

COFNODION Y CYFARFOD
PWYLLGOR HOSPITAL MANAGERS POWER OF DISCHARGE SUB COMMITTEE
DRAFT MINUTES OF THE
HOSPITAL MANAGERS POWER OF DISCHARGE SUB COMMITTEE MEETING

Date and Time of Meeting:	Tuesday 4 th April 2023 at 1.30pm
Venue:	MS Teams

Present:	<p>Professor Chantal Patel, Independent Board Member (Chair to POD Sub-Committee)</p> <p>Mrs Delyth Raynsford, Independent Member</p> <p>Professor John Gammon, Member Appeals Panel</p> <p>Mrs Sue Richards, Member Appeals Panel</p> <p>Mrs Angela Brown, Member Appeal Panel</p> <p>Mr Stephen Smedley, Member Appeals Panel</p> <p>Mr John Williams, Member Appeal Panel</p> <p>Mr Owen Burt, Member Appeals Panel</p> <p>Mrs Jane Jeffs, Member Appeals Panel</p>
In Attendance:	<p>Ruth Bourke, Mental Health Act Administration Lead</p> <p>Louise Howells, Mental Health Act Administrator</p> <p>Natalie Williams, Mental Health Act Administrator</p> <p>Nia Williams, Independent Mental Health Advocate, Advocacy West Wales</p>

Governance:		
Agenda Item	Item	Action
HMPODSC (23) 1.1	Introductions and Apologies for Absence.	
	<p>Apologies for Absence were received from:</p> <p>Mr Phil Layton, Member Appeals Panel</p> <p>Mrs Mollie Roach, Member Appeals Panel</p> <p>Mrs Jane Jannotti, Member Appeals Panel</p> <p>Mr Maynard Davies, Independent Member</p> <p>Mrs Carol Williams, Member Appeal Panel</p> <p>Mr Richard Griffith, Member Appeals Panel</p> <p>Sarah Roberts, Mental Health Legislation Manager</p>	
	Presenter welcomed all members.	
HMPODSC (23) 1.2	Declarations of Interests	
	No declarations declared.	

Hospital Managers Power of Discharge Sub-Committee

Part 1

Sub Committee Business and Information

HMPODSC (23) 1.3	Minutes of Meeting Held on 8th December 2022 Members in attendance confirmed the minutes as an accurate record of the meeting.	
HMPODSC (23) 1.4	Table of Actions Table of Actions from last meeting held now all completed:	
HMPODSC (23) 1.5	Review of Terms of Reference / Membership Members in attendance reviewed the terms of reference. (Reference 9.4.1) It was noted that the Chair of the Sub Committee does not attend the Mental Health Legislation Committee however provides a formal report. It was agreed to seek clarification from the Committee Secretary whether the wording in the ToRs remain appropriate. (Reference 7.2) The current ToRs state that meetings will be held virtually and in person once every three years. Members widely demonstrated a preference to increase this frequency. Therefore a suggestion was made to agree ad hoc whether to hold as subsequent meeting virtually or in person. Above amendments to be clarified with Committee Secretary on appropriate wording within the ToRs and submit to MHLC for approval.	Secretariat
HMPODSC (23) 1.6	Annual Workplan Members in attendance confirmed the workplan to be an accurate and reflective record of the needs of the sub-committee	
HMPODSC (23) 1.7	Discussion of Learning and Governance from panel hearings Discussion about matters arising from hearings during the last quarter:- There was a discussion about an instance of detention and the members were later advised that this had been the subject of a MHRT the outcome of which was that they were satisfied with the clinical support being provided and the Care and Treatment plan that was being followed. John Williams referred to reports and hearings that referenced a patient's lack of capacity with no supporting evidence of capacity assessments. It was agreed that panel members can contact the	Chair

	MHA administration team in advance of hearings to request any additional and/or supporting evidence required.	
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Received for Assurance – Operation of Section 23 Mental Health Act 1983		
HMPODSC (23) 2.1	Operation of S23 Mental Health Act 1983 Report on the use of the Mental Health Act 1983 – 1st January 2023 – 31st March 2023	
	<p>Ruth Bourke presented the report and highlighted key areas of the report.</p> <p>It was highlighted that the number of applications made to hospital managers continue to remain low in comparison to figures pre COVID but that there is no particular reason amounting from a failure such as failing to inform patients of their rights to apply. IMHA's are present on all wards, patients are always informed of their rights when detained. It was suggested the lower number of applications could be due to detentions being shorter and the number of persons being detained are also lower.</p> <p>MHRT's have recently returned to F2F hearings, patients are being given the option of a virtual hearing or F2F. An increasing number are opting for F2F.</p> <p>Discussions took place around the suitability of rooms for MHRT's and Hospital Managers hearings. The majority of rooms within Hywel Dda Health Board are sufficient for such hearings although some have been decommissioned since COVID. MHRT have strict standards for rooms to hold MHRT's, the MHRT will highlight any problems identified with rooms.</p>	

For Discussion		
	IMHA report (October 2022 – December 2022)	
HMPODSC (23) 3.1	Members received the report provided by Nia Williams, Advocacy West Wales for information.	
	Nia confirmed that Alison Brown is now up in post and that Rachel Dillan is in Pembrokeshire and they have a new finance officer.	
	They are still awaiting the community tender, the drop in services remain in place in Pembrokeshire and Carmarthenshire.	
	IMHA's are continuing to ensure that people are aware of their right to apply for discharge.	

	<p>The report did highlight an issue with late reports, unfortunately the Advocate who reported this was unable to recall who these reports were for.</p> <p>The IMHA service was pleased to hear that the MHRT has returned to F- F hearings.</p> <p>Members asked if the Advocacy service record the number of persons that require their service, Ruth Bourke confirmed that she can record this information within future reports.</p> <p>Members also asked if the Advocacy service record the number of welsh requests. Nia confirmed that they do not record all, however if people require a Welsh speaking advocate this is something that they can accommodate as they have a couple of welsh speaking Advocates within their service</p>	RB
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	Updates on Impact of Service Changes	
HMPODSC (23) 3.2	No paper received and Aileen was unable to attend the meeting to update the sub committee. Members have therefore requested a report to update on the new 111 service prior to next meeting.	AF

For Information		
	Minutes Mental Health Legislation Committee 12th December 2022 & 13th March 2023	
HMPODSC (23) 4.1	Provided for information.	

	Update on Review of the Mental Health Act 1983	
HMPODSC (23) 4.2	Members received the report for information.	

	Consumer Device Policy	
HMPODSC (23) 4.3	Members received the policy for information.	

	Any Other Business	
HMPODSC (23) 5.0		

	PART II TRAINING	
HMPODSC (23) 6.0	<u>Further training requirements</u> Members asked if there was training available with regards to the new MHA Act. Members were assured that a training scheduled would be provided once details on the new MHA was available.	
(23) 6.1	Sarah Bevan presented a training session on Confidentiality .	

	Date and time of next meeting	
HMPODSC (23) 7	Tuesday 1 st August 2023 at 10.30 am	