

# Quality, Safety and Experience Committee

Tue 11 October 2022, 09:30 - 12:00

Boardroom Ystwyth/ MSTeams

## Agenda

---

**09:30 - 10:05** **1. Governance**  
35 min

**1.1. Declarations of Interest**

*All*

**1.2. Minutes from Previous Meeting Held on the 9th August 2022 and Matters Arising**

*Chair*

 QSEC Draft minutes 09 08 222.pdf (12 pages)

**1.3. Table of Actions From the Meeting Held on 9th August 2022**


*Chair*

 Table of Actions QSEC 09 08 22.pdf (2 pages)

**1.4. Approval of QSEC Self- Assessment**

*Chair/ Mandy Rayani*

 QSEC SA Process 2021 22.pdf (3 pages)

 Appendix 1 QSEC Self Assessment 2021 22 - Proposed Questions.pdf (3 pages)

**1.5. Patient Story- Waiting List Support Service**

*Verbal Louise O'Connor*

---

**10:05 - 10:45** **2. Risk**  
40 min

**2.1. Annual Plan Discussion Update**

*Verbal Mandy Rayani/ Lee Davies*

**2.2. Health Visiting Service Update on Staffing Levels**

*Bethan Lewis*

 Health Visting Staffing Update position Oct 2022 v2.pdf (7 pages)

**2.3. Winter Planning Update 2022/23**

*Andrew Carruthers/ Keith Jones*

 QSEC Winter Planning Paper Oct 2022v2.pdf (12 pages)

---

**10:45 - 11:45** **3. Assurance**  
60 min

### 3.1. Quality Assurance Report

*Cathie Steele*

- 📄 3.1 Quality and Safety Assurance Report Oct 2022 v0.1.pdf (20 pages)
- 📄 Appendix 1 Oct 2022 - HIW Annual Report 2021-2022.pdf (82 pages)
- 📄 Appendix 2 Oct 2022 - PSOW Annual Report 2021-2022.pdf (148 pages)

### 3.2. Planning Objectives Update Report

*Mandy Rayani*

- 📄 SBAR PO Update for QSEC October 2022.pdf (3 pages)
- 📄 App1 - PO Update for QSEC October 2022 v4.pdf (10 pages)

### 3.3. Planning Objective Deep Dive: 1E Personalised Contact for Patients Waiting for Elective Care

*Marilize Preez*

- 📄 QSEC Report Slides Waiting List Support Service V2.pdf (9 pages)

### 3.4. An Update on access to General Medical Services

*Jill Paterson/ Rhian Bond*

- 📄 QSEACAccessPaperOct22 (002).pdf (7 pages)

### 3.5. Health Board Managed Practices Update

*Jill Paterson/ Rhian Bond*

- 📄 QSECMangedPracticesOct22 v2.pdf (8 pages)

### 3.6. How To Improve/ Improvement Cymru Service Visits

*Verbal Mandy Rayani*

---

## 11:45 - 11:55 4. Sub-Committee Update Reports

10 min

### 4.1. Operational Quality, Safety and Experience Sub-Committee

*Cathie Steele*

- 📄 OQSESC Update Report to QSEC September 2022.pdf (5 pages)

### 4.2. Listening and Learning Sub-Committee

*Deferred Louise O'Connor*

---

## 11:55 - 11:55 5. For Information

0 min

### 5.1. WHSCC QPS Joint Committee Chair's Report

- 📄 4.4.3 QPSC Chair's Report - August 2022 PDF.pdf (15 pages)

### 5.2. QSEC Work Programme 2022/23

- 📄 Draft QSEC Work Programme 2022-23 v3.pdf (7 pages)
-

11:55 - 11:55 **6. Any Other Business**  
0 min

---

11:55 - 11:55 **7. Date of Next Meeting; 14th December 2022**  
0 min