

# Quality, Safety and Experience Committee

Tue 13 February 2024, 09:30 - 12:30

Ystwyth Boardroom, MSTeams

## Agenda

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**09:30 - 10:10** **1. Governance**  
40 min

**1.1. Declarations of Interest**

*All*

**1.2. Minutes from Previous Meeting and Matters Arising**

*Chair*

 Unapproved minutes December 7 QSEC.pdf (16 pages)

**1.3. Table of Actions**

*Chair*

 1.3 Table of Actions QSEC 7 Dec 23.pdf (2 pages)

**1.4. QSEC Self-Assessment Outcome Report and Action Plan**

*Chair*

 QSEC Self-Assessment Outcome Report.Updated170124 (002).pdf (8 pages)

**1.5. Staff Story**

*Verbal* *Louise O'Connor*

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**10:10 - 10:40** **2. Risk**  
30 min

**2.1. Therapies Services Referral to Treatment (RTT) Update**

*James Severs*

 Therapies RTT - QSEC - Version 3.pdf (5 pages)

**2.2. Understanding the Quality and Experience Impact Realised to Date through Transforming Urgent and Emergency Care Activity**

*Verbal* *Andrew Carruthers/ Keith Jones*

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**10:40 - 11:40** **3. Assurance**  
60 min

**3.1. Quality Assurance Report**

*Cathie Steele*

 3.1 QS Assurance Report Feb 2024 v1.0.pdf (34 pages)

- Appendix 1 - WHC Tracker January 2024 v3.pdf (8 pages)
- Appendix 2 - MD Tracker January 2024 v2.pdf (1 pages)

### 3.2. Operational Quality, Safety and Experience Sub Committee Update Report

*Will Oliver*

- QSESC Update Report Jan24.pdf (4 pages)

### 3.3. Listening and Learning Sub Committee Update Report

*Louise O'Connor*

063 Patient/ Carer Guideline for approval to follow

- Exceptionreport LLSC January 11th 2024.pdf (3 pages)
- Appendix 1 Sensory Loss - Jan 2024.pdf (9 pages)

### 3.4. Nosocomial Transmission Review Closure Report

*Cathie Steele*

- COVID programme summary report v0.1 (002).pdf (19 pages)

### 3.5. Digital Referral Management Update

*Anthony Tracey*

- QSEC\_SBAR\_Digital\_Update.pdf (12 pages)

### 3.6. Quality Impact Assessment Process and Terms of Reference

*Deferred*

*Joanne Wilson/ Sharon Daniel*

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## 11:40 - 11:50 4. Planning Objectives

10 min

### 4.1. Planning Objectives Update Report: Healthcare Acquired Infection Delivery Plan

*Sharon Daniel/ Frances Howells*

- QSEC Planning Objective Update SBAR.pdf (4 pages)
- Annex Q3 Planning Objective Highlight Report.pdf (1 pages)

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## 11:50 - 12:10 5. Operational Group Update Reports

20 min

### 5.1. Medicines Management Operational Group

*Subhamay Ghosh*

- MMOG to QSEC Assurance Report January 2024.pdf (3 pages)

### 5.2. Effective Clinical Practice Advisory Panel

*Subhamay Ghosh*

- ECPAP Report - February 2024.pdf (10 pages)

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## 12:10 - 12:20 6. Clinical Audit Update

10 min

*Ian Bebb*

- Clinical Audit Update QSEC February 2024.pdf (12 pages)

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12:20 - 12:25 **7. Risks and Matters for Escalation to Board**

5 min


*Chair*

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12:25 - 12:25 **8. For Information**

0 min


**8.1. Health Board Patient Experience Report**

 BOARD REPORT - Jan 2024 FINAL.pdf (41 pages)

**8.2. Integrated Quality, Planning and Delivery / Enhanced Monitoring Minutes**

 20231204 - Hywel Dda IQPD.pdf (7 pages)

**8.3. QSEC Forward Work Programme 2023/24**

 Draft QSEC Work Programme 2023 24.pdf (9 pages)

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12:25 - 12:25 **9. Date of Next Meeting; 9 April 2024**

0 min