

People, Organisational Development and Culture Committee Meeting



Agenda

Date	13 June 2024
Time	09:30 - 12:30
Location	Ystwyth Boardroom / Microsoft Teams Meeting
Title	People, Organisational Development and Culture Committee Meeting

1 - GOVERNANCE

09:30-09.50

1.1 - Apologies for Absence

Chair, Anna Lewis (Independent Board Member, PODCC Vice-Chair)

1.2 - Declarations of Interest

All

1.3 - Minutes and Matters Arising from the meeting held on 15 April 2024

Chair

1.4 - Table of Actions from the meeting held on 15 April 2024

Chair

1.5 - Self-Assessment of Committee Effectiveness – Outcome report 2023

Clare James (Head of Corporate Governance)

1.6 - Monitoring of Welsh Health Circulars (WHCs)

Lisa Gostling (Executive Director of Workforce & OD/Interim Deputy CEO)

2 – PEOPLE

09:50-10.45

2.1 - Staff Experience Story and Armed Forces Annual Report 2023-24

Anna Bird (Assistant Director - Strategic Partnerships, Diversity and Inclusion),
Beverly Davies (Strategic Partnership and Inclusion Manager)

Lee Jones (Principal Healthcare Science Practitioner, Veteran and Member of the Armed Forces Staff Network).

2.2 - Annual Carers Report

Anna Bird (Assistant Director - Strategic Partnerships, Diversity and Inclusion)

2.3 - Community Nursing Annual Report/ Community Staffing Update

Tracy Evans (Community Staff Nurse), Sarah Cameron (Head of Community Nursing)

2.4 - Speak Up Safely Working Group: 6-monthly Report to PODCC

Robert Blake (Head of Culture and Workforce Experience), Grace Wild (OD Communications Officer)

2.5 - Staff Partnership Forum Update

Heather Hinkin (Head of Workforce)

2.6 - Employee Relations Update

Heather Hinkin (Head of Workforce)

3 - CULTURE

10:45-11.00

3.1 - Welsh Language Annual Report 2023-24

Enfys Williams (Rheolwr Gwasanaethau'r Gymraeg / Welsh Language Services Manager)

BREAK

11:00-11.10

4 - PLANNING

11:10-11.25

4.1 - Delivery Against Planning Objectives Aligned to PODCC: General Update

Lisa Gostling (Executive Director of Workforce & OD/Interim Deputy CEO)

5 - PERFORMANCE

11:25-11.40

5.1 - Performance Assurance and Workforce Metrics - Integrated Performance Assurance Report (IPAR)

Michelle James (Head of Resourcing & Utilisation)

6 - SUB-COMMITTEE UPDATE REPORTS

11:40-12.00

6.1 - Research and Innovation Sub-Committee Update

Carly Hill (Assistant Director – Medical Directorate)

6.2 - Research and Innovation University Partnership Update

Carly Hill (Assistant Director – Medical Directorate)

7 - FOR APPROVAL

12.00-12:15

7.1 - Policies for Approval

Heather Hinkin (Hywel Dda UHB - Head of Workforce)

7.2 - Outcome of the Advisory Appointments Committee

Michelle James (Hywel Dda UHB - Head of Resourcing & Utilisation)

8 - FOR INFORMATION

12:15-12.15

9 - MATTERS AND RISKS FOR ESCALATION TO BOARD

12:15-12.25

Chair

10 - ANY OTHER BUSINESS

12:25-12.30

All

11 - DATE OF NEXT MEETING: Thursday 20 August 2024

11.1 - Date of Future Meetings

Thursday, 17 October 2024

Monday, 16 December 2024

Tuesday, 18 February 2025