

**COFNODION Y CYFARFOD
PWYLLGOR SICRWYDD DEDDFWRIAETH IECHYD MEDDWL
CYMERADWYO / APPROVED
MINUTES OF THE
MENTAL HEALTH LEGISLATION ASSURANCE COMMITTEE (MHLAC)**

Date and Time of Meeting:	9.30 – 12.30, Tuesday 17 th December 2019
Venue:	Board Room, Ystwyth, St David's Park, Carmarthen SA31 3BB

Present:	<ul style="list-style-type: none"> • Mrs Judith Hardisty, Vice Chair of Hywel Dda University Health Board (Chair) • Mr Mike Lewis, Independent Member • Mr Paul Newman, Independent Member
In Attendance:	<ul style="list-style-type: none"> • Ms Angie Darlington, WWAMH • Mr Clive Smith, Carer Representative • Ms Jane Hitchings, Pembrokeshire Local Authority • Mr Andrew Carruthers, Director of Operations • Ms Liz Carroll, Director of Mental Health & Learning Disabilities • Miss Melanie Evans, Head of Service, Older Adult Mental Health & Learning Disabilities • Mrs Sarah Roberts, Mental Health Act Admin Manager • Mr Richard Jones, Head of Clinical Innovation and Strategy, MH&LD • Mrs Sara Rees, Head of Service Adult Mental Health • Ms Carina Giannuzzi, Dyfed Powys Police • Mrs Michelle Morris, Administration Manager MH&LD (Secretariat) • Mrs Alison Richards, Administration Manager MH&LD (Secretariat)

Agenda Item	Introductions and Apologies for Absence	Action
MHLAC(19)54	<p>Mrs Judith Hardisty welcomed all to the meeting and introduced herself as Vice Chair of the Board. Mrs Hardisty welcomed Mr Andrew Carruthers to the meeting. The following apologies for absence were received:</p> <ul style="list-style-type: none"> • Mr Simon Hancock, Independent Member • Mrs Delyth Raynsford, Independent Member 	

MHLAC(19)55	Declarations of Interests	
	No declarations of interest were made.	

MHLAC(19)56		
	<p>The minutes of the meeting held on 17th September 2019 were APPROVED as an accurate reflection of the previous meeting.</p> <p>Mr Clive Smith made reference to the Terms of Reference noting that there is not full assurance of compliance and this needs to be amended. Mr Smith also asked the Committee to consider how it guides scrutiny and brings it together and then advice MHLAC. Ms Liz Carroll advised this would be picked up in the work plan.</p>	
	The Committee NOTED and APPROVED the minutes from the previous MHLAC meeting in September 2019.	

MHLAC(19)57	Matters Arising, including Table of Actions from the Minutes of the Meeting held on 17th September 2019	
MHLAC (18) 44	<p>The Table of Actions was reviewed and the following noted:</p> <p>Mrs Sara Rees informed that there was no longer a Subcommittee. The members were informed that Ms Mandy Rayani is currently in discussions with Mrs Hardisty and Mr Carruthers with regards to works to be undertaken within the Directorate Structure.</p> <p>Members were informed that the Mental Health Legislation post is currently in recruitment stages.</p> <p>Mrs Rees advised that all groups would be reviewed with members being utilised as they should within the structure.</p> <p>Mr Smith questioned the Code of Practice within the Mental Health Act and if the Welsh Code of Practice was effective</p> <ul style="list-style-type: none"> • Care and Treatment Plan's (CTP) not complaint with the Measure • March 2017 / July 2018 reports condemning the Measure due to timeliness not being achieved <p>Mr Smith seeking assurance from our "go to" Committees in our Terms of Reference's to ask what, when and how they reach their conclusions</p> <p>Ms Carroll informed that the group would look at governance.</p> <p>Mrs Hardisty assured the quality of service being delivered via a workshop approach with plans to address what is not being met within the structure.</p> <p>Mrs Hardisty advised to look at Scrutiny Group – which is to be discussed further with the MH Partnership Board.</p> <p>Assurance and Risks - Workshop to look at Specialist Children and Adolescent Mental Health Services and Older Adult Mental Health Services (CAMHS and OAMHS) as well as Adult with Ms Rayani and her team supporting this in early January.</p> <p>Mr Newman advised that Conclusions and Recommendations are finalised to report to the Board in January 2020 for signing off in March 2020 with all Terms of Reference being agreed then.</p> <p>Ms Angie Darlington discussed Carer Involvement – Care Coordination Training for the Third Sector carer involvement.</p> <p>Delivery Unit review CRT's across Wales with discharge planning in the next two years.</p> <p>Mrs Rees discussed readmission data and pathways – CTP consideration / scrutiny issues are addressed – Committee assurance given.</p>	LC/AC
	The Committee NOTED the MHLAC Table of Actions.	
MHLAC(19)58	MHLAC Terms of Reference	
	The committee structure is currently being reviewed by Maria Battle (Chair) so the Terms of Reference should be reviewed once the revised structure is confirmed by the Board.	

	The Committee NOTED the content of the MHLAC Terms of Reference may be amended once reviewed.	
MHLAC(19)59	PRESENTATION & DISCUSSION Staff Story	
	Deferred to March 2020 MHLAC. Mrs Rees to take forward.	SR
MHLAC(19)60	PERFORMANCE MHL D Performance Paper Q2 2019-20 Performance Dashboard	
	<ul style="list-style-type: none"> • Mrs Sarah Roberts presented the performance paper and performance dashboard for Quarter 2 (July 2019 – September 2019). <p>Highlights include:</p> <ul style="list-style-type: none"> • Use of Section 2 has decreased during the quarter (73 compared to 88 for the previous quarter). • There was no change in the use of Section 3 (35) and sixteen patients subject to Section 2 had their sections converted to Section 3. • Section 5(4) and 5(2) have decreased. • There was a decrease in rectifiable errors on Section papers (Section 15) which was pleasing to note • Use of Section 136 has increased (75 compared to 48 for the previous quarter). • The UHB was not compliant with Part 4 of the measure in July and September. <p>Mrs Hardisty invited questions from the group.</p> <p>Mr Newman requested that an error be amended, use of Section 135/6 has increased not decreased (page 5).</p> <p>Mrs Roberts asked does Ms Darlington provide feedback to service users for Part Three of the Measure. Ms Darlington confirmed this which also increases awareness of their rights.</p> <p>Mr Newman asked was anyone tasked with ensuring Part One meets the timeframes and does the activity prove more visibility under the measure. Ms Carroll stated that it is possible to quantify those who are assessed under Part One and then go on to intervention under Part One of the measure. What we need to be able to describe is what the outcome is for those individuals who are not offered a psychological intervention under Part One of the measure.</p> <p>Mr Newman stated figures are helpful to plan demands on the service. Ms Carroll suggested that CAMHS retrospective figures are separated for part one and CTP for part two as well. Mr Richard Jones will look at the way we collect data and how this can be used to plan services. Mrs Hardisty confirmed separate CAMHS and MH would be useful to determine trends.</p>	SR
		RJ

	<p>The Committee was ASSURED that MHLAC has complied with duties through the Terms of Reference set and identified key actions to address developments.</p> <p>The Committee was ASSURED that activity is closely monitored and that practice is compliant with the requirements of The Measure.</p>	
<p>MHLAC(19)61</p>	<p>ASSURANCE Scrutiny Group Update</p> <p>Mrs Rees reported that The Scrutiny Group does not look as it should at present as there is a lack of capacity to look at and consider all agenda items. The meeting has already been extended to two and a half hours and there is still no capacity to go through the agenda in detail. Mrs Rees suggested the format move to more of an Exception Report rather than minutes and that the format of the meeting should change to a workshop for the second half. Both Mrs Hardisty and Mr Newman agreed the workshop format would be useful.</p> <p>Mr Newman advised the Scrutiny Group to look at priority areas – to include Guides and Codes of Practice in key areas and suggested there were subjective judgements made on outcomes as Scrutiny Group experts.</p> <ul style="list-style-type: none"> • Reports to advise on how we achieve outcomes – are we achieving on quality and safety <p>Mrs Hardisty recommended proposing to accept the five priority areas as a Committee.</p> <p>Mrs Hardisty would like the Scrutiny Group to continue to make recommendations in the areas identified with clarity on covering areas of concern and advice on assurance. Mr Smith asked for terms to be clarified. Mrs Hardisty and Ms Darlington also thanked Mrs Sara Rees for Chairing the Scrutiny Group.</p> <p>The Committee NOTED the content of the Scrutiny Group Update Report, Minutes and Terms of Reference and was ASSURED that the group is progressing well and processes are being duly monitored.</p>	<p>SR</p>
<p>MHLAC(19)62</p>	<p>Report on Learning Disabilities Services Hywel Dda Learning Disabilities Service Improvement Programme</p> <p>Miss Melanie Evans presented a presentation for the Improvement Programme for improvements to the Service and the continuation of in-patient services and the role and function of the Community Team.</p> <ul style="list-style-type: none"> • The content of the Learning Disabilities (LD) Charter from the ‘Dream Team’ will be set as the goal now for Learning Disabilities and there will be no funding for anything that does not meet the Charter and its’ goals. • There is a twelve month review in patient provision in LD by the University Health Board. • The Bevan Commission has agreed to support the pilot for intensive support services. • The activity data shows at present there is little patient contact compared with a lot of travel time. 	

	<ul style="list-style-type: none"> Commissioned Services work with Continuing Health Care and at present 93% of placements are in Wales, with the remaining 7% out of county needing highly specialist service care. Staffing within LD was very much 'top down' and this will be looked at over the next six months via an Organisational Change Process to rebalance the top heavy service working closely with TMH and Acute services. <p>Mrs Hardisty thanked Miss Evans for the amount of progress so far. Mr Newman had three questions for Miss Evans.</p> <ol style="list-style-type: none"> 1. What is the work on demand levels for future prevalence data? 2. How are carers involved in the compliance of the LD Charter? 3. Where are you in relation to finance? <p>Miss Evans responded;</p> <ol style="list-style-type: none"> 1. Demand in prevalence data is identifying gaps, staff caseloads and lack of data input mean no figures are available. 2. LD have engaged with Peoples First in Pembrokeshire and Carmarthen developing specific programmes with carers and gaining their view. 3. TMH are within the cash envelope and no additional finance required a present. Cost savings also have to be looked at as per HB. The remodelling has not been fully costed yet. There is also a concern with MH&LD service users on the autistic spectrum and Autistic Spectrum Disorder who are out of County are not receiving the right treatment. Miss Evans to work towards intervention at an earlier age. 	
	<p>The Committee NOTED the content of the Learning Disabilities Presentation.</p>	

MHLAC(19)63	CAMHS Admission and Patient Pathway	
	Deferred to March 2020 MHLAC. Ms Carroll to discuss with Mrs Angela Lodwick.	AL

MHLAC(19)64	POLICIES	
	No policies were received.	
	The Committee NOTED there were no policies received for discussion.	

MHLAC(19)65	Annual Work Plan	
	The annual work plan has been returned for amendment as per action plan.	
	The Committee NOTED the content of the Annual Work Plan.	

MHLAC(19)66	For Information National Assembly for Wales Health, Social Care and Sport Committee – Mental Health in Policing and Police Custody	
	The National Assembly for Wales Health, Social Care and Sport Committee – Mental Health in Policing and Police Custody was presented by Mrs Roberts for information.	
	The Committee NOTED the content of the National Assembly for Wales Health, Social Care and Sport Committee – Mental Health in Policing and Police Custody.	
MHLAC(19)67	For Information Mental Health Review Tribunal for Wales Practice Direction	
	The Mental Health Review Tribunal for Wales Practice Direction was presented by Mrs Roberts for Information.	
	The Committee NOTED the content of the Mental Health Review Tribunal for Wales Practice Direction.	
MHLAC(19)68	Any Other Business	
	Mrs Hardisty formally thanked Mrs Rees for her role in taking forward the Scrutiny Group.	
MHLAC(19)69	Date, Time and Venue of Next Meeting	
	The next meeting of the Mental Health Legislation Assurance Committee will be held on a date to be confirmed in April 2020 .	