

**PWYLLGOR DEDDFWRIAETH IECHYD MEDDWL
MENTAL HEALTH LEGISLATION COMMITTEE**

DYDDIAD Y CYFARFOD: DATE OF MEETING:	02 December 2024
TEITL YR ADRODDIAD: TITLE OF REPORT:	Mental Health Legislation Committee (MHLC) Self-Assessment Outcome Report 2023/24 – Progress
CYFARWYDDWR ARWEINIOL: LEAD DIRECTOR:	Eleanor Marks, MHLC Chair Andrew Carruthers, Chief Operating Officer
SWYDDOG ADRODD: REPORTING OFFICER:	Joanne Wilson, Director of Corporate Governance/Board Secretary Charlotte Wilmshurst, Assistant Director of Assurance and Risk

Pwrpas yr Adroddiad (dewiswch fel yn addas)

Purpose of the Report (select as appropriate)

Er Sicrwydd/For Assurance

**ADRODDIAD SCAA
SBAR REPORT**

Sefyllfa / Situation

The purpose of this report is to provide an update to the actions agreed by the Mental Health Legislation Committee (MHLC) in response to the outcomes from the MHLC Self-Assessment 2023/24 process.

Cefndir / Background

In June 2024, MHLC received a [report](#) which presented the outcomes of the MHLC Self-Assessment 2023/24 process. For MHLC, this involved:

- Short digital form which requested feedback on the following areas:
 - Governance and administration
 - Committee's inputs
 - Conduct of Committee meetings
 - Interface with other Committees, including the Board
 - Committee's impact
 - Individual role on Committee

The feedback from this form was considered alongside other information, such as:

- Matters escalated to the Board
- IM Reflective sessions
- Auditor/Regulator feedback

Asesiad / Assessment

The following actions were agreed in response to the outcomes of the MHLC Self-Assessment 2023/24:

Action	By whom	By when
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Review Terms of Reference (ToRs) and ensure the Committee work plan reflects the operational responsibilities stated on the Terms of Reference, and the Health Board's objectives.	Chair/ED Lead	Completed	The ToRs were reviewed and approved on 7 June 2024. The Committee work plan now reflects the operational responsibilities.
Ensure the agenda is split into adult/children with corresponding legislation, and a report of how many cases have gone through hospital manager review.	Chair/ED Lead	Completed	Due to the small number of under 18's being detained it could potentially render this information as patient identifiable. For assurance, these discussions are taking place at the Power of Discharge Sub-Committee.
Review reporting template (SBAR) and update report writing guidance for authors to reflect the need to focus less on process and more on delivery, impacts and outcomes.	Director of Corporate Governance	Not Completed – revised date January 2025	This was delayed due to start of new Chair in May 2024. Feedback from the 2023/24 Self-Assessment process was presented to the Board Seminar in August and this will inform the development of the future reporting template. Report writing guidance (Do's and Don'ts) will be circulated with the call for papers, however guidance will be reviewed when new reporting template has been developed.
Update Committee Workplan to include areas the Committee has been unable to provide assurance to the Board (listed on page 4) in line with its Terms of Reference.	Committee Services Officer	Completed	From September 2024, any areas that are within the remit of the MHLC ToRs are now included.
Arrange refresher training on the Mental Health Act for IMs.	Director of Corporate Governance	Completed	Refresher training scheduled for 20 February 2025.

Self-Assessment Process 2024/25

The Committee membership and attendees (as per Terms of Reference) will be sent a short digital form to complete in December 2024. Survey responses will be collated, along with feedback captured through the preceding 12 months and presented for discussion at MHLC on 11 March 2025.

Argymhelliad / Recommendation

The Committee is asked to take an assurance from the progress made against the actions being undertaken to improve its effectiveness.

Amcanion: (rhaid cwblhau) Objectives: (must be completed)	
Committee ToR Reference: Cyfeirnod Cylch Gorchwyl y Pwyllgor:	10.5 The Director of Corporate Governance/Board Secretary, on behalf of the Board, shall oversee a process of regular and rigorous self assessment and evaluation of the Committee's performance and operation, including that of any sub-committees established.
Cyfeirnod Cofrestr Risg Datix a Sgôr Cyfredol: Datix Risk Register Reference and Score:	Not applicable
Parthau Ansawdd: Domains of Quality Quality and Engagement Act (sharepoint.com)	7. All apply
Galluogwyr Ansawdd: Enablers of Quality: Quality and Engagement Act (sharepoint.com)	6. All Apply
Amcanion Strategol y BIP: UHB Strategic Objectives:	Not Applicable
Amcanion Cynllunio Planning Objectives	Not Applicable
Amcanion Llesiant BIP: UHB Well-being Objectives: Hyperlink to HDdUHB Well-being Objectives Annual Report 2021-2022	10. Not Applicable

Gwybodaeth Ychwanegol: Further Information:	
Ar sail tystiolaeth: Evidence Base:	MHLC Terms of Reference MHLC Self-Assessment digital form results Auditor and Regulator feedback through Structured Assessment and Internal Audit reports
Rhestr Termiau: Glossary of Terms:	Included within report
Partïon / Pwyllgorau â ymgynhorwyd ymlaen llaw y Pwyllgor Ceisiadau Gofal Sylfaenol:	MHLC Chair Chief Operating Officer Director of Corporate Governance/Board Secretary

Parties / Committees consulted prior to Mental Health Legislation Committee:	
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Effaith: (rhaid cwblhau) Impact: (must be completed)	
Ariannol / Gwerth am Arian: Financial / Service:	No direct impacts.
Ansawdd / Gofal Claf: Quality / Patient Care:	No direct impacts.
Gweithlu: Workforce:	No direct impacts.
Risg: Risk:	No direct impacts.
Cyfreithiol: Legal:	No direct impacts.
Enw Da: Reputational:	No direct impacts.
Gyfrinachedd: Privacy:	No direct impacts.
Cydraddoldeb: Equality:	No direct impacts.