



**TABLE OF ACTIONS FROM
MENTAL HEALTH LEGISLATION ASSURANCE COMMITTEE MEETING
HELD ON 21st March 2019**

MINUTE REFERENCE	ACTION	LEAD	TIMESCALE	PROGRESS
MHLAC(16)27 & (18)04 & (18)38 & (19)04	Locked Door Policy	LC	June 2019	The policy has gone out for global consultation on 19 th March 2019. The finalised and approved policy was to be presented to the June Committee. Sara Rees to provide verbal update as this policy has not yet been finalised.
	Explore putting together a formal document around the locking of doors. The policy is due to go to MH&LD Written Control Documents Group in February and will be brought to MHLAC in March.	SR	June 2019	
	Angie Darlington and Sara Rees to discuss the possibility of utilising volunteers from WWAMH to contribute towards the review and development of directorate written control documentation.	AD/SR	June 2019	
MHLAC (18) 43 & (19)07 & (19)17	Scrutiny Group update	LC	March 2019	Update to be provided at March meeting. SR confirmed that the audit has now been collated and that further work is ongoing with the analysis of data. Action complete.
	<ul style="list-style-type: none"> LC to pick up analysis of CTP audits with audit. QAPD team are working with audit to develop the reports. 	SR	March 2019	
	<ul style="list-style-type: none"> Sara Rees to provide update reports on specific pieces of work to future Committee meetings. Sara Rees to contact Nicky Thomas regarding possible Occupational Therapy representation on the Group 	SR	March 2019	

	<ul style="list-style-type: none"> Joe Teape and Paul Newman to discuss the direction of the Scrutiny Group and direction from the Mental Health Legislation Assurance Committee and to feedback at the next meeting. 	JT/PN	June 2019	JT/PN to provide update
MHLAC(19)10	<p>Annual Work Plan Liz Carroll to incorporate frequency of Service User Stories and the Scrutiny Group Update Reports.</p>	LC	March 2019	Revised annual workplan to be presented at March MHLAC. Action complete
MHLAC (18)41	SR agreed to bring a paper on the Bespoke Repatriation Unit to the Committee in the New Year.	SR	June 2019	Paper to be brought to June meeting
MHLAC (18)44	LC and SR agreed to look into the connectivity of committees and sub committees and to feedback at the next meeting. Meeting has been held.	LC	March 2019	Liz Carroll to provide a brief summary on the outcomes of the meeting to be circulated to the Committee members.
MHLAC (19)19	Sara Rees and Sarah Roberts to discuss how best to feedback results of the Datix exercise on the availability of Section 12 doctors to the Committee.	SR/SRo	June 2019	SR to provide update
MHLAC (19)23	Angie Darlington and Joe Teape to meet to discuss service user representation on the MH&LD Quality, Safety & Experience Sub-Committee.	AD/JT	June 2019	Update to be provided
	Joe Teape and Paul Newman to discuss which external reports are presented to each Committee/Sub-Committee	JT/PN	June 2019	Update to be provided