

## **Agenda Quality, Safety & Experience Assurance Committee**

**Date** 09/06/2020  
**Time** 9:30 - 11:30  
**Location** Ystwyth Building - Board Room  
**Chair** Anna Lewis

### **Description**

#### **1 Governance**

9:30

##### **1.1 Welcome & Apologies**

Presenter: Chair

##### **1.2 Declarations of Interests**

Presenter: Chair

##### **1.3 Minutes and Matters Arising From the Meeting Held on 7th April and 7th May 2020**

Presenter: Chair

##### **1.4 Table of Actions from the Meetings Held on 7th April and 7th May 2020**

Presenter: Chair

##### **1.5.1 Listening & Learning Sub-Committee Verbal Update and Listening & Learning Sub-Committee Terms of Reference**

Presenter: Maria Battle/Louise O'Connor

##### **1.5.2 Research & Development (R&D) Activity Report /Annual Reports 2018/19 and 2019/20**

Presenter: Dr Philip Kloer

##### **1.6 Outcome of QSEAC Self-Assessment Process 2019/20**

Presenter: Chair

#### **2 Risks (incorporating COVID 19)**

9:50

##### **2.1 Corporate Risks Report**

Presenter: Andrew Carruthers, Alison Shakeshaft, Ros Jervis, Mandy Rayani, Steve Moore

##### **2.2 COVID-19 Risk Report**

Presenter: Andrew Carruthers, Jill Paterson, Dr Philip Kloer, Mandy Rayani

- 3**  
10:20
- 3.1 COVID 19 Response Update**  
Presenter: Andrew Carruthers
- 3.2 Quality and Safety Assurance Report including External Monitoring Final Reports**  
Presenter: Sian Passey
- 3.3 Clinical Audit Position Statement**  
Presenter: Mandy Rayani/Ian Bebb
- 3.4 Cancer Treatments during COVID 19**  
Presenter: Keith Jones
- 3.5 New Liberty Protection Safeguard Implications for Hywel Dda**  
Deferred
- 3.6 Being Open Process / Duty of Candour in the NHS**  
Deferred
- 3.7 Trans-Catheter Aortic Value Insertion (TAVI) Progress**  
Presenter: John Evans  
Verbal
- 4 Operational Groups Update**
- 4.1 Safeguarding Report**  
Presenter: Sian Passey
- 4.2 Infection, Protection and Control (IP&C) Update**  
Presenter: Sharon Daniel
- 5 For Approval**
- 5.1 Putting Things Right (PTR) Policy**  
Presenter: Mandy Rayani
- 5.2 Management and Distribution of Safety Alerts and Notices Policy**  
Presenter: Mandy Rayani
- 6**  
11:10
- 6.1 Quality, Safety & Experience Assurance Committee Work Plan 2020/21**  
Presenter: Chair

**6.2 Quality, Safety & Experience Assurance Committee Decision Tracker**

Presenter: Chair

**6.3 Quality, Safety & Experience Assurance Committee Sub-Committees Decision Tracker**

Presenter: Chair

**7 Any Other Business**

11:15

Presenter: Chair

**8 Reflective Summary of the Meeting**

11:20

Presenter: Mandy Rayani

**9 Date & Time of the Next Meeting**

11:25

7th July 2020