Chair agreed an action to circulate a draft flowchart in order to have due process for such an occurrence

Action was allocated to the Mental Health Legislation Manager to update the document and circulate. It was also agree that the quarterly reports received from Local Authority will detail information relating to this issue so that it can be addressed at future meetings.

Delivery Unit are in the process of producing a report in relation to patients in commissioned hospital placements and the Head of Learning Disability agreed to update the next meeting with regard to this

Chair to arrange training for the medical staff to reduce use of external doctors to undertake MHAA.

Re-circulate monitoring forms to three local authorities to ensure the mental health act administration office has the required data submitted.

A concern was highlighted in respect of low numbers of patients detained provided with their rights with an action for this to be taken to ward and community manager forums.

The Chair raised that the Local Authorities report will be moved to the beginning of the Agenda at the next meeting.