

Quality, Safety and Experience Assurance Committee

Tue 13 April 2021, 09:30 - 11:30

Boardroom/MS Teams

Agenda

09:30 - 09:55
25 min

1. Governance

1.1. Welcome and Apologies

Anna Lewis

1.2. Declaration of Interests

All

1.3. Minutes and Matters Arising from Meetings Held on 2nd February 2021 and 16th March 2021

Anna Lewis

- 📄 1.3 Unapproved QSEAC Minutes 02.02.21.pdf (16 pages)
- 📄 1.3a Unapproved QSEAC Covid Minutes 16.03.21.pdf (9 pages)

1.4. Table of Actions from the Meetings Held on 2nd February 2021 and 16th March 2021

Anna Lewis

- 📄 1.4 Table of Actions QSEAC 02.02.21.pdf (4 pages)
- 📄 1.4a Table of Actions QSEAC 16.03.2021.pdf (1 pages)

1.5. Quality, Safety and Experience Assurance Committee Annual Report 2020/21

Anna Lewis

- 📄 Draft QSEAC Annual Report 2020-21 for QSEAC.pdf (26 pages)

1.6. Maternity Services Presentation

Julie Jenkins

- 📄 1.6 Maternity Services Presentation.pdf (10 pages)

09:55 - 10:20
25 min

2. Risk

2.1. Update on Single Point of Contact

Mandy Davies

- 📄 2.1 Single Point of Contact.pdf (6 pages)

2.2. Update on Risk 129: Ability to Deliver an Urgent Primary Care Out of Hours Service for Hywel Dda Patients

Andrew Carruthers

- 📄 2.2 Risk 129 Update.pdf (10 pages)

10:20 - 10:50
30 min

3. Assurance

3.1. Quality and Safety Assurance Report

Sian Passey, Cathie Steele

- 📄 3.1 Quality and Safety Assurance Report.pdf (23 pages)
- 📄 3.1 Appendix 1 WHC log QS Assurance Report.pdf (4 pages)

3.2. Nurse Staffing Levels (Wales) Act 2016 Assurance

Chris Hayes

- 📄 3.2 NSLWA Summary SBAR.pdf (6 pages)

3.2.1. Nurse Staffing Levels (Wales) Act Draft Annual Report 2020/21

Chris Hayes

- 📄 3.2.1 FINAL DRAFT NSLWA ANNUAL ASSURANCE REPORT 2020-21.pdf (29 pages)
- 📄 3.2.1 APPENDIX 1 NSLWA ANNUAL ASSURANCE REPORT 2020-2021.pdf (3 pages)
- 📄 3.2.1 APPENDIX 2 NSLWA ANNUAL ASSURANCE REPORT 2020-2021.pdf (2 pages)
- 📄 3.2.1 APPENDIX 3 NSLWA ANNUAL ASSURANCE REPORT 2020-2021.pdf (6 pages)
- 📄 3.2.1 APPENDIX 4 NSLWA ANNUAL ASSURANCE REPORT 2020-2021.pdf (1 pages)
- 📄 3.2.1 APPENDIX 5 NSLWA ANNUAL ASSURANCE REPORT 2020-2021.pdf (3 pages)

3.2.2. Nurse Staffing Levels (Wales) Act Implementation - Draft 3 Year Report 2018-21

Chris Hayes

- 📄 3.2.2 FINAL DRAFT THREE YEARLY COMPLIANCE REPORT 2018-21.pdf (24 pages)
- 📄 3.2.2 APPENDIX 1 NSLWA THREE YEARLY ASSURANCE REPORT 2018-2021.pdf (6 pages)
- 📄 3.2.2 APPENDIX 2 NSLWA THREE YEARLY ASSURANCE REPORT 2018-2021 (002).pdf (4 pages)
- 📄 3.2.2 APPENDIX 3A THREE YEARLY WG REPORT - WG CORRESPONDENCE.pdf (2 pages)
- 📄 3.2.2 APPENDIX 3B THREE YEARLY WG REPORT - WG CORRESPONDENCE.pdf (1 pages)
- 📄 3.2.2 APPENDIX 4 NSLWA THREE YEARLY ASSURANCE REPORT WG 2018-2021.pdf (1 pages)

3.2.3. Preparedness for Extension of the Second Duty of the Nurse Staffing Levels (Wales) Act 2016 to Paediatric Inpatient Wards

Chris Hayes

- 📄 3.2.3 SBAR PAEDIATRIC IN PATIENT WARDS - PREPAREDNESS.pdf (6 pages)

10:50 - 11:05
15 min

4. Sub-Committee Reports

4.1. Operational Quality, Safety and Experience Sub-Committee

Alison Shakeshaft

4.1.1. Update Reports

- 📄 4.1.1 OQSESC Update Report 28.01.21 Extraordinary Final.pdf (1 pages)
- 📄 4.1.1a OQSESC Update Report 04.03.21 Final.pdf (3 pages)

4.1.2. Annual Report 2020/21

- 📄 4.1.2 Draft OQSESC Annual Report 2020-21 Final.pdf (14 pages)

4.2. Listening and Learning Sub-Committee

Maria Battle, Louise O'Connor

4.2.1. Update Report

 4.2.1 LLSC Update Report Final.pdf (4 pages)

4.2.2. Annual Report 2020/21


 4.2.2 LLSC Sub Committee Annual Report 2020-21 Final.pdf (5 pages)


4.3. Research and Development Sub-Committee

Philip Kloer

4.3.1. Update Report

 4.3.1 RDSC Update Report.pdf (3 pages)

 4.3.1 Appendix 1 Research & Innovation Sub-committee ToR 2021-22 reformatted.pdf (6 pages)

 4.3.1 Appendix 2 RESEARCH & INNOVATION STRATEGY 2021-2024 Combined.pdf (40 pages)

4.3.2. Annual Report 2020/21

 4.3.2 RD Sub Committee Annual Report 2020-21.pdf (10 pages)

11:05 - 11:10
5 min

5. Operational Groups Update

5.1. Infection Prevention Strategic Steering Group

Sharon Daniel

 5.1 IPSSG Update Final.pdf (5 pages)

11:10 - 11:20
10 min

6. For Information

6.1. Internal Audit Reports

6.1.1. Quality and Safety Governance

 6.1.1 Quality Safety Governance (Final) Report v1.pdf (14 pages)

6.1.2. Health and Care Standards

 6.1.2 Health and Care Standards (Final) Report v1.pdf (11 pages)

6.1.3. Closure of Actions

 6.1.3 Closure of Actions (Final) Report v1.pdf (14 pages)

6.2. Quality, Safety and Experience Assurance Committee Work Programme 2021/22

Anna Lewis

 6.2 QSEAC Work Programme 2021-22 April21 .pdf (5 pages)

6.3. Quality, Safety and Experience Assurance Committee Decision Tracker 2021/22

No update as no outstanding actions

6.4. Quality, Safety and Experience Assurance Committee Sub-Committees' Decision Tracker

2021/22

No update as no outstanding actions

11:20 - 11:25 **7. Any Other Business**
5 min

11:25 - 11:25 **8. Date and Time of Next Meeting**
0 min

9.30-11.30am, Tuesday 8th June 2021, Boardroom/MS Teams