

**TABLE OF ACTIONS FROM
QUALITY, SAFETY & EXPERIENCE ASSURANCE COMMITTEE MEETING
HELD ON 13TH AUGUST 2020**

MINUTE REFERENCE	ACTION	LEAD	TIMESCALE	PROGRESS	RAG Rating
QSEAC (20)110	<p>RISK 855 - RISK THAT UHB'S NORMAL BUSINESS WILL NOT BE GIVEN SUFFICIENT FOCUS</p> <ul style="list-style-type: none"> to discuss with Mr Andrew Carruthers and the Community Health Council the mechanisms available to receive feedback on patient experience for specific patient groups. to agree a plan with Mrs Mandy Rayani to understand patient harm, including both the physical and psychological, which Gold Command should consider and that once agreed, include within the COVID-19 update to Board and present to a future QSEAC meeting. 	LOC SM/ MR/ KR	Sept 2020 Sept 2020	<p>A meeting will be arranged to discuss the matter, with an update provided to QSEAC in December 2020</p> <p>Gold Command requirement issued to the Command Centre and included in the COVID-19 update paper to Board</p>	
QSEAC (20)112	<p>QUALITY AND SAFETY ASSURANCE REPORT</p> <ul style="list-style-type: none"> to include trend data over an extended period in future Quality And Safety Assurance Reports to QSEAC in order for Members to monitor the long term trajectory of incidents. 	CS	Sept 2020	Included within the Quality and Safety Assurance Reports from October 2020	
QSEAC (20)113	<p>MORTALITY UPDATE</p> <ul style="list-style-type: none"> to discuss inclusion of mortality outcomes in the Listening and Learning Sub-Committee with Mr John Evans, Assistant Director (Medical Directorate). 	LOC	Sept 2020	Discussion held with the Patient Experience Team and Mortality outcomes to be included within the Listening and Learning Sub-Committee	

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QSEAC (20)117	LISTENING & LEARNING SUB-COMMITTEE <ul style="list-style-type: none"> to present a deep dive report on Falls Management to a future QSEAC meeting. 	MR/KR	Aug 2020	Forward planned on QSEAC workplan for February 2021.	
QSEAC (20)118	RESEARCH & DEVELOPMENT RESTART ACTIVITY REPORT <ul style="list-style-type: none"> to discuss options regarding alternative funding for accommodating R&D staff. For discussions to take place at ET on the issue of a lack of dedicated R&D research space on Health Board sites. <ul style="list-style-type: none"> To include the outcome of the discussions at ET in the R&D Sub-Committee report to QSEAC in October 2020. 	PK/MR /AC PK PK	Sept 2020 Sept 2020 Sept 2020	Following discussions a potential area has been identified at GGH and this is being reviewed by the GGH senior management team, the R&D team, the estates team and the local workforce and training team. The GGH site, as with other sites, is under considerable increased pressure in terms of space for direct or indirect clinical activity and the social distancing expectations and need for storage of PPE have added to this pressure. A process has been put in place to prioritise space at the hospital sites, and the R&D space will be considered in line with this. In addition, the agreement would be subject to suitable space being identified for the workforce and training team which would also need to be on the GGH site, which is currently being actively explored.	Complete

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QSEAC (20)121	QUALITY, SAFETY & EXPERIENCE ASSURANCE COMMITTEE WORK PLAN 2020/21 (INCLUDING FORWARD PLANNED RISK REPORTING) <ul style="list-style-type: none"> to update the QSEAC work plan as per the agreed amendments. 	KR	Aug 2020	Complete	