

TABLE OF ACTIONS FROM
MENTAL HEALTH LEGISLATION COMMITTEE
HELD ON 7th JUNE 2024

26 March 2024				
MINUTE REFERENCE	ACTION	LEAD	TIMESCALE	PROGRESS
MHLC (24) 05	Mental Health Act Report:			
	05 .01. Mrs Becky Temple-Purcell raised on the trend in increase on Mental Health Activity across General Wards. Mrs Temple-Purcell suggested for representation from the areas to attend Mental Health Legislation Scrutiny Group meetings for direct discussion.	KI, SRo	September 2024	In progress- Due to annual leave an update will be provided at the meeting.
	05. 02. By looking at the report, Mrs Temple-Purcell suggested whether the Committee might want to commission a deep dive from Mental Health Legislation Scrutiny Group meeting around activity within general settings.	KI, SRo	September 2024	In progress- Due to annual leave an update will be provided at the meeting.
	05. 03. Ms Angie Darlington will share the Smoke Free Policy with Committee once available for information.	AD	September 2024	In progress- The report that Ms Angie Darlington have produced in relation to the feedback from patients on the wards on the Smoke Free NHS policy will go to the Smoke Free NHS Steering group on the 13th June



				<p>and also via the internal Public Health Team governance structures.</p> <p>Ms Angie Darlington will produced the report on request from the Hywel Dda UHB Public Health Team Smoke Free sites leads and Steering group.</p> <p>Once discussed by this group and relevant internal governance structures for the Public Health Teams, Ms Angie Darlington can then send it for consideration and discussion to the Mental Health Legislation Committee and Mental Health Partnership Board.</p> <p>Update- Ms Angie Darlington confirmed that the Smoke Free NHS Policy will be presented to Committee in December.</p>
7 June 2024				
MINUTE REFERENCE	ACTION	LEAD	TIMESCALE	PROGRESS
MHLC (24) 17	<p>Minutes of the meeting held on 26 March 2024:</p> <p>Mrs Becky Temple-Purcell raised under page three section Mental Health Act Report that two actions should be placed on the Table of Actions for representation to attend the Mental Health Legislation Scrutiny Group meetings and for the commission a deep dive from Mental Health Legislation Scrutiny Group</p>	MH	June 2024	<p>Complete- The minutes from 26 March 2024 and Table of Actions have been updated accordingly, where Committee will find both actions under reference MHLC (24) 05.</p>



	meeting around activity within general settings. Ms Manon Horscroft will update the minutes and table of actions accordingly.			
MHLC (24) 19	<p>Annual Review of Mental Health Legislation Committee Terms of Reference:</p> <p>19.01. Ms Ann Murphy stated that within the in-attendance section 4.2 of the Terms of Reference some representatives rarely attend and do not send representative on their behalf to attend. Ms Murphy suggested for a letter to be sent to those in attendees that rarely attend that they need to record their attendance moving forward and send a nominated substitute on their behalf to attend the meeting. Mr Thomas agreed on the suggestion, where a review of attendance will be made and for letters to be circulated on behalf of the Chair Ms Eleanor Marks.</p> <p>19.02. Ms Carroll stated that Mental Health Legislation Scrutiny Group will need to review their membership ahead of nominating new members to Committee if this is not covered at scrutiny.</p>	EM,IT, MH	August 2024	In progress- draft letters are being created to circulate to those Committee members who rarely attend.
		KI, SRO	August 2024	Complete- the annual review of the MHL SG terms of reference is due to take place at the November meeting where Committee will ratify at the December meeting.



	<p>19. 03. Ms Murphy also queried whether the Committee have now appointed a new carer representative since the previous representative retired. Ms Liz Carroll stated that further discussions need to occur with Ms Jo Wilson in relation to Service User Carer representative.</p>	LC	August 2024	In progress- further update will be provided to Committee in the September meeting.
MHLC (24) 26	<p>Policies for Approval:</p> <p>Ms Murphy queried whether all policies should only show individuals job roles rather than their names. This was suggested due to people moving roles. Mrs Roberts agreed with the suggestion and will amend the policy. This will also be raised with Jo Wilson for all Health Board Policies to follow the same process.</p>	SRo, LC	August 2024	Complete- Section 17 leave policy amendment made.