

TABLE OF ACTIONS

People, Planning & Performance Assurance Committee (PPPAC) meeting held on 30th June 2020

MINUTE REFERENCE	ACTION	LEAD	TIMESCALE	PROGRESS
PPPAC (20)04	<p>Table of Actions from the BPPAC Meeting held on 20th February 2020</p> <ul style="list-style-type: none"> To liaise with Mr Owen Burt once an update has been received from NHS Wales Informatics Service (NWIS) in relation to WHC 053-15 Introduction of SNOMED CT. To obtain an update from Mr Anthony Tracey, Assistant Director of Informatics, in relation to the timescale to move to electronic referrals for therapies. 	HT	13/08/20	Further requests have been made to NWIS and a response is awaited. A verbal update to be provided at PPPAC meeting on 27/08/20.
		JW	31/07/20	<p>Complete - A formal change request has been completed for NWIS to make the necessary changes to the Welsh Admin Portal (WAP). The changes routinely take 6 weeks before being available for testing, and adoption. Alongside this will be associated comms plan to inform GPs that these services are available on WAP. The services that are current on the Patient Administration System (PAS) are as follows:</p> <ul style="list-style-type: none"> CMATS; Physio; OT; Dietetics; Speech & Language. <p>These specialties will be the first that will be available. Please note that if the service is not recorded upon PAS then they will not be able to utilise the electronic referral process. Where a service is not recorded on PAS, there</p>

				would need to be a task and finish group established to develop a work plan to transition onto PAS. Previous experience notes that this is a 5-8 month process per service.
PPPAC 20(08)	Integrated Performance Assurance Report <ul style="list-style-type: none"> To follow-up with Welsh Ambulance Services NHS Trust (WAST) for a response in regard to the report following the deep dive into declining performance in respect of 'ambulance red calls' for sharing with HDdUHB. To provide Mr Owen Burt with a detailed response in relation to 'ambulance handovers and A&E/MIU waits' and whether the non-COVID-19 emergency demand returning to normal levels is improving. That timescales are developed in relation to the monitoring of the re-set plans. 	AC	31/07/20	Complete - A deep dive report into declining performance in respect of "ambulance red calls" will be shared with HDdUHB once statistical analysis has been presented to WAST Executive Team in August 2020.
		AC	31/07/20	Complete
		AC	31/07/20	Complete - The draft COVID-19 Operational Plan for Quarter 2 (2020/21) was ratified by HDdUHB on 30/07/20. Local reset plans are currently being finalised and will include phasing timescales. Work is also ongoing nationally in which to seek assurance of delivery plans.
PPPAC 20(09)	Workforce & Organisational Development Update <ul style="list-style-type: none"> To include activity statistics relating to the staff psychological wellbeing service within the Workforce & OD update report presented to the August 2020 PPPAC meeting. 	LG	13/08/20	Complete (included within the Workforce & OD update report)

	<ul style="list-style-type: none"> To obtain further information with regard to consideration of Post Traumatic Stress Disorder (PTSD) screening and provide an update at the August 2020 PPPAC meeting. To distribute the report, once finalised, on the research being undertaken by University of Wales Trinity St David regarding uptake of access to the psychological wellbeing service. 	<p>LG</p> <p>LG</p>	<p>27/08/20</p>	<p>Complete (included within the Workforce & OD update report)</p> <p>Initial findings from the draft report are included within the Workforce & OD update report. A final report will be available in September 2020 and presented to PPPAC in October 2020 (added to the workplan).</p>
PPPAC 20(10)	<p>Corporate Risks Allocated to PPPAC</p> <ul style="list-style-type: none"> To raise the potential of two pandemics (COVID-19 and influenza) with the Executive Director of Public Health. 	<p>HT</p>	<p>31/07/20</p>	<p>Complete</p>
PPPAC 20(11)	<p>Operational Risks Related to Planning, Performance And Workforce & OD</p> <ul style="list-style-type: none"> To review each risk and update the risk register for presentation to PPPAC in August 2020. 	<p>Lead Execs</p>	<p>13/08/20</p>	<p>Complete</p>

AC – Andrew Carruthers

HT – Huw Thomas

LG – Lisa Gostling

JW – Joanne Wilson