questions responded to May 2020.</p> <p>-----</p> <p>Assuming approval by WG allowing HDdUHB to proceed by mid Jun</p> <p>WG Endorsement to proceed by Mid Jun 2020.</p> <p>Business Case to WG - PHASE 1 by October 2020</p> <p>Commence on site PHASE 1 - Early January 2021</p> <p>Complete all works on PHASE 1- End December 2021 (Based on 12 month Programme)</p>
Stage 3 – Remaining work in Depts./Ward in WGH	<p>Commence Business Case Sep 20</p> <p>Complete Business Case Jun 21</p>	<p>Commence Business Case PHASE 2 - April 2021</p> <p>Complete Business Case PHASE 2 – October 2021</p>

	<p>Commence on site Sep 21</p> <p>Completion date not yet established.</p>	<p>Commence on site – PHASE 2 – Early January 2022</p> <p>Completion date. PHASE 2 -Currently Estimated End December 2024 (36 months subject to detailed programming and extent of decant accommodation required)</p>
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Glangwili General Hospital (GGH) Fire Enforcement Programme

Stage	Proposed Programme
Stage 1 – Vertical Escape routes and Priority work	Completion of all Survey Works and Delivery of Budget Cost including Design and Tender May 20 – Nov 20 Evaluation and Mobilisation Dec 20 –Jan 21 Construction Phase – Advanced Work Feb 21 – May 21
Stage 2 – All recommendations	<u>Phase 1</u> Programme Business Case and submit to Welsh Government (WG) June to end July 2020. Develop Business Case September 2020 to February 2021. WG Scrutiny March to end April 2021. Construction works May 2021 to April 2022.
Stage 3 – Remaining work in Depts./Ward in GGH	<u>Phase 2</u> Develop Business Justification Case July 2021 to February 2022. Construction Works commence May 2022 Further work needed to establish construction period