

TABLE OF ACTIONS

People, Planning & Performance Assurance Committee (PPPAC) meeting held on 25th February 2021

MINUTE REFERENCE	ACTION	LEAD	TIMESCALE	PROGRESS
PPPAC(21)09	<p>Table of Actions and Matters Arising From Meeting Held on 17th December 2020 and the Extra-Ordinary Meeting Held on 10th February 2021</p> <ul style="list-style-type: none"> To provide an update at the April 2021 PPPAC meeting in regard to the discussion at the BAME meeting concerning what, if anything, is holding back the “all other ethnic groups” cohort of staff from utilising the Psychological Wellbeing Service. 	LG	27/04/21	Complete - The Consultant Clinical Psychologist attended the BAME Advisory Group meeting on 16/03/21 and shared details of how the Psychological Wellbeing Service could be accessed, and the requirement for key leads to promote accessibility was recognised. The launch of the BAME champions network is scheduled for 07/06/21 and will feature a workshop facilitated by the Consultant Clinical Psychologist and it is anticipated that this will engage specific champions to promote access to staff support services.
PPPAC(21)10	<p>Annual Review of PPPAC Terms of Reference</p> <ul style="list-style-type: none"> To review the Terms of Reference and to arrange for ratification of the revised version via Chair’s Action. 	JW	11/03/21	Complete
PPPAC(21)11	<p>Self-Assessment of Committee Effectiveness Consideration of Questionnaire</p> <ul style="list-style-type: none"> To supplement the questionnaire with an additional question relating to thoughts and reflections on how the Committee has responded to the COVID-19 pandemic. 	AG/CW	11/03/21	Complete
PPPAC(21)13	<p>Integrated Performance Assurance Report</p> <ul style="list-style-type: none"> To establish the reason why the data relating to the number of children who had received 3 doses of the “6 in 1” vaccine by 	HT	13/04/21	Complete - Public Health Wales release childhood immunisation data approximately 3 months after the

	their birthday is only included up until September 2020.			end of the quarter. Data for Quarter 3 (October-December 2020) is expected in March 2021. However, the data will miss the reporting deadlines for this month's performance report for Board and therefore will be included in the April performance report for PPPAC.
PPPAC(21)14	Report on the Discretionary Capital Programme 2020/21 <ul style="list-style-type: none"> To discuss, outside of PPPAC, an assurance that PPPAC and QSEAC are in concurrence in regard to the quality schemes which cannot be progressed in the Discretionary Capital Programme. To present a further detailed report to PPPAC in April 2021 in regard to project updates, in particular the Women & Children's Phase II project, for further assurance. 	JG/AL	13/04/21	Complete
		PW	13/04/21	Complete
PPPAC(21)15	Draft Annual Plan 2021/22 <ul style="list-style-type: none"> To arrange an extra-ordinary PPPAC meeting in March 2021 to scrutinise the draft Annual Plan. To present the draft Annual Plan 2021/22 to PPPAC at the March 2021 extra-ordinary PPPAC meeting prior to it being presented at the March 2021 Public Board. 	CW	05/03/21	Complete
		HT/LRD	16/03/21	Meeting stood down
PPPAC(21)17	Contact First/Urgent Primary Care <ul style="list-style-type: none"> To provide a Contact First/Urgent Primary Care update to PPPAC in August 2021. 	JP	12/08/21	Forward planned for 26/08/21 PPPAC meeting
PPPAC(21)18	Capital Estates & IM&T Sub-Committee <ul style="list-style-type: none"> To provide an update to PPPAC in June 2021 in regard to the extent of the non-compliance of the isolation facilities requirements. 	PW	10/06/21	Forward planned for 24/06/21 PPPAC meeting
PPPAC(21)22	ARCH <ul style="list-style-type: none"> To liaise with the ARCH Team concerning the updating of the Regional Pathology Services in line with the submission of the strategic Project Business Case to Welsh Government. 	HT	13/04/21	Complete - The project team expect that Welsh Government (WG) will confirm funding for producing an Outline Business Case (OBC) for the Regional Pathology Project in March/April 2021. This would include funding for a project team and service partner. The OBC

				itself is expected to be submitted to WG by September 2022.
PPPAC(21)24	PPPAC Workplan <ul style="list-style-type: none"> To update the PPPAC Workplan for 2021/22 in line with discussions held at the 25/02/21 PPPAC meeting. 	CW	13/04/21	Complete

AG – Alison Gittins
JP – Jill Paterson

AL – Anna Lewis
JW – Joanne Wilson

CW – Claire Williams
LG – Lisa Gostling

HT – Huw Thomas
LRD – Libby Ryan-Davies

JG – John Gammon
PW – Paul Williams