

# Quality, Safety and Experience Committee Meeting



GIG  
CYMRU  
NHS  
WALES

Bwrdd Iechyd Prifysgol  
Hywel Dda  
University Health Board

## Agenda

Date 15 August 2024  
Time 09:30 - 12:30  
Location Microsoft Teams Meeting/ Ystwyth Boardroom  
Title Quality, Safety and Experience Committee Meeting

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### 1 - Governance

09:30,

#### 1.1 - Declarations of Interest

Anna Lewis (Hywel Dda UHB - Independent Board Member)

#### 1.2 - Minutes from the Previous Meeting, Table of Actions and Self Assessment Actions

*For information*

Anna Lewis (Hywel Dda UHB - Independent Board Member)

#### 1.3 - Duty of Quality and Duty of Candour Annual Report 2023/24 *For assurance*

Cathie Steele (Hywel Dda UHB - Head of Quality & Governance)

#### 1.4 - Patient Story- Oncology Services

Louise O'Connor (Hywel Dda Health Board - Assistant Director)

### 2 - Assurance

#### 2.1 - Oncology Services Deep Dive

*For assurance*

Lisa Humphrey (Hywel Dda UHB - Interim General Manager ), Gina Beard (Hywel Dda UHB - Lead Cancer Nurse)

#### 2.2 - Listening and Learning Sub Committee Update Report and Inquest Guidance for Approval

*For approval*

Louise O'Connor (Hywel Dda Health Board - Assistant Director)

#### 2.3 - Quality, Safety and Experience Sub Committee Update

*For approval*

Sharon Daniel (Hywel Dda UHB - Interim Executive Director of Nursing, Quality & Patient Experience)

**2.4 - Primary Care Quality and Safety Governance Arrangements and Health Inspection Wales Reports** *For information*

Jill Paterson (Hywel Dda Health Board - Director of Primary Care, Community and Long Term Care), Rhian Bond (Hywel Dda UHB - Assistant Director of Primary Care)

**2.5 - Therapies Referral to Treatment Plan Update- To Follow**

Lance Reed (Hywel Dda UHB - Clinical Director of Therapies), James Severs (Hywel Dda UHB - Executive Director of Allied Health Professions and Health Science)

**2.6 - Quality Assurance Report** *For approval*

Cathie Steele (Hywel Dda UHB - Head of Quality & Governance)

**2.7 - Transforming Urgent and Emergency Care – Discharge Management Final Internal Audit Report** *For assurance*

Andrew Carruthers (Hywel Dda UHB - Chief Operating Officer), Ceri Griffiths (Hywel Dda UHB - Interim Assistant Director of Nursing)

**2.8 - Nursing Assurance Report 2023/24** *For assurance*

**2.9 - Child Practice Review (CPR)** *For assurance*

Mandy Nichols-Davies (Hywel Dda UHB - Head of Safeguarding)

**3 - Break**

**4 - Risk**

**4.1 - Corporate Risk Report- Executive Leads** *For assurance*

**4.2 - Autism Spectrum Disorder Assessments** *For assurance*

Angela Lodwick (Hywel Dda UHB - Assistant Director, Mental Health & Learning Disabilities), Liz Carroll (Hywel Dda UHB - Director of Mental Health and Learning Disabilities)

**4.3 - Upper Gastrointestinal (GI) Surgery- Verbal**

Andrew Carruthers (Hywel Dda UHB - Chief Operating Officer), Caroline Lewis (Hywel Dda UHB - Service Delivery Manager ENT & General Surgery)

#### **4.4 - Obstetrics Sonography- Defer**

Gail Roberts-Davies (Hywel Dda UHB - Head of Radiology)

### **5 - Operational Group Update Reports**

#### **5.1 - Infection, Prevention and Control Steering Group**

Frances Howells (Hywel Dda UHB - Head of Infection Prevention)

### **6 - For Approval**

#### **6.1 - Long Term Care Policy**

*For approval*

Tracy Devantier (Hywel Dda UHB - Performance and Improvement Manager),  
Elaine Kent (Hywel Dda Health Board - Senior Nurse)

### **7 - Risks and Matters for Escalation to Board**

Anna Lewis (Hywel Dda UHB - Independent Board Member)

### **8 - For Information**

#### **8.1 - Patient Experience Report**

#### **8.2 - QSEC Work Plan 2024-25**

#### **8.3 - Welsh Government Integrated Quality, Planning and Delivery minutes**

### **9 - Date of Next Meeting : 8 October 2024**