

People, Organisational Development and Culture Committee Meeting



Agenda

Date	29 October 2024
Time	13:00 - 16:30
Location	Virtual/ MS Teams
Title	People, Organisational Development and Culture Committee Meeting

1 - GOVERNANCE

13:00, Chantal Patel (Hywel Dda UHB - Independent Board Member)

1.1 - Apologies for Absence

Chantal Patel (Hywel Dda UHB - Independent Board Member)

1.2 - Declarations of Interest

All

1.3 - Minutes and Matters Arising from the meeting held on 20 August 2024

For information

Chantal Patel (Hywel Dda UHB - Independent Board Member)

1.4 - Table of Actions from the meeting held on 20 August 2024 *For information*

Chantal Patel (Hywel Dda UHB - Independent Board Member)

1.5 - Operational Risks Assigned to PODCC

For assurance

Lisa Gostling (Hywel Dda UHB - Executive Director of Workforce & OD/Interim Deputy CEO)

1.6 - Welsh Health Circulars (WHCs)

Lisa Gostling (Hywel Dda UHB - Executive Director of Workforce & OD/Interim Deputy CEO)

None to report

1.7 - Targeted Intervention Progress Report

For assurance

Lisa Gostling (Hywel Dda UHB - Executive Director of Workforce & OD/Interim Deputy CEO)

2 - PEOPLE

13:55,

2.1 - Staff Story: Simulation Training (Mrs S Henwood)

For information

Amanda Glanville (Hywel Dda UHB - Assistant Director of People Development)

Linked to agenda item 6.2

2.2 - Trade Union Update

For information

Anthony Dean (Hywel Dda UHB - Estates), Anna Bird (Hywel Dda UHB – Strategic Partnerships)

2.3 - Workforce Efficiency Update

For information

Sharon Daniel (Hywel Dda UHB - Interim Executive Director of Nursing, Quality & Patient Experience)

Impact of agency and bank reduction on clinical outcomes.

3 - CULTURE

14:25,

3.1 - Anti-racist Wales Action Plan – update on local implementation

For assurance

Anna Bird (Hywel Dda UHB – Strategic Partnerships)

|| - BREAK

14:35,

4 - PLANNING

14:45,

4.1 - Planning Objectives General Update Report

For assurance

Daniel L Warm (Hywel Dda UHB - Head of Planning)

5 - PERFORMANCE

14:55,

5.1 - Performance Assurance and Workforce Metrics - Integrated Performance Assurance Report (IPAR)

For assurance

Michelle James (Hywel Dda UHB - Head of Resourcing & Utilisation)

6 - SUB-COMMITTEE UPDATE REPORTS

15:10,

6.1 - Research and Innovation Sub-Committee Update Report - Deferred

Item deferred to December 2024

6.2 - Strategic People Planning and Education Group (SPPEG) Update

For assurance

Amanda Glanville (Hywel Dda UHB - Assistant Director of People Development)

6.2.1 Simulation Training Report

7 - FOR APPROVAL

15:25,

7.1 - Outcome of Advisory Appointments Committee (AAC) *For approval*

Lisa Gostling (Hywel Dda UHB - Executive Director of Workforce & OD/Interim Deputy CEO), Michelle James (Hywel Dda UHB - Head of Resourcing & Utilisation)

7.2 - Workforce Policies for Approval *For approval*

Heather Hinkin (Hywel Dda UHB - Head Of Workforce)

8 - FOR INFORMATION *For information*

15:45, Chantal Patel (Hywel Dda UHB - Independent Board Member)

- PODCC Workplan 2024/25

9 - MATTERS AND RISKS FOR ESCALATION TO BOARD *For discussion*

15:50, Chantal Patel (Hywel Dda UHB - Independent Board Member)

10 - ANY OTHER BUSINESS *For discussion*

15:55, All

11 - DATE OF NEXT MEETING: 9.30am-12.30pm, Monday 16 December 2024 *For information*

16:00,

11.1 - Date of Future Meetings

Tuesday, 18 February 2025