

## TABLE OF ACTIONS

### People, Organisational Development & Culture Committee (PODCC) meeting held on 15 February 2023

MINUTE REFERENCE	ACTION	LEAD	TIMESCALE	PROGRESS
PODCC(23)04	To provide an update on where GP trainees were working	JP	16.03.2023	
PODCC(23)04	To request Shared Services provide regular update reports on the names and location of GP trainees	JP	16.03.2023	
PODCC(23)06	To include Cultural Progress Update on the agenda for the next meeting; 3 April 2023.	MM	16.03.2023	Complete – Planned on Committee Work Programme for June 2023
PODCC(23)07	To include PADR Update Report on the agenda for the next meeting; 3 April 2023.	MM	16.03.2023	Complete - on Committee meeting agenda Item no **.
PODCC(23)08	To add medical staff to the list of responsibilities in the SPPEG Terms of Reference	TW	16.03.2023	Complete
PODCC(23)09	To promote the Health Board's funding award from the Higher Education Funding Council for Wales outside of the Health Board.	AG	16.03.2023	Complete - The Communication Team has received an article from Swansea University, and following approval, this will be published.
PODCC(23)09	To include specific reference to the Integrated Education Plan Health Board's job descriptions for consultants	LG, PK, JH	16.03.2023	
PODCC(23)09	To promote Equitable Access through the PADR process.	AG	16.03.2023	Complete - Equitable Access Group set up with the first being on the 24 April 2023 to progress this work and this action has been included to the action plan.

<b>PODCC(23)09</b>	To establish a group to consider equitable access data collection, removal of barriers to access and the regularisation of access to funding.	AG/LG	16.03.2023	Complete - Equitable Access Group set up with the first meeting being held on the 24 April 2023 to progress this work - this is already identified on the action plan.
<b>PODCC(23)10</b>	To investigate whether there are future risks related to the PO2A that should be included on the Risk Register	JW	16.03.2023	Complete - A risk has been identified in terms of core funding received to commission services for unpaid carers, which does not increase in line with the service delivery costs, resulting in reduced service capacity that can be commissioned. This is exacerbated by the reliance on short term funding, which presents challenges to the long-term planning for a sustainable service. The Partnership team are liaising with the Assurance and Risk team to finalise this risk in order to add to the Datix risk module.
<b>PODCC(23)12</b>	To include Family Liaison Service Rollout Update on the agenda for the next meeting; 3 April 2023.	MM	16.03.2023	Complete - Forward planned on Committee Work Programme for June 2023.
<b>PODCC(23)16</b>	To include Welsh Language and Culture Discovery Report on the agenda for 3 April 2023.	MM	16.03.2023	Complete on Committee meeting agenda Item no ** .
<b>PODCC(23)17</b>	To include Stonewall Assessment Update Report on the	MM	16.03.2023	Complete - Forward

	agenda for 17 August 2023.			planned on Committee Work Programme for August 2023.
<b>PODCC(23)18</b>	To include more information about partnership work and income generation in R&I Sub Committee Reports	PK	16.03.2023	Complete - Information relating to partnership work and income generation are included in the R & I Annual Report 2022/23. The Director of R&I has met the Assistant Director (AD) of People Development to discuss how best to reflect wider grant capture within the report. The AD of People Development has been invited to join the R&I Sub Committee.
<b>PODCC(23)19</b>	To include representation from other teams in the BAME Sub Committee membership	AB	16.03.2023	Complete - Membership will be reviewed at the next meeting of the BAME Advisory Group on 23 March 2023.

AB Anna Bird; Assistant Director of Strategic Partnerships, Diversity and Inclusion  
 AG Amanda Glanville; Head of Workforce Education & Development  
 LG Lisa Gostling; Director of Workforce & Organisational Development (PODCC Executive Lead)  
 JH Judith Hardisty; Vice Chair of HDdUHB (PODCC Vice-Chair)  
 MM Marya Marriott; Committee Services Officer  
 JP Jill Paterson; Director of Primary Care, Community and Long Term Care  
 JW Joanne Wilson; Director of Corporate Governance/ Board Secretary  
 PK Phil Kloer; Medical Director/Deputy Chief Executive