

# Quality, Safety & Experience Committee Meeting



GIG  
CYMRU  
NHS  
WALES

Bwrdd Iechyd Prifysgol  
Hywel Dda  
University Health Board

## Agenda

Date	12 February 2026
Time	09:30 - 12:30
Location	Microsoft Teams; Picton Terrace Meeting Room; HDD Picton - Dolau Cothi
Title	Quality, Safety & Experience Committee Meeting

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### 1 - Governance

09:30,

#### 1.1 - Declarations of Interest

Eleanor Marks (Hywel Dda UHB - HDUHB Vice Chair)

#### 1.2 - Minutes from the Previous Meeting on 4 November 2025 and 4 December 2025 and Table of Actions

Eleanor Marks (Hywel Dda UHB - HDUHB Vice Chair)

#### 1.3 - Committee Self Assessment Report

Eleanor Marks (Hywel Dda UHB - HDUHB Vice Chair)

#### 1.4 - Targeted Intervention Progress Report- Executive Leads

#### 1.5 - QSEC Terms of Reference for Review

Eleanor Marks (Hywel Dda UHB - HDUHB Vice Chair)

### 2 - Unscheduled Emergency Care Accelerated Work Programme Update including Patient Story

Sharon Daniel (Hywel Dda UHB - Executive Director of Nursing, Quality & Patient Experience), Andrew Carruthers (Hywel Dda UHB - Chief Operating Officer), Mark Henwood (Hywel Dda UHB - Executive Medical Director), Gareth Cottrell (Hywel Dda UHB - Deputy Chief Operating Officer)

### 3 - Assurance

### **3.1 - Equity Impact Assessment Tool**

Ardiana Gjini (Hywel Dda UHB - Executive Director of Public Health), Jo McCarthy (Hywel Dda UHB - Consultant in Public Health)

### **3.2 - Management of Waiting Lists/DNAs/ Appointments:**

Marilize Preez (Hywel Dda UHB - Improvement and Transformation Lead), Mandy Davies (Hywel Dda UHB - Assistant Director of Nursing & Quality Improvement), Andrew Carruthers (Hywel Dda UHB - Chief Operating Officer)

### **3.3 - Duty of Quality Assurance Report**

Cathie Steele (Hywel Dda UHB - Interim Assistant Director of Nursing Assurance and Safeguarding)

### **3.4 - First Contact Physiotherapy Outcome Report**

James Severs (Hywel Dda UHB - Executive Director of Allied Health Professions and Health Science), Jo Bradburn (Hywel Dda UHB - Deputy Director of Allied Health Professions)

### **3.5 - Safeguarding Update Report**

Cathie Steele (Hywel Dda UHB - Interim Assistant Director of Nursing Assurance and Safeguarding), Sharon Daniel (Hywel Dda UHB - Executive Director of Nursing, Quality & Patient Experience)

### **3.6 - Infection Prevention and Control Update**

Cathie Steele (Hywel Dda UHB - Interim Assistant Director of Nursing Assurance and Safeguarding), Sharon Daniel (Hywel Dda UHB - Executive Director of Nursing, Quality & Patient Experience), Rebecca Richards (Hywel Dda UHB - Head of infection prevention)

## **4 - Risk**

### **4.1 - Assurance and Risk Report- Executive Leads**

### **4.2 - Epilepsy in Learning Disabilities Update on Public Interest Report**

Sharon Daniel (Hywel Dda UHB - Executive Director of Nursing, Quality & Patient Experience), Dana Scott (Hywel Dda UHB - Director of Midwifery & Professional Governance for Women & Children)

## **5 - Group Updates**

### **5.1 - Estates and Facilities Clinical Care Group**

Simon Chiffi (Hywel Dda UHB - Head of Operations), James Severs (Hywel Dda UHB - Executive Director of Allied Health Professions and Health Science)

### **5.2 - Listening and Learning Sub Committee and Terms of Reference for Review (including Arts in Health Case Study)**

Mark Henwood (Hywel Dda UHB - Executive Medical Director), Louise O'Connor (Hywel Dda Health Board - Assistant Director)

## **6 - Policies for Approval**

### **6.1 - Safety Alerts Policy**

Caroline Burgin (Hywel Dda UHB - Patient Safety and Assurance Manager)

### **6.2 - 1097 Corporate Safeguarding Policy**

Cathie Steele (Hywel Dda UHB - Interim Assistant Director of Nursing Assurance and Safeguarding)

## **7 - For Information**

### **7.1 - QSEC Work Plan 2026-27**

## **8 - Date of Next Meeting : 9 April 2026**