



**PWYLLGOR CYNLLUNIO POBL A SICRWYDD PERFFORMIAD
PEOPLE PLANNING AND PERFORMANCE ASSURANCE COMMITTEE**

DYDDIAD Y CYFARFOD: DATE OF MEETING:	25 February 2021
TEITL YR ADRODDIAD: TITLE OF REPORT:	Draft Annual Plan 2021/22
CYFARWYDDWR ARWEINIOL: LEAD DIRECTOR:	Huw Thomas, Director of Finance
SWYDDOG ADRODD: REPORTING OFFICER:	Libby Ryan-Davies, Strategic Programme Director Daniel Warm, Strategic Planning Manager

Pwrpas yr Adroddiad (dewiswch fel yn addas)

Purpose of the Report (select as appropriate)

Er Sicrwydd/For Assurance

**ADRODDIAD SCAA
SBAR REPORT**

Sefyllfa / Situation

The People, Planning and Performance Assurance Committee (PPPAC) previously received reports at the meetings held on 29/10/20 and 17/12/20 with regard to how Hywel Dda University Health Board (HDdUHB) intends to approach the development of an Annual Plan for 2021/22.

The purpose of this report is to provide PPPAC with an update on the development of the Plan and further detail received from Welsh Government (WG) with respect to their expectations.

Cefndir / Background

The submission of a three year Integrated Medium Term Plan (IMTP) to WG is a statutory obligation.

As previously presented at the PPPAC meeting held on 29/10/20, HDdUHB intends to utilise the Strategic Objectives and Planning Objectives, approved by Board in September 2020, as the basis for its Plan for 2021/22.

However, given the issues relating to and the consequence of the current COVID-19 pandemic, WG have requested an Annual Plan for 2021/22, rather than an IMTP. Following discussions internally and with Board, HDdUHB have agreed that the Plan will be termed an Annual Recovery Plan for 2021/22.

Asesiad / Assessment

Our Revised Approach

Following advice from the Board, the Annual Plan for 2021/22 will be re-orientated to make it more of a 'recovery' plan, building on the Discover report approved by Board in July 2020 and the work of the Transformation Steering Group, to encompass planned care recovery and regional solutions; and how we support our staff, our organisation and our population/communities to recover.

Expressing gratitude to our staff will be at the very core of the document, in addition to ensuring that they are supported.

Further key elements will include prevention, public value, value based healthcare, digital transformation and workforce transformation.

Draft Plan Narrative

As the Plan is being developed to meet the requirements of the Board, the draft structure of the Plan continues to be driven by the six Strategic Objectives and their aligned Planning Objectives, whilst being clear on how we will recover throughout 2021/22, both in terms of services and people (our staff and our population/our communities). In order to meet WG requirements, clear sign-posting will be included within the document and a clear read across of finance, workforce, capital and digital elements will be included to assist with the integration of the Plan.

Welsh Government Expectations

The NHS Wales Planning Framework for 2021/22 was released in December 2020. NHS organisations are required to provide annual plans set in the context of future recovery and transition from operational response to integrated strategic planning. They are intended to build upon the 2020/21 quarterly COVID-19 planning responses, and Plans are required to be submitted by the end of March 2021.

At a high-level overview, the planning framework will focus on the 5 ministerial priorities, within the context of both COVID-19 and non-COVID-19:

- Reducing health inequalities.
- Prevention.
- Timely access to care;
 - Plans should evidence commitment and compliance with the national programmes and provide assurance on what actions are being taken. Areas of non-compliance must be highlighted including the remedial actions adopted.
 - Plans should consider collaborative, innovative and strategic solutions, supraregionally, regionally and locally to offer radically different options for the delivery of timely services.
- Primary and community care – must be based on cluster plans.
- Mental health and well-being.

Additionally, two other key priorities have been identified; decarbonisation and social partnership. Whilst the 4 harms remain, the context in which plans must be developed to ensure both direct harm from COVID-19 and indirect harms are considered and addressed as part of the planning:

- Harm from COVID-19 itself.
- Harm from overwhelmed NHS and social care system.
- Harm from reduction in non-COVID-19 activity.
- Harm from wider societal actions/lockdown.

In addition to the enabling plans that are typically produced (e.g. workforce, finance, communications and engagement, and digital), there is also an expectation to include:

- Research and Development.
- Regional working.
- Partnership working.

In terms of other considerations in the Planning Framework:

- There must be a clear read across from plans to the relevant risk registers, which will highlight quality, workforce, financial and service risks.
- WG will not be assessing the plans submitted in order to make recommendations to Welsh Ministers for approval. The plans will however be reviewed using the framework as the main criteria together with other evidence.
- The Minimum Data Set has replaced the 'Annex C' templates from previous years as the mandatory data submission.
- Organisations must be able to demonstrate how they have liaised with partner and supporting organisations.
- All health boards and trusts must deliver their plan commitments. Organisations can expect WG to monitor, performance manage and hold them to account through a range of meetings and actions throughout the year.

As an organisation, it is the intention to include boxes in relevant sections to ensure clear signposting to the requirements of the Framework.

Assurance of the process and product

In order to develop the Plan, a Planning Steering Group, chaired by the Transformation Director and with cross-organisation representation has been meeting on a weekly basis since November 2020. In addition, the Plan, its draft structure and content have been discussed at Board Seminar in December 2020 and February 2021, together with an In-Committee Board session in January 2021.

A meeting with the WG Planning Team was also held on 10th February 2021 to discuss the approach.

Argymhelliad / Recommendation

PPPAC is asked to **NOTE** the current position in the development of the HDdUHB Annual Recovery Plan for 2021/22.

Amcanion: (rhaid cwblhau)	
Objectives: (must be completed)	
Committee ToR Reference: Cyfeirnod Cylch Gorchwyl y Pwyllgor:	4.3 Provide assurance to the Board that the planning cycle is being taken forward and implemented in accordance with University Health Board and Welsh Government requirements, guidance and timescales.
Cyfeirnod Cofrestr Risg Datix a Sgôr Cyfredol: Datix Risk Register Reference and Score:	Not applicable
Safon(au) Gofal ac Iechyd: Health and Care Standard(s): Hyperlink to NHS Wales Health & Care Standards	All Health & Care Standards Apply
Amcanion Strategol y BIP: UHB Strategic Objectives: Hyperlink to HDdUHB Strategic Objectives	All Strategic Objectives are applicable

Amcanion Llesiant BIP: UHB Well-being Objectives: Hyperlink to HDdUHB Well-being Objectives Annual Report	9. All HDdUHB Well-being Objectives apply
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Gwybodaeth Ychwanegol: Further Information:	
Ar sail tystiolaeth: Evidence Base:	3 year plan and annual plan Decisions made by the Board since 2017-18 Recent Discover report, published in July 2020 Gold Command requirements for COVID-19 Input from the Executive Team Paper provided to Public Board in September 2020
Rhestr Termau: Glossary of Terms:	Incorporated within the report
Partïon / Pwyllgorau â ymgynhorwyd ymlaen llaw y Pwyllgor Cynllunio Pobl a Sicrwydd Perfformiad: Parties / Committees consulted prior to People Planning and Performance Assurance Committee:	Transformation Steering Group Executive Team Public Board - September 2020

Effaith: (rhaid cwblhau) Impact: (must be completed)	
Ariannol / Gwerth am Arian: Financial / Service:	Any financial impacts and considerations are identified in the report
Ansawdd / Gofal Claf: Quality / Patient Care:	Any issues are identified in the report
Gweithlu: Workforce:	Any issues are identified in the report
Risg: Risk:	Consideration and focus on risk is inherent within the report. A sound system of internal control helps to ensure any risks are identified, assessed and managed.
Cyfreithiol: Legal:	Any issues are identified in the report
Enw Da: Reputational:	Any issues are identified in the report
Gyfrinachedd: Privacy:	Not applicable
Cydraddoldeb: Equality:	Not applicable