

# Quality, Safety & Experience Committee Meeting



## Agenda

Date	10 June 2025
Time	09:30 - 12:30
Location	Microsoft Teams Meeting/ Ystwyth Boardroom
Title	Quality, Safety & Experience Committee Meeting

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### 1 - Governance

09:30,

#### 1.1 - Declarations of Interest

Anna Lewis (Hywel Dda UHB - Independent Board Member)

#### 1.2 - Minutes from the Previous Meeting and Table of Actions

Anna Lewis (Hywel Dda UHB - Independent Board Member)

#### 1.3 - Targeted Intervention Progress Report- Executive Leads

#### 1.4 - Patient/ Staff Story- Unscheduled Emergency Care

Louise O'Connor (Hywel Dda Health Board - Assistant Director)

#### 1.5 - QSEC Terms of Reference for Annual Review

Anna Lewis (Hywel Dda UHB - Independent Board Member)

### 2 - Risk

## **2.1 - Corporate Risk Report- Executive Leads**

## **2.2 - Occupational Therapies Paediatric Improvement Action Plan - Deferred**

Andrew Carruthers (Hywel Dda UHB - Chief Operating Officer), Angela Bell (Hywel Dda UHB - Assistant Director Quality, Safety + Patient Experience for Allied Health + Health Sciences)

## **3 - Break**

## **4 - Assurance**

### **4.1 - Fragile Services Report**

Sharon Daniel (Hywel Dda UHB - Executive Director of Nursing, Quality & Patient Experience), Mandy Davies (Hywel Dda UHB - Assistant Director of Nursing & Quality Improvement)

### **4.2 - Auditor General Report on Cancer Services**

Paula Goode (Hywel Dda UHB - Service Director for Planned and Specialist Care)

### **4.3 - Quality Assurance Report**

Cathie Steele (Hywel Dda UHB - Interim Assistant Director of Nursing Assurance and Safeguarding)

### **4.4 - Duty of Candour Report 2024/25**

Cathie Steele (Hywel Dda UHB - Interim Assistant Director of Nursing Assurance and Safeguarding)

#### **4.5 - Quality, Safety and Experience Sub Committee and Annual Report 2024/25**

James Severs (Hywel Dda UHB - Executive Director of Allied Health Professions and Health Science)

#### **4.6 - Listening and Learning Sub Committee Update Report, Annual Report 2024/25 and Patient Experience Framework**

Louise O'Connor (Hywel Dda Health Board - Assistant Director)

#### **4.7 - CHKS Report**

Subhamay Ghosh (Hywel Dda UHB – Associate Medical Director For Quality & Safety)

#### **4.8 - Getting it Right First Time Governance Review**

Joanne Wilson (Hywel Dda UHB - Director of Corporate Governance/Board Secretary)

#### **4.9 - Cleanliness Standards Audit report and Action Plan- Deferred**

Simon Chiffi (Hywel Dda UHB - Head of Operations), Elin Brock (Hywel Dda UHB - Head of Research, Innovation & Improvement), James Severs (Hywel Dda UHB - Executive Director of Allied Health Professions and Health Science)

#### **4.10 - Nurse Staffing Levels Spring Cycle**

Helen Humphreys (Hywel Dda UHB - Head of Nursing for Professional Standards and Regulation), Sharon Daniel (Hywel Dda UHB - Executive Director of Nursing, Quality & Patient Experience)

#### **5 - Risks and Matters for Escalation to Board**

Anna Lewis (Hywel Dda UHB - Independent Board Member)

**6 - For Information**

**6.1 - QSEC Work Plan 2025/26**

**6.2 - Joint Commissioning Committee Quality and Safety Highlight Report**

**7 - Date of Next Meeting : 14 August 2025**