



**PWYLLGOR CYNLLUNIO POBL A SICRWYDD PERFFORMIAD
PEOPLE PLANNING AND PERFORMANCE ASSURANCE COMMITTEE**

DYDDIAD Y CYFARFOD: DATE OF MEETING:	27 April 2021
TEITL YR ADRODDIAD: TITLE OF REPORT:	Quarterly Annual Plan Monitoring Return (Q4 2020/21)
CYFARWYDDWR ARWEINIOL: LEAD DIRECTOR:	Huw Thomas, Director of Finance
SWYDDOG ADRODD: REPORTING OFFICER:	Daniel Warm, Strategic Planning Manager

Pwrpas yr Adroddiad (dewiswch fel yn addas)

Purpose of the Report (select as appropriate)

Er Sicrwydd/For Assurance

**ADRODDIAD SCAA
SBAR REPORT**

Sefyllfa / Situation

Due to the COVID-19 pandemic, on request of Welsh Government (WG), the usual planning processes including the submission and monitoring of the 2020/21 Annual Plan were stood down. Replacing this, WG required Health Boards to produce and submit quarterly plans.

The purpose of this report is to provide the People, Planning and Performance Assurance Committee (PPPAC) with an update on the actions from the 2020/21 quarter 4 plan.

Cefndir / Background

In previous years, Hywel Dda University Health Board (HDdUHB) has submitted to PPPAC monitoring reports on the progress towards meeting the actions articulated in its Annual Plans.

HDdUHB submitted its Annual Plan for 2020/21 to WG at the end of March 2020, however in parallel, WG notified all Health Boards that due to the emergence of the COVID-19 pandemic all usual planning processes including the monitoring of the plan were to be stood down.

However, to replace this, WG requested quarterly plans for 2020/21 be submitted, including a quarter 3 and 4 plan. The plan was submitted in draft on 19th October 2020 prior to formal acceptance by the Public Board of HDdUHB on 26th November 2020, and focused on the following key areas:

- Local prevention and response plans, including Test, Trace and Protect (TTP).
- Essential Services.
- Preparing Urgent and Emergency Care Services for Winter.
- Working with Partners.
- Organisations Capacity Plans.
- Organisational Workforce Plans.
- Finance Plans.
- Research and Development.
- European Union Transition.
- Stakeholder Management, Communication and Engagement.

However, it must be noted that this Plan was submitted prior to the surge in COVID-19 rates in late 2020/early 2021, and as such was subject to both a change in priorities within HDdUHB and also the requirements of WG.

Asesiad / Assessment

The Integrated Performance Assurance Report (IPAR) presented on a monthly basis to Board or PPPAC continues to provide a number of the key elements articulated in the quarter 3/4 plan, including:

- an overview of our essential services status;
- the impact of COVID-19 on performance for our key deliverable areas (both positive and negative);
- risks we are facing; and
- what we are doing to address performance and/or risk areas.

With regards to other key areas of the plan, as noted previously, as a result of the continued uncertainty regarding COVID-19, a number of the key actions were not taken forward throughout 2020/21. This is particularly true around the actions in association with planned care recovery; however, PPPAC should note that these have relocated into quarters 1 and 2 of HDdUHB's 2021/22 Annual Plan. These anticipate the continuing challenges we expect to face in managing COVID-19 and non-COVID-19 related demands on our system in the months ahead whilst endeavouring to protect 'green' planned care pathways on each site, all against the backdrop of a significant and sustained staffing challenge.

In addition, for areas such as workforce, vaccinations, and TTP, these are plans that are continuously developed and amended to reflect the dynamic nature of the current situation.

Annual Plan 2021/22

In March 2021, HDdUHB approved its Draft Annual Recovery Plan 2021/22 which sets out to our organisation and WG our priorities for 2021/22. The Strategic Objectives and Planning Objectives, approved by Board in September 2020, form the foundations of the plan with the focus, first and foremost, on how we continue to address, and recover from the COVID-19 pandemic: how we support our staff to recover after the challenges of the past year, and how we lay the foundations to recover our system/services and support our communities to thrive.

HDdUHB has had a Board Assurance Framework (BAF) in place for a number of years. However, reporting the BAF during 2020/21 was paused as HDdUHB's most significant risks related to the operational delivery of the Quarterly Plans.

As HDdUHB progresses into recovery in 2021/22, the BAF will now be realigned to our new strategic objectives and the delivery of the Planning Objectives outlined within our Annual Plan. This will provide the mechanism to ensure that Planning Objectives remain on target, can be monitored and reported to the appropriate Committee of the Board. In turn, this will be supported by the development of a dashboard to take account of planning actions, associated risks and 'performance dials'.

Argymhelliad / Recommendation

PPPAC is asked to note and take assurance from the current position regarding the delivery of the quarter 4 2020/21 plan.

Amcanion: (rhaid cwblhau) Objectives: (must be completed)	
Committee ToR Reference: Cyfeirnod Cylch Gorchwyl y Pwyllgor:	2.3 Provide assurance to the Board that the planning cycle is being taken forward and implemented in accordance with University Health Board and Welsh Government requirements, guidance and timescales. 2.4 Provide assurance to the Board that all plans put forward for the approval of the Health Board for improving the local population's health and developing and delivering high-quality, safe and sustainable services to patients, and the implementation of change, are consistent with the Board's overall strategic direction and any requirements and standards set for NHS bodies in Wales.
Cyfeirnod Cofrestr Risg Datix a Sgôr Cyfredol: Datix Risk Register Reference and Score:	Not applicable
Safon(au) Gofal ac Iechyd: Health and Care Standard(s):	All Health & Care Standards Apply
Amcanion Strategol y BIP: UHB Strategic Objectives:	All Strategic Objectives are applicable
Amcanion Llesiant BIP: UHB Well-being Objectives: Hyperlink to HDdUHB Well-being Objectives Annual Report	9. All HDdUHB Well-being Objectives apply

Gwybodaeth Ychwanegol: Further Information:	
Ar sail tystiolaeth: Evidence Base:	2020/21 Quarter 3/4 Plan
Rhestr Termiau: Glossary of Terms:	Incorporated within the report
Partion / Pwyllgorau â ymgynhorwyd ymlaen llaw y Pwyllgor Cynllunio Pobl a Sicrwydd Perfformiad: Parties / Committees consulted prior to People Planning and Performance Assurance Committee:	Not applicable

Effaith: (rhaid cwblhau) Impact: (must be completed)	
Ariannol / Gwerth am Arian: Financial / Service:	Any financial impacts and considerations are identified in the report
Ansawdd / Gofal Claf: Quality / Patient Care:	Any issues are identified in the report
Gweithlu: Workforce:	Any issues are identified in the report
Risg: Risk:	Consideration and focus on risk is inherent within the report. A sound system of internal control helps to ensure any risks are identified, assessed and managed.
Cyfreithiol: Legal:	Any issues are identified in the report
Enw Da: Reputational:	Any issues are identified in the report
Gyfrinachedd: Privacy:	Not applicable
Cydraddoldeb: Equality:	Not applicable