

# Quality, Safety and Experience Assurance Committee

Tue 01 December 2020, 09:30 - 11:30

Boardroom/MS Teams



## Agenda

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### 09:30 - 10:00 30 min **1. Governance**

#### **1.1. Welcome & Apologies**

*Anna Lewis*

#### **1.2. Declarations of Interests**

*All*

#### **1.3. Minutes and Matters Arising From the Meetings Held on 6th October 2020 and 13th November 2020**

*Anna Lewis*

- 📄 Item 1.3 Unapproved QSEAC Minutes 06.10.20.pdf (13 pages)
- 📄 Item 1.3 Unapproved QSEAC Minutes 13.11.20.pdf (9 pages)

#### **1.4. Table of Actions from the Meeting Held on 6th October 2020 and 13th November 2020**

*Anna Lewis*

- 📄 Item 1.4 Table of Actions QSEAC 06.10.20.pdf (2 pages)
- 📄 Item 1.4 Table of Actions QSEAC 13.11.20.pdf (1 pages)

#### **1.5. Childrens Services Story**

*Andrew Carruthers, Angela Lodwick & Liz Carroll*

- 📄 Future Minds Presentation.pdf (7 pages)
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### 10:00 - 10:30 30 min **2. Risk**

#### **2.1. Risk 635 - No deal Brexit affecting continuity of patient care**

*Verbal Huw Thomas*

#### **2.2. Health Board Winter Plan 2020/21(including DTOC) - Incorporating Risk 810**

*Andrew Carruthers*

- 📄 Item 2.2 Health Board Winter Plan 2020/21(including DTOC) - Inco.pdf (7 pages)
  - 📄 Appendix 1.pdf (1 pages)
  - 📄 Appendix 2 Regional Plan Master v14.xlsx (100 pages)
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### 10:30 - 11:00 30 min **3. Assurance**

### 3.1. Quality Managements System Approach

*Sian Passey, John Boulton & Dom Bird*

Item 3.1 Quality Management System Approach.pdf (3 pages)

### 3.2. Children's Services including CAMHS

*Andrew Carruthers, Sara Rees & Warren Lloyd*

Item 3.2 Children's Services including CAMHS.pdf (15 pages)

### 3.3. Health & Care Standards Fundamentals of Care Audit 2019

*Deferred*

### 3.4. COVID-19 Risk Assessments

*Mandy Rayani*

Item 3.1 COVID-19 Risk Assessments.pdf (3 pages)

Appendix 1 Field Hospital Patient Profile Risk Assessments.pdf (3 pages)

Appendix 2 YESS Admission Profile RA 20.11.2020 Final.pdf (5 pages)

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11:00 - 11:10  
10 min

## 4. Sub Committee Reports

### 4.1. Operational Quality, Safety and Experience Sub-Committee

*Alison Shakeshaft*

Item 4.1 OQSESC Report.pdf (3 pages)

### 4.2. Listening & Learning Sub-Committee

*Maria Battle & Louise O'Connor*

Item 4.2 L&LSC Report.pdf (4 pages)

### 4.3. Research & Development (R&D) Sub-Committee

*Philip Kloer*

Item 4.3 RD SC Report.pdf (3 pages)

Appendix 1 - R&D Strategy.pdf (9 pages)

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11:10 - 11:20  
10 min

## 5. Operational Groups Update

### 5.1. Effective Clinical Practice

*Philip Kloer*

Item 5.1 ECP Group.pdf (4 pages)

### 5.2. Medicines Management

*Jenny Pugh-Jones*

Item 5.2 MM Group.pdf (4 pages)

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11:20 - 11:25  
5 min

## 6. For Information

## **6.1. Quality, Safety & Experience Assurance Committee Work Plan 2020/21**

*Anna Lewis*

 Item 6.1 QSEAC Work Programme 2020-21v8.pdf (10 pages)

## **6.2. Quality, Safety & Experience Assurance Committee Decision Tracker 2020/21 -Amber Actions Only**

*Anna Lewis*

## **6.3. Quality, Safety & Experience Assurance Committee Sub-Committees Decision Tracker 2020/21 - Amber Actions Only**

*Anna Lewis*

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## **11:25 - 11:30 7. Any Other Business**

5 min

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## **11:30 - 11:30 8. Reflective Summary of the Meeting**

0 min

*Mandy Rayani*

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## **11:30 - 11:30 9. Date & Time of the Next Meeting**

0 min

**9.1. 14th January 2021, 3.30pm, Meeting Room, 1 Ystywyth Building, St Davids Park**