

TABLE OF ACTIONS

People, Organisational Development & Culture Committee (PODCC) meeting held on 19/08/21

MINUTE REFERENCE	ACTION	LEAD	TIMESCALE	PROGRESS
PODCC(21)03	Terms of Reference (ToR)			Complete
	<ul style="list-style-type: none"> To include reference to the Local Negotiating Committee within the revised ToR. 	LG/JW	31/08/21	Complete
	<ul style="list-style-type: none"> To amend the ToR to ensure the references to culture reflect HDdUHB as a whole organisation, including primary care. 	LG/JW	31/08/21	For further consideration at PODCC on 11 th October 2021
	<ul style="list-style-type: none"> To consider and discuss further the links between the clinical education planning objective and the possible re-alignment of other groups with a new forum. 	LG/MR	31/08/21	Meeting scheduled to be undertaken on 4 th October 2021
	<ul style="list-style-type: none"> To include reference to the clinical education planning objective groups on page one of the ToR and within the Committee's workplan. 	JW	31/08/21	Complete
	<ul style="list-style-type: none"> To circulate the amended ToR to Members following their revision. 	JW	6/9/21	Forward planned onto PODCC agenda for 11 th October 2021
	<ul style="list-style-type: none"> To include the amended ToR within the Committee Update Report to Board for ratification. 	CW	13/9/21	Deferred to November 2021 Board
PODCC(21)05	Outcome of the NHS Wales Staff Survey and Nursing Climate Survey Implementation/Action			Complete
	<ul style="list-style-type: none"> To discuss the development of overarching plans/strategy for organisational surveys outside of the Committee with the PODCC Chair and Director of Workforce & OD. 	CD	27/09/21	Complete
PODCC(21)06	Speciality and Associate Specialist Contract Reform Implementation Update			Complete
	<ul style="list-style-type: none"> To provide a further implementation update report at the PODCC 	SM	27/09/21	Complete

	<p>meeting scheduled for 11/10/21.</p> <ul style="list-style-type: none"> To ensure that the key features of the new contract which may impact upon the service are worked through prior to the update presented to the Committee on 11/10/21. 	SM	27/09/21	Complete (Managers have been requested to assess the impact this may have on services, however it is difficult to understand it fully until the choice exercise closes on 30/09/21 whereby it will be understood which doctors have expressed an interest per speciality and site).
	<ul style="list-style-type: none"> To ascertain whether the contractual reform only applies to NHS Wales, or whether it is UK wide. 	SM	27/09/21	Complete (It applies to Wales, England and Northern Ireland)
	<ul style="list-style-type: none"> To disseminate information to the Implementation Group regarding the continued professional development, training, etc., that would be provided in order to attract individual doctors, and the support to these individuals in their new roles. 	SM	27/09/21	Complete
PODCC(21)07	<p>Strategic Equality Plan Annual Report</p> <ul style="list-style-type: none"> To convey gratitude on behalf of PODCC to the staff involved in the production of the Strategic Equality Plan Annual report. To discuss comparison pay scale data with the Assistant Director of Workforce & Organisational Development, and to provide the relevant information to Mrs Delyth Raynsford, Independent Member. 	RJ	27/09/21	Complete
		LG	27/09/21	Complete
PODCC(21)08	<p>Planning Objectives Update</p> <ul style="list-style-type: none"> To ensure that two versions of the RAG ratings are included within the Planning Objectives Update report to the Committee going forward, i.e. a current rating and an end of year target rating. 	LG	27/09/21	Complete
PODCC(21)09	<p>Discovery Report</p> <ul style="list-style-type: none"> To provide any relevant comments regarding the Discovery Report to the Board Secretary prior to submission to the September 2021 Public Board. 	IM's	10/09/21	Complete

PODCC(21)10	Monitoring of Welsh Health Circulars <ul style="list-style-type: none"> To circulate high-level data relating to vacancy levels and sickness absence to Members. 	AT	27/09/21	Complete
PODCC(21)16	PODCC Workplan 2021/22 <ul style="list-style-type: none"> To provide any comments with regard to the development of the PODCC workplan to Mrs Claire Williams, Committee Services Officer. 	All	31/08/21	Complete

AT – Annmarie Thomas
CD – Christine Davies
CW – Claire Williams

LG – Lisa Gostling
IM's – Independent Members
MR – Mandy Rayani

RJ – Ros Jervis
SM – Steve Morgan
JW – Joanne Wilson