

TABLE OF ACTIONS

PEOPLE, ORGANISATIONAL DEVELOPMENT & CULTURE COMMITTEE (PODCC) MEETING HELD ON 19 JUNE 2023

MINUTE REFERENCE	ACTION	LEAD	TIMESCALE	PROGRESS
PODCC(23)04	<p>To provide an update on where GP trainees were working.</p> <p>3.4.23: To pursue and provide information for GP trainees over the last four years in advance of the next meeting, identifying those trainees who have remained in the area.</p> <p>To request that Shared Services provide regular update reports on the names and location of GP trainees - To ensure progress is made and bring an update to the next meeting</p>	JP	June 2023	<p>Complete</p> <p>Information received on GP trainee locations and submitted to August PODCC.</p>
PODCC(23)56	<p>Table Of Actions from the Previous Meeting Held on 3 April 2023</p> <p>To escalate action PODCC(23)04 with Shared Services, as to why information on GP trainees locations is not available and can the system be changed to include this information.</p>	JP	August 2023	<p>Complete</p> <p>As above</p>
PODCC(23)56	<p>Table Of Actions from the Previous Meeting Held on 3 April 2023</p> <p>To look into providing support for GP trainees</p>	JP	August 2023	<p>Complete</p> <p>As above</p>
PODCC(23)57	<p>Terms of Reference (ToR)</p> <p>A meeting to be held between Board Sec/WOD & AD People Development to discuss amendments to TORs to include education and also review whether SPPEG is a group or sub-committee.</p>	LG/AG/JW	<p>23/06/23</p> <p>(in order to be included in the July Board)</p>	<p>Complete: Meeting held 22/06/2023. It was agreed that SPPEG will remain a group.</p> <p>ToR amended to include education and submitted to July Board.</p>
PODCC(23)57	<p>Terms of Reference (ToR)</p> <p>To add BAME Advisory Group Annual Report to the PODCC Workplan</p>	CSO	August 2023	<p>Complete</p>
PODCC(23)60	<p>Staff Story: Experience and Impact of Participation in Staff Networks</p>	LG/CD	August 2023	<p>Complete</p> <p>No reports in 'stay' survey of new</p>

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	To investigate whether any newly recruited staff have commented that staff networks have been a factor in attracting them to work for the Health Board, and to look at the exit survey to see whether a question can be added to find to whether staff felt supported and whether they have participated in any networking events/groups.			starters showing impact of networks. New questions relating to network impact have been incorporated into both stay and exit interview formats to enable monitoring over time.
PODCC(23)60	Staff Story: Experience and Impact of Participation in Staff Networks To expand the staff discovery to include asking staff why they choose to stay within the Health Board.	CD		Complete Questions included in interview template as part of discovery process.
PODCC(23)61	Staff Experience: Transforming Staff Feedback into Positive Change Progress Report; and Integrated Action Plan/Staff Wellbeing Plan Update To investigate any links between the EQUIP programme and sickness prevention/staff wellbeing	CD	August 2023	Complete Links made between ST & MD to discuss opportunities for collaboration
PODCC(23)70	Welsh Language Annual Report To take on board comments from the meeting and amend the annual report where possible, ahead of submission to Welsh Government in September.	AH-M/EW	Sept 2023	In Progress Report currently being amended and on track for completion by September
PODCC(23)73	Planning Objectives: Update Report and Plans on a Page 2023/24 To forward the closure report to JG	LG	August 2023	Complete

LG: Lisa Gostling	JP: Jill Paterson	JW: Joanne Wilson	AG: Amanda Glanville
AH-M: Alwena Hughes-Moakes	MJ: Michelle James	AB: Anna Bird	HH: Heather Hinkin
CD: Christine Davies	EW: Enfys Williams		CSO: Committee Services Officer