

Agenda

09:30 - 10:00 **1. GOVERNANCE**
30 min

1.1. Introductions and Apologies for Absence

Chair

1.2. Declarations of Interest

All


1.3. Minutes and Matters Arising from the meeting held on 15 February 2023

Chair

 1.3 PODCC Minutes - 15FEB2023 - FINAL.pdf (15 pages)


1.4. Table of Actions from the Previous Meeting held on 15 February 2023

Chair

 1.4 Table of Actions - 15FEB2023.pdf (3 pages)

1.5. PODCC Terms of Reference

Chair

 1.5 PODCC SBAR - TOR - 03APR 2023 - FINAL.pdf (3 pages)

 1.5 PODCC TOR. v0.3- For Approval 03APR2023.pdf (7 pages)

1.6. Self Assessment of PODCC Committee Effectiveness

Verbal *Chair/Board Secretary*

1.7. PODCC Draft Annual Report

 1.7 PODCC - ANNUAL REPORT 2022-23.pdf (14 pages)

1.8. Staff Story: Managing Performance

Video *Robert Blake*

10:00 - 10:50 **2. PEOPLE**
50 min

2.1. Performance and Development Review (PADR) Update Report (Quality)

Christine Davies/Robert Blake

 2.1 PADR Update - FINAL.pdf (12 pages)

2.2. GP Physicians Associate Report

Jill Paterson/Rhian Bond

📄 2.2 GP Physician Associate - FINAL.pdf (13 pages)

2.3. Community Nursing Annual Report

Jill Paterson/Ceri Griffiths

📄 2.3 SBAR - Community SBAR - FINAL.pdf (5 pages)

📄 2.3 Community Nursing Annual Report 2021-2022 - FINAL.pdf (43 pages)

2.4. Band 4 Training for Therapies Practitioners

Will Oliver

📄 2.4 Level 4 Therapies Report - FINAL.pdf (5 pages)

2.5. Withybush Hospital Medical Staff Update Report

Professor Philip Kloer

This report responds to concerns raised by the Board

📄 2.5 SBAR - WH Medical Staff Update - FINAL.pdf (6 pages)

10:50 - 11:00 3. PLANNING

10 min

Lisa Gostling

3.1. Planning Objectives Update Report

📄 3.1 PO 2022-23 Update Report FINAL.pdf (8 pages)

3.2. Monitoring of Welsh Health Circulars (WHCs)

There are no WHCs aligned to PODCC for this meeting

11:00 - 11:10 4. COMFORT BREAK

10 min

11:10 - 11:20 5. PERFORMANCE

10 min

5.1. Performance Assurance & Workforce Metrics (Planning Objective PO1A)

Integrated Performance Assurance Reports

Michelle James

📄 5.1 Workforce Metrics SBAR Apr 2023 FINAL.pdf (4 pages)

📄 5.1 Appendix 1.pdf (11 pages)

11:20 - 11:20 6. CULTURE

0 min

6.1. Welsh Language and Culture Discovery Report

To follow

Alwena Hughes-Moakes

11:20 - 11:20
0 min

7. RISK

7.1. Corporate Risks Allocated to PODCC

- 📄 7.1 PODCC.CorpRiskReport.March 2023 FINAL.pdf (8 pages)
- 📄 7.1 Corporate Risk Register March 2023 v2.pdf (13 pages)

7.2. Operational Risks Allocated to PODCC

None for consideration at this meeting

11:20 - 11:35
15 min

8. SUB-COMMITTEE UPDATE REPORTS

8.1. Research & Innovation Sub Committee

Dr Leighton Phillips

8.1.1. Research & Innovation Sub Committee Annual Report

Dr Leighton Phillips

This report includes information about partnership work and income generation

- 📄 8.1.1 R&ISC Annual Report March 23 - FINAL.pdf (11 pages)

8.1.2. Research & Innovation Sub Committee Update Report (including University Partnerships)

Dr Leighton Phillips

- 📄 8.1.2 R&ISC Report March23 - FINAL.pdf (5 pages)

8.1.3. Research & Innovation Sub Committee Terms of Reference

Dr Leighton Phillips

- 📄 8.1.3 R&ISC ToR 2023-2024 - FINAL.pdf (6 pages)

11:35 - 11:45
10 min

9. CONTRACTUAL & LEGISLATIVE CHANGES

Lisa Gostling/Heather Hinkin

9.1. Corporate & Employment Policies

Heather Hinkin

- 📄 9.1 PODCC - SBAR revised policies - Apr 2023 - FINAL.pdf (7 pages)

9.2. Employee Relations Performance Statistics Report

Heather Hinkin

This report includes the Themes and Trends related to Staff Concerns

- 📄 9.2 SBAR employee relations JW - FINAL.pdf (8 pages)

11:45 - 11:50
5 min

10. FOR APPROVAL

Lisa Gostling

10.1. Outcome of Advisory Appointments Committee

11:50 - 11:55 **11. FOR INFORMATION**
5 min

Lisa Gostling

11.1. PODCC Workplan

Chair

 11.1 PODCC Work Programme 2023 24 v1.pdf (4 pages)

11.2. Matters for Escalation to Board

Lisa Gostling

11:55 - 11:55 **12. DATE OF NEXT MEETING: Monday, 19th June 2023**
0 min