

2.3

Health Response to the use of the MOD Training Camp at Penally for Men Seeking Asylum in UK

*Presenter: Steve Moore*

Item 2.3 Health Response to the use of the MOD Training Camp at Penally for men seeking asylum in UK

Appendix1-Open Letter250920

Appendix 2 Combined Penally Documents

Appendix3-PenallyRisks v2



**PWYLLGOR ANSAWDD, DIOGELWCH A SICRHAU PROFIOD**  
**QUALITY, SAFETY AND EXPERIENCE ASSURANCE COMMITTEE**

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| <b>DYDDIAD Y CYFARFOD:</b><br><b>DATE OF MEETING:</b>  | 13 November 2020  |
| <b>TEITL YR ADRODDIAD:</b><br><b>TITLE OF REPORT:</b>  | Health Response to the use of the MOD Training Camp at Penally for men seeking asylum in UK |
| <b>CYFARWYDDWR ARWEINIOL:</b><br><b>LEAD DIRECTOR:</b> | Steve Moore, Chief Executive  |
| <b>SWYDDOG ADRODD:</b><br><b>REPORTING OFFICER:</b>    | Steve Moore, Chief Executive  |

**Pwrpas yr Adroddiad (dewiswch fel yn addas)**

**Purpose of the Report (select as appropriate)**

Er Sicrwydd/For Assurance

**ADRODDIAD SCAA**  
**SBAR REPORT**

**Sefyllfa / Situation**

The report provides a position statement in respect of the Health Board's response following the decision made by the Home Office in September 2020 to use the MOD Training Camp at Penally, near Tenby, as initial accommodation for men seeking asylum in the UK. The report provides an overview of the barriers and risks that the Health Board has experienced and faced whilst facilitating these arrangements.

**Cefndir / Background**

On 16<sup>th</sup> September 2020, the Home Office formally issued a decision to the Health Board that they intended to use the MOD Training Camp at Penally, near Tenby in Pembrokeshire, as initial accommodation for circa 200 single men seeking asylum in the UK.

The Health Board was given two working days' notice of the decision to provide initial accommodation for a significant number of individuals on the Penally site, along with the expectation that the NHS would be able to mobilise services, without any prior experience or the service infrastructure to do so, and during the unprecedented challenges posed by a global pandemic.

On 25<sup>th</sup> September 2020, the Health Board wrote an open letter (Appendix 1) to the Home Office expressing its concern about the decision to relocate asylum seekers in Penally, Pembrokeshire, and its disappointment by the lack of communication and discussion with local stakeholders including the Health Board, Pembrokeshire County Council and the local community. Consultation would have immediately made it clear that the Penally site is unsuitable accommodation, particularly for men who may have experienced trauma, great hardship and who have been separated from their families. The letter noted that the buildings are in a poor condition, in a rural location with one village shop and no established support network. It is unprecedented in Wales that people seeking asylum are 'cohorted' together in such a large number in unsuitable accommodation. In addition, the Health Board had real concerns that the asylum seekers were moved out of rented accommodation within the Wales refugee support network.

The Health Board has, on 4<sup>th</sup> November 2020, followed up the above with a further letter to the Home Office to advise of the offer for both core and enhanced health care service provision, and to set out the barriers and risks that the Health Board has faced whilst planning for and implementing these services and its expectations of others in facilitating these arrangements. This letter and the accompanying appendices are attached at Appendix 2.

### Asesiad / Assessment

In response to the Home Office decision to place circa 200 asylum seekers at the Penally MOD Training Camp, the Health Board established a group, which includes all key health partners from across West Wales, to co-ordinate a health response to the Home Office decision. This group is led by the Director of Public Health for Hywel Dda UHB, the primary aim being to continue do our best to provide health care to those in need whilst maintaining services for the local community. The initial focus is centred on three key objectives:

1. Access to appropriate health care services for asylum seekers placed in West Wales
2. Management of communicable disease on the Penally site with particular reference to COVID-19
3. To support the wellbeing of service users seeking asylum in West Wales

An update in respect of the 3 key objectives outlined above is as follows:

1. Access to appropriate health care services for asylum seekers placed in West Wales

Despite several significant setbacks during the past six weeks, including incidents on-site, changes to the request as first described by the Home Office and the non-implementation of our recommendations, the Health Board has provided health care services to those on site since their arrival, and provided the management agency with comprehensive guidance and support whilst developing a comprehensive and sustainable health care service offer.

The key elements of our General Medical Health Care Services model (CORE) include:

- To provide immediately necessary and urgent treatment for any conditions assessed as requiring an urgent response, excluding medical emergencies. This may include assessment (including by remote means), treatment, prescribing and onward referral to local services where appropriate.
- It is recognised that the men in the camp may have particular needs and the above service is unlikely to be sufficient for those with complex medical needs, including complex mental health needs. In light of this and with reference to the fact that the Health Board area is not an established reception centre, an assurance has been given by the Home Office that the men transferred to Penally will have been assessed as suitable for local services before, or on arrival. It has been advised that all residents are adult males.
- The local core service will operate 8am-6.30pm Monday to Friday, excluding Bank Holidays with usual out of hours arrangements as offered to our local population.
- This service is reliant on close partnership working and co-operation with the management agency on the site to facilitate delivery directly to the men and is supported by a clear delivery model developed at pace.
- Arrangements are also in place for residents to access Community Pharmacy services and urgent NHS dental services. The management agency staff on site are fully aware of the access criteria for dental services to ensure timely and appropriate triage and treatment.

Due to repeated changes to requests made to the Health Board and our health partners and the observed needs of residents placed on site (which are more significant than was originally communicated by the Home Office), we have felt obligated to develop an enhanced service offer. The key elements of our General Medical Health Care Services model (ENHANCED) include:

- To provide access to a comprehensive nurse-led Initial Health Assessment (IHA) for all residents at the Penally site via registration with Tenby Surgery which will be delivered at South Pembrokeshire Hospital, Pembroke Dock. The IHA will include medical history, medication history, immunisation history (and arrangement of any necessary immunisation programmes), Blood Borne Virus (BBV) screening with onward referral, as appropriate, to a respiratory consultant-led tuberculosis (TB) clinic, for screening and any ongoing treatment. Any individuals identified as needing referral to sexual health clinics will also be referred on as appropriate.
- This enhanced offer is supported with a clear delivery plan

Both the core and enhanced models of care outlined above are final and have cost implications which should be funded through the Home Office. Further details in relation to the delivery models for both the core and enhanced service and the cost implications can be found in Appendix 2).

## 2. Management of communicable disease on the Penally Site with particular reference to COVID-19

The second key objective in our planning was to support the Home Office and their site management agents in their obligations to protect the health of those placed on the Penally site and reduce the risks associated with communicable diseases. The main concern was to manage and mitigate the risks associated with COVID-19 on site including appropriate access to the Welsh Test Trace Protect (TTP) service for the Pembrokeshire population.

An expert team, with members from Public Health Wales (specialist health protection), Health Board (infection prevention & control) and Pembrokeshire County Council (public protection & TTP contact tracing) was rapidly established to provide the Home Office and its management agents with all the advice, guidance, access to training and support necessary to equip them with the skills to be able to fulfil their role. This expert team has gone to extraordinary lengths to help and support with the development of procedures, management systems and advice on the environmental improvements required.

We have clearly documented the significant amount of guidance, advice and support offered to aid COVID-19 security for both residents and the staff based on this site and to help the Home Office and its management agents fulfil their requirements of an initial accommodation site of this nature. Despite this, health partner agencies delivering the TTP service are yet to receive appropriate assurance that all steps have been taken to prevent and/or manage a communicable disease incident such as COVID-19 in line with the guidance we have provided. Health partners still await receipt of formal and detailed assurance from the Home Office on this critical matter. In its absence, we remain concerned regarding the risk of COVID-19 infection and transmission on the site.

## 3. To support the wellbeing of service users seeking asylum in West Wales

There are further examples where health partners have worked tirelessly during the past six weeks to provide support, advice and guidance to influence the safe management of this site for the benefit of those living and working there, and also all those agencies that might need to access the site to provide emergency or urgent services. This would include support for safe

evacuation plans, incident management procedures and first aid provision. Health partners still await receipt of appropriate assurance relating to completion and implementation of risk management plans.

Appendix 2 provides a summary of all the documents associated with the provision of guidance and advice and development of health response service models through the Health Response Group. This clearly demonstrates the commitment shown by all health partners to do what is right in very challenging circumstances for those seeking asylum and placed by the Home Office in West Wales, and for the local communities affected by this site.

It is the Health Board's intention to provide not only access to health care services whilst these asylum seekers are based in Pembrokeshire during the current pandemic, but to also support access to local services that serve to encourage a sense of safety, security and feeling settled, and most importantly to enhance wellbeing.

### **Argymhelliad / Recommendation**

The Committee is asked to:

- take an assurance that the Health Board and its partners have provided a sufficient response, to date, to the Home Office decision to use the MOD Training Camp at Penally, near Tenby in Pembrokeshire, as accommodation for asylum seekers.
- note the challenging circumstances and risks faced by the Health Board in relation to the change of use of the Penally site.
- be assured that core and enhanced medical services are being provided to residents of the site.
- note the guidance provided to the Home Office in relation to COVID-19 security and emergency response arrangements.

| <b>Amcanion: (rhaid cwblhau)</b><br><b>Objectives: (must be completed)</b>                 |   |
|--|---|
| Committee ToR Reference:<br>Cyfeirnod Cylch Gorchwyl y Pwyllgor:                           | <p>4.2 Provide evidence based and timely advice to the Board to assist it in discharging its functions and meeting its responsibilities with regard to the quality and safety of health care provided and secured by the University Health Board</p> <p>5.10 Provide assurance to the Board in relation to its responsibilities for the quality and safety of mental health, primary and community care, public health, health promotion, prevention and health protection activities and interventions in line with the Health Board's strategies.</p> |
| Cyfeirnod Cofrestr Risg Datix a Sgôr Cyfredol:<br>Datix Risk Register Reference and Score: | Risk Assessments at Appendix 3. These are to be added to the Datix Risk Module.   |
| Safon(au) Gofal ac Iechyd:<br>Health and Care Standard(s):                                 | <p>1. Staying Healthy</p> <p>1.1 Health Promotion, Protection and Improvement</p> <p>2.1 Managing Risk and Promoting Health and Safety</p>  |

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|  | 2.7 Safeguarding Children and Safeguarding Adults at Risk |
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| Effaith/Impact:  |  |
|--|--|
| <b>Ariannol / Financial:</b><br><b>Answydd / Patient Care:</b><br><b>Gweithlu / Workforce:</b><br><b>Risg / Risk:</b><br><b>Cyfreithiol / Legal:</b><br><b>Enw Da / Reputational:</b><br><b>Gyfrinachedd / Privacy:</b><br><b>Cydraddoldeb / Equality:</b> | Information contained within the report. |



Bwrdd Iechyd Prifysgol  
Hywel Dda  
University Health Board



Pembrokeshire County Council  
Cyngor Sir Penfro

IAN WESTLEY, MA, B.Eng(Hons), C.Eng., M.I.Mech.E., M.C.I.B.S.E.  
Chief Executive / Prif Weithredwr

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Cyngor Sir Penfro,  
Neuadd y Sir, HWLFFORDD,  
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Eich cyf/Your ref: CH.MB/hl 2020  
Rhif Ffôn /Telephone: 01267 239637  
Dyddiad/Date: 25 September 2020

Swyddfeydd Corfforaethol, Adeilad Ystwyth  
Hafan Derwen, Parc Dewi Sant, Heol Ffynnon Job  
Caerfyrddin, Sir Gaerfyrddin, SA31 3BB

Corporate Offices, Ystwyth Building  
Hafan Derwen, St David's Park, Job's Well Road,  
Carmarthen, Carmarthenshire, SA31 3BB

The Rt Hon Priti Patel MP  
Home Secretary  
Home Office  
2 Marsham Street  
London  
SW1P 4DF

Dear Home Secretary

We are writing to you to express our concern about the decision to relocate asylum seekers in Penally, Pembrokeshire. We are particularly disappointed by the lack of communication and discussion with local stakeholders such as Pembrokeshire County Council and Hywel Dda University Health Board and the local community.

Proper consultation would have immediately made it clear that Penally Camp is unsuitable accommodation, particularly for men who may have experienced trauma, great hardship and have been separated from their families. The buildings are in a poor condition, in a rural location with one village shop and no established support network. It is unprecedented in Wales that people seeking asylum are 'cohorted' together in such a large number in unsuitable accommodation. We have real concerns that they are being moved out of rented accommodation within the Wales refugee support network.

We have four dispersal centres in Wales: Cardiff, Swansea, Newport and Wrexham. These areas have well- established infrastructures to welcome and care for asylum seekers. Accommodation, health, pastoral and cultural care and legal advice are readily available and funded in these areas No such infrastructure or funding exists in Pembrokeshire. It is our opinion that this decision is wrong both for our local community and for the welfare of these men who are seeking sanctuary in our Country.

Swyddfeydd Corfforaethol, Adeilad Ystwyth,  
Hafan Derwen, Parc Dewi Sant, Heol Ffynnon Job,  
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Cadeirydd / Chair  
**Miss Maria Battle**

Prif Weithredwr/Chief Executive  
**Mr Steve Moore**

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Pembrokeshire is a warm, welcoming county and we can assure you that those who live here would be only too keen to show their compassion for those who have suffered greatly. Sadly, the way in which this sensitive issue has been handled can only have added to their trauma and given them the wrong impression of the area in which we live. It has also created a sense of fear and uncertainty among those who live here. We are keen to hold out the hand of friendship to those in need but we are also aware of the feelings of local residents and are keen to maintain a sense of 'community cohesion.' If there had been a more considered and caring approach, we would not have witnessed the ugly scenes that took place outside the camp last Monday (21<sup>st</sup> September 2020).

It is vital that all stakeholders be involved in any future decisions. We need no 'winners' and losers. We will all lose if we do not move together. We will do all we can to support both the local community and the asylum seekers you intend to place here, but we ask you to listen to our real concerns and reverse your decision.

Yours sincerely

|                             |  |
|-----------------------------|--|
| Cllr David Simpson:         | Leader, Pembrokeshire County Council   |
| Ian Westley:                | Chief Executive, Pembrokeshire County Council  |
| Maria Battle:               | Chair, Hywel Dda University Health Board   |
| Steve Moore:                | Chief Executive, Hywel Dda University Health Board   |
| Angela Burns MS:            | Member of the Senedd for Carmarthen West and South Pembrokeshire   |
| Cllr Jonathan Preston       | Pembrokeshire County Council (Penally)   |
| Reverend Rob James:         | Church Moderator, Deer Park Baptist Church, Tenby  |
| Reverend Stella Hayton:     | Minister St John's Methodist and United Reformed Church in Tenby and United Reform Churches in Pembroke, Templeton and Reynalton |
| Reverend Michael Bave       | Bethel Baptist Church, Pembroke Dock   |
| Father Mansel Usher:        | Holyrood and St Teilo's Catholic Church Tenby and St Brides Saundersfoot   |
| Father Matt Roche-Saunders: | St David & St Patrick Catholic Church, Haverfordwest   |
| Father Liam Bradley:        | St David and St Patrick Catholic Church, Haverfordwest   |
| Abdul Haseeb Hussain:       | Imam Hamad Bin Khalifa Islamic Centre, Milford Haven   |
| Dr Baba M Gana:             | Chairman, West Wales Islamic Cultural Association  |
| Euryl Howells:              | Senior Chaplain, Hywel Dda University Health Board   |

cc.

|               |   |
|---------------|---|
| Simon Hart:   | MP for Carmarthen West and South Pembrokeshire and Secretary of State for Wales |
| Jane Hutt MS: | Chief Whip, Welsh Government  |

Editors:  
Western Telegraph  
Tenby Observer  
Pembrokeshire Herald  
County Echo  
Western Mail  
Golwg



Ein cyf/Our ref: CE04446

Gofynnwch am/Please ask for: Alex Harries

Rhif Ffôn !Telephone: 01267 239569

Dyddiad/Date: 4<sup>th</sup> November 2020

Swyddfeydd Corfforaethol, Adeilad Ystwyth  
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Corporate Offices, Ystwyth Building  
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Carmarthen, Carmarthenshire, SA31 3BB

Dear Asim Hafeez

**RE: Penally Initial Accommodation Site, Tenby, Pembrokeshire**

We write in reference to the Home Office decision, issued formally to the Health Board on 15th September 2020, to use the MOD Training Camp at Penally, near Tenby in Pembrokeshire as initial accommodation for circa 200 single men seeking asylum in the UK.

Our initial response was to establish a group that would co-ordinate a health response to this Home Office decision across all key health partners across West Wales. This group is led by the Executive Director of Public Health for Hywel Dda, with our primary aim being to do our best to provide health care to those in need whilst maintaining services for the local community. Our initial focus has been centred on three key objectives:

- Access to appropriate health care services for asylum seekers placed in West Wales
- Management of communicable disease on the Penally Site with particular reference to COVID-19
- To support the wellbeing of service users seeking asylum in West Wales

Through this letter we wish to provide written clarity in terms of the offer for both core and enhanced health care service provision and set out the barriers we have faced whilst planning for and implementing these services and our expectations of others in facilitating these arrangements.

The Health Board was given two working days' notice of the decision to provide initial accommodation for a significant number of individuals on the Penally site along with the expectation that the NHS would be able to mobilise services, without any prior experience or the service infrastructure to do so and during the unprecedented challenges posed by a pandemic.

Despite several significant setbacks over the last six weeks, including incidents on-site, changes to the request as first described by the Home Office and the non-implementation of our recommendations, we have provided health care services to those on site since their arrival, and provided the management agency with comprehensive guidance and

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Cadeirydd /Chair  
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support whilst developing a comprehensive and sustainable health care service offer. For clarity, this is presented in two parts, a core service with an additional and enhanced service model.

Key elements of our General Medical Health Care Services model (core) include:

- To provide immediately necessary and urgent treatment for any conditions assessed as requiring an urgent response, excluding medical emergencies. This may include assessment (including by remote means), treatment, prescribing and onward referral to local services where appropriate.
- It is recognised that the men in the camp may have particular needs and the above service is unlikely to be sufficient for those with complex medical needs, including complex mental health needs. In light of this and with reference to the fact that the Hywel Dda Health Board area is not an established reception centre, an assurance has been given by the Home Office that the men transferred to Penally will have been assessed as suitable for local services before, or on arrival. It has been advised that all residents are adult males.
- The local core service will operate 8am-6.30pm Monday to Friday, excluding Bank Holidays with usual out of hours arrangements as offered to our local population.
- This service is reliant on close partnership working and co-operation with the management agency on the site to facilitate delivery directly to the men and is supported by a clear delivery model developed at pace.
- Arrangements are also in place for residents of Penally Initial Accommodation Site to access Community Pharmacy services and urgent NHS dental services. The management agency staff on site are fully aware of the access criteria for dental services to ensure timely and appropriate triage and treatment.

Due to repeated changes to requests made of us and our health partners and the observed needs of residents placed on site (which are more significant than was originally communicated by the Home Office), we have felt obligated to develop an enhanced service offer.

Key elements of our General Medical Health Care Services model (enhanced) include:

- To provide access to a comprehensive nurse led Initial Health Assessment (IHA) for all residents at Penally Initial Accommodation Site via registration with Tenby Surgery which will be delivered at South Pembrokeshire Hospital, Pembroke Dock. The IHA will include medical history, medication history, immunisation history (and arrangement of any necessary immunisation programmes). Blood Borne Virus (BBV) screening with onward referral, as appropriate to a respiratory consultant led TB clinic, for screening and any ongoing treatment. Any individuals identified as needing referral to sexual health clinics will also be referred on as appropriate.
- This enhanced offer is supported with a clear delivery plan

Both the core and enhanced models of care outlined above are final. They both have cost implications which should be funded through the Home Office.

Further details in relation to the delivery models for both the core and enhanced service and the cost implications can be found at appendix 1.

The second key objective in our planning was to support the Home Office and its site management agents in their obligations to protect the health of those placed on the Penally site and reduce the risks associated with communicable diseases. Our primary concern was to manage and mitigate the risks associated with COVID-19 on site including appropriate access to the Welsh Test Trace Protect (TTP) service for the Pembrokeshire population.

An expert team, with members from Public Health Wales (specialist health protection), Hywel Dda University Health Board (infection prevention & control) and Pembrokeshire County Council (public protection & TTP contact tracing) was rapidly established to provide the Home Office and its management agents with all the advice, guidance, access to training and support necessary to equip them with the skills to be able to fulfil their role. This expert team has gone to extraordinary lengths to help and support with the development of procedures, management systems and advice on the environmental improvements required, including:

- Site infection prevention & control risk assessments and subsequent audits
- A comprehensive communicable disease management plan for the Penally site
- Specific guidance including site specific advice on COVID-19 management including training requirements and practical action cards
- Several site visits and meetings to support progress (physical and virtual)

We have clearly documented the significant amount of guidance, advice and support offered to aid COVID-19 security for both residents and the staff based on this site and to help the Home Office and its management agents fulfil their requirements of an initial accommodation site of this nature. Despite this, health partner agencies delivering the TTP service are yet to receive appropriate assurance that all steps have been implemented to prevent and/or manage a communicable disease incident such as COVID-19 in line with our guidance. Health partners still await receipt of formal and detailed assurance from the Home Office on this critical matter. In its absence we remain concerned of the high risk of COVID-19 infection on the site.

There are further examples where health partners have worked tirelessly over the last six weeks to provide support, advice and guidance to influence the safe management of this site for the benefit of those living and working there and also all those agencies that might need to access the site to provide emergency or urgent services. This would include support for safe evacuation plans, incident management procedures and first aid provision. Health partners still await receipt of appropriate assurance relating to completion and implementation of risk management plans.

Appendix 2 provides a summary of all the documents associated with the provision of guidance and advice and development of health response service models through the Health Response Group. This clearly demonstrates the commitment shown by all health partners to do what we feel is right in very challenging circumstances for those seeking asylum and placed by the Home Office in West Wales and for the local communities affected by this site.

Finally, it has clearly been our intention to enable not only access to health care services whilst based in Pembrokeshire during the current pandemic but to also support access to local services that serve to encourage a sense of safety, security and feeling settled, and most importantly to enhance wellbeing.

Many individuals seeking asylum have faced huge personal tragedy, endured traumatic journeys and continue to manage significant uncertainty in their daily lives about their own future and that of their families. The Health Response Group would like to facilitate wherever possible local offers of support to aid and enhance the ongoing wellbeing of the men placed in the Penally site. Once pathways for accessing health services are well established, and we are fully assured of the measures being taken on site to provide a safe and secure environment and procedures that protect the health of both residents and staff, we would very much like to explore how we can continue to work in partnership for the health and wellbeing of those placed in Penally and for the local community.

Yours sincerely

Maria Battle  
Chair

Steve Moore  
Chief Executive

CC:

Ros Jervis – Director of Public Health, Hywel Dda University Health Board  
Alyson Francis - Deputy Director, Communities Division, Welsh Government  
Ian Westley - Chief Executive, Pembrokeshire County Council  
Mark Collins - Chief Constable, Dyfed Powys Police

## **Penally Initial Accommodation Site for asylum seekers**

### **General Medical Health Care Services Model (CORE)**

#### **Aim**

- To provide immediately necessary and urgent treatment for any conditions assessed as requiring an urgent response, excluding medical emergencies. This may include assessment (including by remote means), treatment, prescribing and onward referral to local services where appropriate.
- It is recognised that these Service Users may have particular needs. This service is not appropriate for SUs with complex medical needs, including complex mental health needs, and an assurance has been given that the SUs transferred to Penally will have assessed as suitable for local services. It has been advised that all SUs are adult males.
- This service will be operate 8am-6.30pm Monday to Friday, excluding Bank Holidays.
- This service is reliant on close partnership working and co-operation with Clearsprings Ready Homes.

#### **Delivery**

- In the context of the Covid-19 pandemic and the remote triage model widely adopted by Practices across Wales for the safety of staff and patients, this model is based on remote assessment and treatment where this is assessed as clinically appropriate.
- The service will be led by the Advanced Paramedic Practitioner at Tenby Surgery, supervised and supported by the GP Lead.
- A daily telephone call at an agreed time (1:00pm) will take place between the Advanced Paramedic Practitioner and the Clearsprings Ready Homes SU Wellbeing officer. It is the responsibility of the Clearsprings Ready Homes Wellbeing Officer to relay any issues to the Advanced Paramedic Practitioner, who will make an assessment for what further assessment is appropriate. SUs are not able to contact the service directly.
- Where appropriate remote consultations will be carried out using telephone or video consultation software. It is the responsibility of the HO/Clearsprings Ready Homes to ensure that digital facilities are available to SUs to use.
- Language needs will be met using Language Line interpretation services.
- Clinical records – the secure electronic transfer of medical records including details of individual health assessments are required to take place quickly.

- Pre-arranged clinics will be conducted by Advanced Practitioner from Tenby Surgery and will be held at South Pembrokeshire Hospital, Pembroke Dock with face-to-face consultations where deemed appropriate. These will be subject to prior remote assessment. The patient will be invited for a face to face appointment on Tuesday and Friday afternoons, with handover to the OoH service as appropriate.
- Mental Health needs – A referral pathway into CMHT has been established. Service users will be referred into the service, following face to face consultation with GMS practitioners. From the point of referring to the point of the service user being seen by the CMHT within 10 days. This is based on the urgency of the referral.
- Security & Chaperoning – It is an expectation that a security escort/chaperone will accompany any service user in and out of the South Pembrokeshire Hospital site when attending for an appointment by Clearsprings Ready Homes. There is no waiting room facilities so Service Users will be required to wait in the Clearsprings Ready Homes vehicle until called by the clinician delivering the clinic. It is the responsibility of Clearsprings Ready Homes to arrange the safe transportation of service users from Penally to South Pembrokeshire Hospital and back with appropriate accompaniment of driver/chaperones to make the journey and to remain accompanying them whilst waiting for appointment times. It is important to note that due to social distancing requirements and clinical demand and capacity there may need to be more than one journey to ensure individuals are able to access the care that they require.

## **General Medical Health Care Services Model (ENHANCED)**

### **Elements in addition to above Interim Plan**

#### **Aim**

- To provide access to a comprehensive nurse led Initial Health Assessment (IHA) for all Service Users that reside at Penally Initial Accommodation Site via registration with Tenby Surgery and being delivered at South Pembrokeshire Hospital, Pembroke Dock. The IHA will include medical history, medication history, immunisation history (and arrangement of any necessary immunisation programmes). Blood Borne Virus (BBV) screening with onward referral, as appropriate to a respiratory consultant led TB clinic, for screening and any ongoing treatment. Any individuals identified as needing referral to sexual health clinics will also be referred on as appropriate.

#### **Delivery**

- Dedicated nurse led clinics with relevant and appropriate clinical input from GPs and consultants

- IHA Screening – all SUs should have had a comprehensive standardised individual healthcare assessment on arrival in Wales as stipulated by Welsh Government. These reviews will have included immunisation assessments and screening for TB. Records of these individual healthcare assessments should be shared with Tenby Surgery on registration. Those SUs who have not had an individual healthcare assessment or in circumstances where no records can be found, will be offered a catch-up assessment.
- An off-site IHA programme will be established utilising Practice Nurses from Tenby Surgery, based on the CHAP assessment format. These IHA clinics will be held at South Pembrokeshire Hospital. There is a requirement for the nurses delivering this service to undergo all necessary training for this, led by the Primary Care Nursing Team. There will be a requirement for Clearsprings Ready Homes staff to transport and accompany service users attending any clinical appointments– as outlined above.
- Working with PHW colleagues and local respiratory consultants to provide TB screening as appropriate, with any ongoing treatment and monitoring.
- Catch-up immunisation programmes to be implemented in line with Green Book guidance.
- Basic CDM monitoring and treatment room services to be provided as is clinically appropriate.

### **Deployment of Planned Model**

- Following the incident that took place in Penally Initial Accommodation Site on 20 October 2020 whilst two Health Board members of staff were on site, the decision has been made to offer general medical services to service users at the alternative site of South Pembrokeshire Hospital. The aim is to start face to face clinics for core service delivery on 6 November 2020.
- Subject to agreement (including funding) with the HO and Clearsprings Ready Homes, the enhanced model can be implemented as soon as required.
- Capacity at Tenby Surgery to be maintained through staff working additional hours/sessions, and funded use of bank/locum backfill.

### **Costings**

- The assessing of the staffing requirement is likely to remain fluid and dynamic due to unknown scale of the clinical need. Full costs for this service are to be met by the HO.
- Travel – Any additional travel expenses that our clinicians will incur by traveling to an alternative place of work other than their usual base.

- Full funding of staffing is required to prevent depletion in resources at Tenby Surgery
  - Practice Nurse (Band 7): £150 per day (2 clinical sessions)
  - Advanced Paramedic Practitioner (Band 8a): £40 per hour, approx. £360 per week predicted (may vary)
  - GP Clinical Lead: £115 per hour (to backfill with GP locum,) approx. £345 per week predicted (may vary)

N.B.

Arrangements are in place for residents of Penally Initial Accommodation Site to access Community Pharmacy services and urgent NHS dental services. Clearsprings Ready Homes staff on site are fully aware of the access criteria for dental services to ensure timely and appropriate triage and treatment.



# Penally Initial Accommodation Site Document History (v1)

| Item  | Item Type                 | Item Location  | Purpose   | Date created |
|---|---------------------------|--|---|--------------|
| Initial Health Response Sub Group Meeting                         | Meeting Minutes           | HDD_Penally/General/Meetings/Health Response Sub Group/  | Establish requirements of Hywel Dda University Health Board.  | 17/09/2020   |
| Workstream structure  | Governance Map            | HDD_Penally/General/HDda Penally Health Response Group   | Establish workstreams, leads, and relationship to group   | 17/09/2020   |
| Establish Digital Connection workstream                           | Teams Channel             | HDD_Penally/Digital Connection   | Ensure that a health care data of residents can be received and managed securely, and that staff on site can access clinical systems.   | 17/09/2020   |
| Establish Interpreter Services and Language Management workstream | Teams Channel             | HDD_Penally/Interpreter Services and Language Management   | Ensure that health care staff can access language services while providing care.  | 17/09/2020   |
| Establish Site Assessment workstream                              | Teams Channel             | HDD_Penally/Site Assessment  | Ensure that Hywel Dda University Health Board have up to date information on the site to inform development of an Infection Control Plan  | 17/09/2020   |
| Organise a site visit   | Email                     | HDD_Penally/Site Assessment/Site Visit 18102020/NEW AND IMPORTANT...   | To provide guidance to reduce the risk of Covid 19/ communicable disease outbreak on site. To provide guidance on site capacity in line with Welsh legislation and Covid 19 regulations. To identify suitable premises for a medical centre and isolation facilities. | 17/09/2020   |
| Health Response Sub Group Meeting                                 | Meeting Minutes           | HDD_Penally/General/Meetings/Health Response Sub Group/  | Feedback from workstream leads and actions raised following site visit.   | 18/09/2020   |
| IPC and Site Recommendations                                      | Word Document x2<br>Email | HDD_Penally/Site Assessment/Site Visit 18102020/<br><br>HDD_Penally/Site Assessment/Site Visit 18102020/ Initial findings...                   | Information gathered from site visit to form <b>recommendations</b> for IPC plan, and request for information on capacity, site layout, cleaning SOPs, security, etc.   | 18/09/2020   |
| Health Response Sub Group Meeting                                 | Meeting Minutes<br>Email  | HDD_Penally/General/Meetings/Health Response Sub Group/<br><br>HDD_Penally/Site Assessment/Penally site – escalation of significant serious... | Site security and lack of Health Assessment issues raised.<br><b>Decision: Remote care model until safety of staff can be assured.</b>  | 22/09/2020   |

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| Site Management processes for Covid 19                            | Email                     | HDD_Penally/Site Assessment/Penally Covid Procedures   | CRH to provide <b>assurance</b> that the provider is aware of Covid and other communicable disease risks on site.  | 22/09/2020 |
| Seeking assurance from CRH – Site Visit Recommendations           | Email x2                  | HDD_Penally/Site Assessment/Information from Clear Springs/ RE Initial findings...<br><br>HDD_Penally/Site Assessment/Information from Clear Springs/ RE Initial findings...(2)                                    | CRH to provide <b>assurance</b> that the provider is actioning the IPC and Site Visit recommendations.<br><br>(Attachments are uploaded in the same location)  | 23/09/2020 |
| Seeking assurance from CRH – Response to email sent on 22/09/2020 | Email                     | HDD_Penally/Site Assessment/RE Penally site – escalation of significant...   | CRH to provide <b>assurance</b> that the provider is actioning safety and security concerns on site, and the issues around patient health information.   | 23/09/2020 |
| Health Response Sub Group Meeting                                 | Meeting Minutes           | HDD_Penally/General/Meetings/Health Response Sub Group/  | Further lack of health assessment information raised, Risk assessment for site safety to be conducted on MA basis. Cost code established for Penally to differentiate spend on project. IPC and staff from Pembs CC and PHW linking together to understand TTP management. Daily meetings established beginning 28/09/2020. CRH asked to provide access and fire evacuation plans to Partners. | 25/09/2020 |
| Communicable Disease Plan   | Email<br><br>PDF Document | HDD_Penally/Site Assessment/FW Suspected COVID Service Users<br><br>HDD_Penally/Site Assessment/PHW Contingency Plan for the Investigation and Management of Communicable Diseases and COVID-19 in Penally Camp v1 | <b>Recommendations</b> made to CRH for the effective control and prevention of communicable disease outbreaks, along with the contact details of TTP teams and Command Centre.   | 25/09/2020 |
| Daily Meeting   | Meeting Minutes           | HDD_Penally/General/Meetings/Daily Update  | <b>Recommendation</b> that all new arrivals self-isolate for 14 days due to coming from multiple locations.  | 28/09/2020 |
| 'Day in the life' document  | Word Document             | HDD_Penally/Site Assessment/Information from Clear Springs/A day in the life...  | <b>Written assurance</b> demonstrating the typical day to day life on camp for residents including how inductions take place to cover Covid 19, etc.   | 28/09/2020 |
| Interpretation and Translation guidance                           | Word Document             | HDD_Penally/Interpreter Services and Language Management/ Interpretation...  | Guidance document for internal staff on when and how to access services, including Penally codes.  | 28/09/2020 |
| Daily Meeting   | Meeting Minutes           | HDD_Penally/General/Meetings/Daily Update  | <b>Recommendation</b> for 14 day self-isolation prior to leaving   | 29/09/2020 |

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|  |                  |  | locations or on arrival for new arrivals rejected by HO.  |            |
| Urgent meeting request   | Email            | HDD_Penally/Access to Health Care/ RE URGENT MEETING TO ASSESS...                            | Request to hold multi agency meeting to resolve issues around patient information not being sent in a timely manner to Hywel Dda University Health Board.   | 29/09/2020 |
| Daily Meeting  | Meeting Minutes  | HDD_Penally/General/Meetings/Daily Update  | Issue identified due to movement process preventing CRH from being able to collect prescriptions. Health Assessments still slow to arrive.  | 30/09/2020 |
| Site capacity confirmation                                       | Email            | HDD_Penally/Site Assessment/Information from Clear Springs/RE Penally site – maximum numbers | <b>Written assurance</b> from CRH that the maximum site capacity has been reduced from initial site capacity assessment and following Site Visit assessments.   | 30/09/2020 |
| Health Response Sub Group Meeting                                | Meeting Minutes  | HDD_Penally/General/Meetings/Health Response Sub Group/                                      | 80% of residents have unknown health history – safeguarding risk. WAST to join MA risk assessment development. <b>Decision</b> that Tenby Surgery form to be used to register residents and gather high level health needs. <b>Recommendation</b> to HO about Covid precautions declined. <b>Statement</b> from HO that people will not join site from restricted travel areas but unable to assure without advanced travel notice. | 30/09/2020 |
| Induction materials for new residents                            | Word Document    | HDD_Penally/Site Assessment/Information from Clear Springs/Penally Camp briefing             | <b>Written assurance</b> from CRH that the induction covers Covid 19 prevention.  | 30/09/2020 |
| Daily Meeting  | Meeting Minutes  | HDD_Penally/General/Meetings/Daily Update  | Incidents inside and outside site. Health Assessment information still slow to arrive. HO could provide a nurse to support with the completion of Health Assessments where missing or not completed.  | 01/01/2020 |
| Cleaning SOPs and SU briefing document.                          | Word Document x3 | HDD_Penally/Site Assessment/Information from Clear Springs/Cleaning SOPs                     | <b>Written assurance</b> from CRH that they are maintaining the site cleanliness.   | 01/10/2020 |
| Draft Guidance on Access to Health Care for Asylum Seekers in IA | PDF Document x2  | HDD_Penally/Access to Health Care/Access to Health Care for Asylum Seekers in IA             | Guidance shared by the Penally Multi Agency Group on the provision of services for IA. Inconsistent with Welsh Legislation.   | 01/10/2020 |
| Daily Meeting  | Meeting Minutes  | HDD_Penally/General/Meetings/Daily Update  | <b>Recommendation</b> that moves only take place on Wednesday/ Thursday as arriving on Friday   | 02/10/2020 |

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|  |                 |   | makes it difficult to register patients and support OoH responses.  |            |
| Health Response Sub Group Meeting            | Meeting Minutes | HDD_Penally/General/Meetings/Health Response Sub Group/                   | <b>Recommendation</b> that a Multi Agency and joined up discussion Risk Assessment process is undertaken.   | 02/10/2020 |
| Daily Meeting                                | Meeting Minutes | HDD_Penally/General/Meetings/Daily Update                                 | Concerns raised about HO nurse. <b>Decision</b> by CRH that all appointments would need approval from HB.   | 05/10/2020 |
| Health Response Sub Group Meeting            | Meeting Minutes | HDD_Penally/General/Meetings/Health Response Sub Group/                   | Concerns over potential HO nurse – lack of CV, competency profile, clinical governance information. Multi agency risk assessment planned, technical issues with data from Bristol, Penally residents wrongly recorded at ED in Withybush, concern raised about asbestos on site, Action cards for IPC in development. | 05/10/2020 |
| Site Languages                               | Email           | HDD_Penally/Interpreter Services and Language Management/top 10 languages | Information from CRH to support interpretation/ translation services – list of top languages spoken   | 05/10/2020 |
| Request for Assurance around IPC/ Site Visit | Email           | HDD_Penally/Site Assessment/RE Penally Camp – proposals and priorities.   | Request for further <b>assurance</b> that the documents developed following site visit on the 18/09/2020 and the <b>recommendations</b> given have been actioned.   | 05/10/2020 |
| Daily Meeting                                | Meeting Minutes | HDD_Penally/General/Meetings/Daily Update                                 | <b>Recommendation</b> that use of Interpretation services be planned with the Wales Interpretation and Translation Service (WITS) to ensure that they are able to meet needs as they do not have on-call rotas. CV received for HO nurse, but issues around supervision and indemnity need to be resolved.            | 06/10/2020 |
| Daily Meeting                                | Meeting Minutes | HDD_Penally/General/Meetings/Daily Update                                 | HO nurse on site, issues raised and <b>recommended</b> that she be sent home or considered as a health care support worker. <b>Recommendation</b> HO join daily calls to resolve these issues.  | 07/10/2020 |
| Daily Meeting                                | Meeting Minutes | HDD_Penally/General/Meetings/Daily Update                                 | HO in attendance. CRH to provide <b>assurance</b> against the IPC report and visit taking place that day by end of week. <b>Recommendation</b> to isolate new arrivals for 14 days or for them  | 08/10/2020 |

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|                                   |                         |   | to self-isolate prior to arrival rejected by HO  |            |
| Health Response Sub Group Meeting | Meeting Minutes         | HDD_Penally/General/Meetings/Health Response Sub Group/   | Issues raised with clinical governance of the HO Nurse and the infirmary, need to link in MH support, issue with registration of postcode and OoH/ED presentation, <b>recommendation</b> that staff have covid/infection control training, <b>decision</b> that the HO nurse should be considered super-numerary and as a support worker until clinical governance finalised. <b>Recommendation</b> that the infirmary is reconfigured.  | 08/10/2020 |
| Action Cards                      | Email and PDF documents | HDD_Penally/Site Assessment/Action Card on Managing Suspected COVID-19 SU in Penally Camp v1<br><br>HDD_Penally/Site Assessment/Action Card on Managing Confirmed COVID-19 SU in Penally Camp v1<br><br>HDD_Penally/Site Assessment/MOD Penally Site - Infection Prevention and Control | Email with additional <b>recommendations</b> sent to CRH from PCC as part of a multi-agency (PCC/HB/PHW) site visit to <b>assure</b> initial recommendations made on 18/09/2020. Email included action cards for CRH to implement to ensure that site staff are able to act promptly when symptoms are identified.   | 08/10/2020 |
| Action Cards                      | PDF documents           | HDD_Penally/Site Assessment/Action Card on Managing Suspected COVID-19 SU in Penally Camp v2<br><br>HDD_Penally/Site Assessment/Action Card on Managing Confirmed COVID-19 SU in Penally Camp v2  | Revisions made to action cards for CRH to implement.   | 09/10/2020 |
| Daily Meeting                     | Meeting Minutes         | HDD_Penally/General/Meetings/Daily Update   | <b>Verbal assurance</b> given that IPC action cards were on site, and being translated. Request by CRH for follow up <b>assurance</b> visit by Hywel Dda University Health Board/ PHW/ PCC. <b>Decision</b> made to close communal areas by CRH, as large numbers were congregating and it was difficult to support people to remain within their bubbles. Further issues identified with HO nurse. HO asked for written <b>assurance</b> that a medical model could be provided without the HO nurse to allow provision to be withdrawn. <b>Recommendation</b> that CRH has a way of contacting residents when receiving call backs from emergency dental | 09/10/2020 |

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|  |                 |  | services following wasted appointments.  |            |
| Daily Meeting                                | Meeting Minutes | HDD_Penally/General/Meetings/Daily Update                                | <p><b>Recommendation</b> that CRH sends rotas demonstrating at least 1 first aider on site 24 hours every day with an extra first responder.</p> <p><b>Recommendation</b> that CRH rota and contact details sent to Tenby Surgery to enable better contacts. HO nurse removed, funding for long term model needs agreement but could be operational from 19/10/2020.</p>   | 12/10/2020 |
| Contact Details                              | Email           | HDD_Penally/Site Assessment/Information from Clear Springs/Site contacts | Contact details and job roles sent through of CRH contacts, linked to second recommendation above.   | 12/10/2020 |
| Health Response Sub Group Meeting            | Meeting Minutes | HDD_Penally/General/Meetings/Health Response Sub Group/                  | <b>Verbal assurance</b> from CRH that the infirmary has been reconfigured, HO nurse provision stood down, risk log to be developed for Penally.  | 13/10/2020 |
| Daily Meeting                                | Meeting Minutes | HDD_Penally/General/Meetings/Daily Update                                | <p><b>Verbal assurance</b> that the accommodation proposed for isolation be emptied was given.</p> <p><b>Recommendation</b> that handwritten notes made by HO be handed over to Hywel Dda Staff.</p>   | 13/10/2020 |
| Exploration of Health Screening for the site | Email           | HDD_Penally/Access to Health Care/ RE Asylum seekers                     | Email communications with TB screening colleagues to look at the feasibility of providing TB screening which may not have been completed elsewhere.  | 14/10/2020 |
| Daily Meeting                                | Meeting Minutes | HDD_Penally/General/Meetings/Daily Update                                | <p>Security concerns raised for staff working without chaperone in the medical centre. <b>Written assurance</b> to be sent by CRH by 16/10/2020 about arrangements to be in place. <b>Recommendation</b> that support be in place to support medical staff with appointments, social distancing, confirmation of identity.</p> <p><b>Recommendation</b> that an appointment book be created as the service is not an 'open clinic'.</p> <p><b>Recommendation</b> that the Medical centre not be used for isolation as per current plans.</p> | 14/10/2020 |
| Daily Meeting                                | Meeting Minutes | HDD_Penally/General/Meetings/Daily Update                                | <b>Verbal assurance</b> given on chaperone, IPC and isolation  | 15/10/2020 |

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|   |                         |  | areas, still some parts outstanding.   |            |
| Action Card   | PDF document and email. | HDD_Penally/Site Assessment/Action Card on Managing Suspected and Confirmed COVID-19 Staff in Penally Camp v1<br><br>HDD_Penally/Site Assessment/Infection Prevention Visit to Penally camp on 131020- actions | Action card issued to CRH with <b>recommendation</b> that it is adopted to protect staff on site.<br><br>Email also provides information on additional action cards in development.  | 15/10/2020 |
| Daily Meeting   | Meeting Minutes         | HDD_Penally/General/Meetings/Daily Update  | No areas of concern, recommendations or assurances given.  | 16/10/2020 |
| Health Response Sub Group Meeting                               | Meeting Minutes         | HDD_Penally/General/Meetings/Health Response Sub Group/  | Future medical model funding to be agreed with NHS Wales/ HO but happy with model, new <b>recommendations</b> issued around isolation areas following <b>assurance</b> visit to site. <b>Decision</b> that communal areas could be open with appropriate marshalling. <b>Recommended</b> that CRH staff attend IPC training. | 16/10/2020 |
| Daily Meeting   | Meeting Minutes         | HDD_Penally/General/Meetings/Daily Update  | <b>Recommendation</b> that communal areas be closed or heavily marshalled in line with upcoming firebreak. No update on funding for medical model.   | 19/10/2020 |
| Updated Communicable Disease Management Plan                    | PDF document            | HDD_Penally/Site Assessment/PHW Contingency Plan for the Investigation and Management of Communicable Diseases and COVID 19 in Penally Camp v2   | 1 change made to plan and version 2 circulated to all parties. Change made on page 8 to amend period of infectiousness of Covid 19 from 7 days to 10 days in line with changes in guidance.  | 19/10/2020 |
| Daily Meeting   | Meeting Minutes         | HDD_Penally/General/Meetings/Daily Update  | <b>Recommendation</b> that a simpler list be developed of who has received a HA and who hasn't be sent so they are aware of who may have information, and who should be chased.  | 20/10/2020 |
| Request to share content developed for Penally with Napier site | Email                   | HDD_Penally/Site Assessment/Request for Covid action cards to be used in Napier AS camp  | Request from CRH to use the action cards and <b>recommendations</b> sent for Penally on the Napier Site.   | 20/10/2020 |
| Request for information   | Email                   | HDD_Penally/Site Assessment/Penally AS camp SOP's protocols  | Email sent to CRH requesting information on SOPs and Protocols for HB <b>written assurance</b> .   | 20/10/2020 |

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| Health Response Sub Group Meeting<br><br>Continuation from previous page | Meeting Minutes         | HDD_Penally/General/Meetings/Health Response Sub Group/   | <b>Decision</b> that staff are not to attend site following incident until further security/ safety assurances can be made. CRH to develop protocols on back of incident. Develop separate Datix reporting location.<br><b>Recommendations</b> made to CRH following emergency planning session to improve safety for residents and staff.<br><b>Recommendations</b> about isolation area to HO are being questioned. | 21/10/2020 |
| Daily Meeting  | Meeting Minutes         | HDD_Penally/General/Meetings/Daily Update   | As above. Further security concerns raised. <b>Decision</b> that there would be no staff on site until assurance can be given.  | 21/10/2020 |
| Setting up Datix Reporting   | Email                   | HDD_Penally/Site Assessment/RE Penally – Datix recording  | Email to Datix team to set up Penally as a separate location to avoid logging issues as Pembs community/ Tenby Surgery.   | 21/10/2020 |
| Action Card  | Email and PDF document  | HDD_Penally/Site Assessment/Action Card on Managing Contacts of Suspected and Confirmed COVID-19 Case in Penally Camp v1<br><br>HDD_Penally/Site Assessment/IPC Action Card on managing contacts of suspected confirmed COVID-19 Case in Penally Camp - Version 1 | Email sent with <b>recommendations</b> that staff are trained to enable them to meet the requirements of the action card.   | 21/10/2020 |
| Training information   | Email and Word Document | HDD_Penally/Site Assessment/ Infection prevention ELearning for clear springs staff<br><br>HDD_Penally/Site Assessment/Private_new_user_form  | Guidance sent to CRH on how to access Infection Prevention E-learning from HB, including Proforma and instructions on how to complete and submit when ready.  | 21/10/2020 |
| Daily Meeting  | Meeting Minutes         | HDD_Penally/General/Meetings/Daily Update   | <b>Recommendation</b> that Health Inspectorate Wales be contacted to assure that services provided are appropriate. Further security concerns raised. No response on IPC <b>recommendations</b> around changes to buildings and capacity for isolation areas.   | 22/10/2020 |
| Daily Meeting  | Meeting Minutes         | HDD_Penally/General/Meetings/Daily Update   | Work taking place to improve site security. <b>Recommendation</b> from Dyfed Powys Police that a site map be shared. New and revised action cards to be sent to CRH. Rest of actions also contained below.  | 23/10/2020 |



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| Health Response Sub Group Meeting<br><br>Continuation from previous page | Meeting Minutes            | HDD_Penally/General/Meetings/Health Response Sub Group/  | <b>Verbal assurance</b> given over steps being taken to protect staff when entering/ leaving site while protests take place. HO rejected <b>recommendations</b> around isolation area, will need to use infirmary for isolation. <b>Decision</b> that medical model to be provided at South Pembrokeshire Hospital due to safety concerns. IPC <b>assurance</b> virtual tour took place with additional <b>recommendations</b> made. <b>Decision</b> that the meeting move from 2 days per week to 1 day per week. | 23/10/2020 |
| Risk of Violence and Aggression assessment.                              | Email<br><br>Word Document | HDD_Penally/Site Assessment/RE Penally risk assessment update<br><br>HDD_Penally/Site Assessment/VA risk to OoH staff when attending Penally...                            | Email communication with HB Health & Safety Lead to develop a Hywel Dda University Health Board risk assessment to be shared with agencies to cover all services. CRH to provide <b>assurance</b> on actions in risk assessment.   | 23/10/2020 |
| Emergency Planning visit   | Email                      | HDD_Penally/Site Assessment/FW Evacuation – Exercise Outline   | Email from Emergency Planning services, <b>recommendations</b> , and initial <b>verbal assurance</b> provided by CRH.  | 23/10/2020 |
| Daily Meeting  | Meeting Minutes            | HDD_Penally/General/Meetings/Daily Update  | No specific areas of concern raised, recommendations or assurances given.  | 26/10/2020 |
| Daily Meeting  | Meeting Minutes and email  | HDD_Penally/General/Meetings/Daily Update<br><br>HDD_Penally/Site Assessment/Penally Camp - virtual Infection prevention control tour 231020 - progress on recommendations | <b>Recommendations</b> following virtual site visit shared with group by email. No update on funding for medical model.  | 27/10/2020 |
| Health Response Sub Group Meeting  | Meeting Minutes            | HDD_Penally/General/Meetings/Health Response Sub Group/  | <b>Recommendation</b> that auditable trail is kept for handing out/ recovery of security devices/ alarms. HO are able to fund volunteer co-ordinator for sight, but <b>decision</b> made that medical model must be a priority. Funding for medical model still not announced.   | 28/10/2020 |
| IPC virtual tour   | Email (x2)                 | HDD_Penally/Site Assessment/FW Penally Camp – virtual infection...<br><br>HDD_Penally/Site Assessment/FW Penally Camp Infection Prevention                                 | Review of recommendations sent on 18/09/2020, and in COVID-19 email on 08/10/2020 to provide <b>assurance</b> against recommendations, and further   | 28/10/2020 |

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|  |                            | control recommendations - progress meeting Virtual tour Friday 23/10/20  | <b>recommendations</b> made on the 23/10/2020.  |            |
| Concerns raised by PCC                 | Email (x2) and images (x2) | HDD_Penally/Site Assessment/PCC Concerns email<br><br>HDD_Penally/Site Assessment/PCC Concerns 1<br><br>HDD_Penally/Site Assessment/PCC Concerns 2 | Email from PCC raising concerns following IPC virtual tour.<br><br>Key areas noted were; lack of compliance with <b>recommendations</b> to date despite some progress, lack of isolation facilities, behaviours off site in community and on site (See images). | 28/10/2020 |
| Daily Meeting                          | Meeting Minutes            | HDD_Penally/General/Meetings/Daily Update  | No specific areas of concern raised, recommendations or assurances given.   | 29/10/2020 |
| Volunteer co-ordinator Job Description | Word Document              | HDD_Penally/General/Penally Camp Volunteering Co-ordinator   | Job description for the volunteer co-ordinator role which is planned for the site, to link with Health and third sector.  | 29/10/2020 |
| Daily Meeting                          | Meeting Minutes            | HDD_Penally/General/Meetings/Daily Update  | No specific areas of concern raised, recommendations or assurances given.   | 30/10/2020 |

Please note: this is a live working document and represents a summary of the document history up to the end of October 2020. This will be continued moving forwards. There may be further changes and updates to other requests and recommendations are made/is provided or written assurance is received.

| Risk Ref | Status of Risk         | Health and Care Standards | Directorate     | Directorate lead | Management or service lead | Date risk Identified | Risk Statement   | Existing Control Measures Currently in Place   | Domain                            | Risk Tolerance Score | Current Likelihood | Current Impact | Current Risk Score | Additional Risk Action Required  | By Whom      | By When   | Progress Update on Risk Actions   | Lead Committee   | Target Likelihood | Target Impact | Target Risk Score | Detailed Risk Decision | Review date |
|----------|------------------------|---------------------------|-----------------|------------------|----------------------------|----------------------|--|--|-----------------------------------|----------------------|--------------------|----------------|--------------------|--|--------------|-----------|---|--|-------------------|---------------|-------------------|------------------------|-------------|
| New      | Directorate Level Risk |                           | CEO Directorate | Moore, Steve     | Jervis, Ros                | 4-Nov-20             | <p>There is a risk of COVID-19 infections on the Penally site.</p> <p>This caused by inadequate facilities provided by the Home Office to be able to isolate and manage symptomatic cases, non compliance with guidance related to social distancing and hand hygiene and lack of a 14 day isolation period prior to arrival at the camp.</p> <p>This could lead to an impact/affect on healthcare services within Hywel Dda leading to increased hospital admissions and transmission within the local and wider community.</p> | <p>Appropriate access to the Welsh Test Trace Protect (TTP) service</p> <p>An expert team, with members from Public Health Wales (specialist health protection), Hywel Dda University Health Board (infection prevention &amp; control) and Pembrokeshire County Council (public protection &amp; TTP contact tracing) established to provide the Home Office and its management agents with all the advice, guidance, access to training and support necessary to equip them with the skills to be able to fulfil their role.</p> <p>Site infection prevention &amp; control risk assessments and subsequent audits.</p> <p>A comprehensive communicable disease management plan for the Penally site.</p> <p>Specific guidance including site specific advice on COVID-19 management including training requirements and practical action cards.</p> <p>Several site visits and meetings to support progress (physical and virtual).</p> | Safety - Patient, Staff or Public | 6                    | 4                  | 4              | 16                 | <p>Seek formal assurance from Home Office and its management agents that all steps have been taken to prevent and/or manage a communicable disease incident such as COVID-19</p> | Moore, Steve | Completed | <p>The CEO has written to the Home Office advising of the Health Board's concerns the risk of a COVID-19 infection on site is high.</p>                                 | Operational Quality, Safety and Experience Sub Committee | 2                 | 4             | 8                 | Treat                  | 4-Nov-20    |
| New      | Directorate Level Risk |                           | CEO Directorate | Moore, Steve     | Jervis, Ros                | 4-Nov-20             | <p>There is a risk of harm to individuals at the Penally site from inadequate arrangements on site to manage emergency incidents.</p> <p>This is caused by lack of training and support for staff on site and the inadequacies of the facility itself.</p> <p>This could lead to an impact/affect on injuries not being dealt with in a appropriate and timely way, injuries becoming more severe and requiring more significant interventions placing pressures on healthcare services within Hywel Dda.</p>                    | <p>Provision of support, advice and guidance to the to influence the safe management of this site for the benefit of those living and working there and also all those agencies that might need to access the site to provide emergency or urgent services including support for safe evacuation plans, incident management procedures and first aid provision.</p>  | Safety - Patient, Staff or Public | 6                    | 3                  | 4              | 12                 | <p>Seek assurance relating to completion and implementation of risk management plans.</p>  | Jervis, Ros  | 30-Nov-20 | <p>The CEO has written to the Home Office advising that no confirmation has been received in respect of the completion and implementation of risk management plans.</p> | Operational Quality, Safety and Experience Sub Committee | 2                 | 4             | 8                 | Treat                  | 4-Nov-20    |

| Risk Ref | Status of Risk         | Health and Care Standards | Directorate     | Directorate lead | Management or service lead | Date risk identified | Risk Statement   | Existing Control Measures Currently in Place  | Domain                            | Risk Tolerance Score | Current Likelihood | Current Impact | Current Risk Score | Additional Risk Action Required | By Whom | By When | Progress Update on Risk Actions | Lead Committee   | Target Likelihood | Target Impact | Target Risk Score | Detailed Risk Decision | Review date |
|----------|------------------------|---------------------------|-----------------|------------------|----------------------------|----------------------|--|---|-----------------------------------|----------------------|--------------------|----------------|--------------------|---------------------------------|---------|---------|---------------------------------|--|-------------------|---------------|-------------------|------------------------|-------------|
| New      | Directorate Level Risk |                           | CEO Directorate | Moore, Steve     | Jervis, Ros                | 4-Nov-20             | <p>There is a risk of not being able to provide appropriate health care to the residents of the Penally camp caused by the UHB not being a designated reception centre.</p> <p>This is caused by the late notice to the UHB of the camp being used for this purpose and the number of asylum seekers being placed on the site.</p> <p>This could lead to an impact/affect on delays for individuals to access appropriate and timely treatment and onward referral to appropriate specialty.</p> | <p>A CORE General Medical Healthcare Service Model in place, which provides immediate, necessary and urgent treatment for any conditions assessed as requiring an urgent response, excluding medical emergencies. This may include assessment (including by remote means), treatment, prescribing and onward referral to local services where appropriate. This service operates 8-6.30pm Mon-Fri (excluding bank holidays, with general out of hours provision)</p> <p>An ENHANCED General Medical Health Care Services model to provide access to a comprehensive nurse led Initial Health Assessment (IHA) which will include medical history, medication history, immunisation history (and arrangement of any necessary immunisation programmes). Blood Borne Virus (BBV) screening with onward referral, as appropriate to a respiratory consultant led TB clinic, for screening and any ongoing treatment. Any individuals identified as needing referral to sexual health clinics will also be referred on as appropriate.</p> <p>Arrangements in place for access to Community Pharmacy services and urgent NHS dental services.</p> <p>Penally Health Response Group overseeing the response from key partners.</p> | Safety - Patient, Staff or Public | 6                    | 2                  | 3              | 6                  |                                 |         |         |                                 | Operational Quality, Safety and Experience Sub Committee | 2                 | 3             | 6                 | Tolerate               | 4-Nov-20    |